



Privacy Notice

This privacy notice discloses the privacy practices for Secure ID, LLC. It will notify you of the following:

1. What personally identifiable information is collected from you, how it is used and with whom it may be shared.
2. What choices are available to you regarding the use of your data.
3. The security procedures in place to protect the misuse of your information.
4. How you can correct any inaccuracies in the information.

Information Collection, Use, and Sharing

We are the sole owners of the information gathered during the course of business. We only have access to information that you voluntarily give us via email or other direct contact from you. We will use your information to process your purchase and/or to respond to you.

We will not sell or disclose this information to anyone at any time, ever. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g. to ship an order.

Unless you ask us not to, we may contact you in the future to tell you about upcoming expiration of your product(s), specials, new products or services, or changes to this privacy policy.

Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us at doug@secureidcard.biz or by calling our office at (608) 842-2080:

- See what data we have about you, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data.

Security

We take several precautions to protect your information. To process some cards, it is necessary for us to collect some private information to process some of our orders. In the case of minors, we only use the information to process the order. Once the order is completed the data is deleted and paperwork is shredded. When we need to keep data, say for employee ID cards where future cards may be needed, paper information is stored in a locked cabinet in our office. Electronic data is stored in our ID software programs and are

password protected. In addition, all our computers and mobile devices are password protected. Payment information such as credit card numbers are not stored in any way.

Only employees who need information to perform a specific job (for example, billing or customer service) are granted access to personally identifiable information. The computers/servers in which we store personally identifiable information are kept in a secure environment.

If you have additional questions about our privacy policy please feel free to contact us via telephone at (608) 842-2080 or via email at sales@secureidcard.biz.

Doug Wierzba, Owner
Secure ID, LLC