



# Municipality of Shuniah

420 Leslie Avenue, Thunder Bay, Ontario P7A 1X8

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## Pre-Authorized Payment Plan

### for Municipality of Shuniah Property Taxes

You will still receive a copy of your INTERIM and FINAL tax bill: however all of your payments will be automatically paid from your bank account, which means no more worrying about:

- remembering due dates
- writing and mailing cheques
- late payment charges
- and waiting in line to make payments

#### Important Information:

- Before starting the payment plan, property taxes must be up to date unless otherwise authorized by the Treasurer.
- A separate application is required for each roll number.
- Payments will be deducted from your bank account on the four (4) installment due dates being the last day of February, April, August, and October.
- Withdrawals will continue unless notified in writing by the Account Holder.
- All cancellations or bank account changes must be received by the Municipal Office a minimum of 14 days prior to withdrawal date.
- A returned cheque will automatically cancel the program and a \$25 charge will apply. You may re-apply for the program with the understanding that acceptance is discretionary.

**Please attach a sample cheque marked "VOID" with this completed form and return to the Municipal Office.**

**Assessment Roll Number: 58-28- \_ \_ \_ - \_ \_ \_ - \_ \_ \_ - 0000**

Name(s) on tax bill: \_\_\_\_\_

\_\_\_\_\_

Mailing Address: \_\_\_\_\_

\_\_\_\_\_

Property Address/Fire Number: \_\_\_\_\_

Telephone Numbers - Home: \_\_\_\_\_ Work: \_\_\_\_\_

I/We the account holder authorize the MUNICIPALITY OF SHUNIAH and the financial institution designated by attached void cheque, to begin deductions for my/our pre-authorized payment on the installment due dates. The cancellation of this authorization does not mean that the customer's contractual obligations to the MUNICIPALITY OF SHUNIAH are ended. The customer will notify the MUNICIPALITY OF SHUNIAH promptly in writing if there is any change to the information above.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_