

Approved: _____

Disposition: _____

**BOARD OF COMMISSIONERS OF THE
HOUSING AUTHORITY OF THE CITY OF FREEPORT
MINUTES OF EXECUTIVE SESSION**

Date: April 13, 2018 (Special Meeting)
Place: Administrative Office (Empowerment Center)
Time: 12:22 p.m. – 12:39 p.m.

Purpose:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity. 5 ILCS 120/2(c)(1).

NOTIFICATION BY: Regular Meeting Notice

MOTION TO ENTER INTO EXECUTIVE SESSION: At 12:22 p.m., Commissioner Harrell moved, second by Commissioner Boldt to enter into Executive Session. On roll call, the following members voted:

Boldt:	Aye	Harrell:	Aye	Shirley:	Aye
Becker:	Aye	Smith-Norman:	Aye	Rhymer:	Aye

Vice Chair Newton declared the motion passed.

PRESENT: Commissioner Harrell, Chair Smith-Norman (via telephone), Commissioner Boldt, Commissioner Becker, Vice Chair Newton, Commissioner Shirley, Commissioner Rhymer

ALSO PRESENT: Attorney Mike Phillips

**EMPLOYMENT, COMPENSATION, DISCIPLINE AND
PERFORMANCE OF SPECIFIC EMPLOYEES**

Possible Action

- A. Approval of the contract with the Executive Director

AT 12:21 MS BABETTE JAMISON-VARNER LEFT THE MEETING.

AT 12:40 P.M. BABETTE JAMISON-VARNER ENTERED THE MEETING.

Attorney Mike Phillips provided an explanation for the contractual language to the proposed contract changes.

The moving expenses from Minnesota to Illinois were changed back from proposed 5K to the original 3K. Chair Smith-Norman pointed out that 3K was in the original interim executive director's contract.

The use of the personal phone was rejected because it was determined that the use of the cell phone provided by the House Authority would be easier and less costly.

The language regarding Director's termination without cause states that a severance package will be provided. The Director will receive 3 months of regular pay along with any accrued sick and vacation time paid periodically on the HACF regular pay date, immediately following the termination. The Executive Director would remain on the health insurance plan for 3 months immediately following their termination. In addition, the Director should not be penalized for any area of their job that was not addressed in writing before job review.

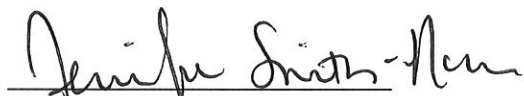
The Executive Director's salary would be 89K and salary increase would be 3-5% determined by the Board based on performance measures.

Chair Smith-Norman added that the contract negotiations went very smooth and fair. Commissioner Harrell stated that Ms. Jamison-Varner has done an excellent job thus far.

MOTION TO RETURN TO OPEN SESSION: At 12:39 pm., Vice Chair Newton moved, second by Commissioner Harrell to return to open session. On roll call, the following members voted:

Boldt:	Aye	Smith-Norman:	Aye	Shirley	Aye
Harrell:	Aye	Becker:	Aye	Rhymer	Aye

Vice Chair Newton declared the motion passed.



Jennifer Smith-Norman
Chair of the Board of Commissioners
Housing Authority of the City of Freeport



Greta Harrell
Commissioner
Housing Authority of the City of Freeport