

Edinburg Township Trustees Meeting

At Edinburg Town Hall

January 8th

2026

MEETING TO ORDER BY: Tim Pfile 7:30 p.m. Pledge of Allegiance

Roll Call:

Chair: Tim Pfile, present, Vice Chair: Jeffrey Bixler, present, Trustee: Chris Diehl present, Fiscal Officer: Bill McCluskey, present/late arrival, Fire Chief: Jesse Baughman, present, Zoning: Rhonda Lippy, absent, Fiscal Assistant/Zoning Admin: Emily Duma, present
Guest: Jan Bredon

I. MOTION TO APPROVE AGENDA FOR: 1/08/2026

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

II. MOTION TO APPROVE MINUTES DATED: 12/11/2025

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

III. MOTION TO APPROVE RE-ORGANIZATION MINUTES DATED: 12/26/2025

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

IV. MOTION TO APPROVE MINUTES DATED: 12/26/2025

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

V. Guest Presentation:

1. Mr. Jan Bredon reintroduced himself and asked if Edinburg has considered putting the Love Family name on the Edinburg Park. Chris Diehl asked instead of adding the Love Family name to the park how would Mr. Bredon and his family feel if one of the pavilions was named after the Love Family. Mr. Bredon was agreeable to the idea to put on the pavilion "In Memory of the Love Family". Jesse suggested a historical plaque with the Love Family history on it. All agreed that was a good idea. Tim asked Mr. Bredon if he would put together a short history of how the Love Family is involved in the park. Chris suggested including all of the steps (ie: other involved previous property owners of the park land) to include in the plaque. Mr. Bredon (and the cousins) offered to help financially with the cost of the plaque. Emily stated that she and Bill sent the historical information that Mr. Bredon supplied regarding his family's involvement/prior property ownership of the park to the historical society so the history would be permanently preserved within the historical society.

VI. Correspondence:

Mr. Bixler – None

Mr. Diehl – None

Mr. Pfile – Letter received from Charlestown Township regarding the high NOPEC rates for Township members. The understanding from the letter is Charlestown is looking for Edinburg Township involvement/support by asking Edinburg to create a letter to Portage County to urge them to do some due diligence to see if NOPEC still has the best rates. Mr. Bixler stated that no one if required to use NOPEC they can switch if they want to. All agreed. The trustees' consensus was that Bruce Lang (Charlestown Trustee) should bring this up at the next Township Association meeting so questions can

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be asked and clarification can be made.

Letter from Lori Calcei regarding zoning resolutions and amendments. They haven't changed since 2008.

VII. Old Business.

1. Ohio Valley Waste Contract is signed with 1 year price lock and no contract renewal.
2. Outstanding check for Gideon Irons has been rectified. He paid the outstanding amount in cash. No further action required.
3. Mr. Bixler – District Fire Meetings will resume January 28th 2026 @ 6:00 p.m. at the Edinburg Townhall. Chris stated that Jarrod Phillips from Suffield Township would like to listen in and get some information. Tim will let Jarrod know about the meeting.

VIII. Trustee Reports

Chris Diehl – RE: Street lights – Bingham Place would like a street light placed at their intersection. The resident that contacted Chris indicated that the residents would be glad to chip in on the cost if needed. Chris suggested getting a price for street lights at the Highlands as well. Emily asked if that increases the current street lighting costs. Chris and Tim stated that there is a one-time fee to put up the lights and then a monthly fee for each new light added. That cost is included in the monthly street light energy bill sent to the township by First Energy. Chris asked if Kevin and Nate could look into getting that done. Jesse suggested having two street lights for the Highlands. One at the main entrance and one at the back entrance. Tim thanked Jesse for his input and agreed that it was a good idea.

Jeffrey Bixler– Inquired about the repair done to the Fire Station Parking lot. Jesse gave a rough estimate of sizing of the repair.

- Mr. Bixler also suggested getting ahold of Templeton to get the cistern hooked up for shower. Jesse asked how many gallons the cistern is. Chris and Jeffrey stated that it is 10,000 gallons.

- Mr. Bixler has also been looking at used squads. The current Edinburg squad is 10 years old. Jeff would like to look into spending approx. \$65,000.00 for a used 2021 squad as it would be a tremendous cost savings in lieu of purchasing a brand-new squad. The Trustees agreed that getting a used squad is a good idea even if it's not the exact one discussed as long as it has a gas engine. (Discussion regarding diesel engine problems if they don't run/get hot enough.) Jeffrey also stated that he is interested in potentially getting a new Fire Truck.

IX. Department Reports.

1. **Road Report:** (see following page)

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EDINBURG TOWNSHIP ROAD DEPARTMENT

Kevin Biltz Road Supervisor

6856 Tallmadge Road

330-325-7783

Date January 8, 2026

Tim Pfile

Jeff Bixler

Chris Diehl

Roads: We have been plowing and working in garage. We have fixed the hole at the fire dept. We changed the oil in the squad. I talked to the architect and the surveyor. The survey company said they should have maps by Monday. The architect is working on the plans.

Park:

Cemetery: I have one bid. I ordered new entrance signs to get the price to turn into the insurance. We had a funeral.

2. Fire Report:



Edinburg Township Fire Department

6727 Tallmadge Road, Rootstown, Ohio 44272 Station 330-325-1224 Fax
Chief Jesse Baughman
Jesse.baughman@edinburgtownship.com
Cell 330-620-4080

By Monthly Trustee Report



January 8, 2026

Monthly Run Summary

Total Fire Dept. runs for the month of December 2025 = 43
Total Fire Dept. runs for the month of December 2024 =

- Fire= Structure = 3 Vehicle = 0 Brush/Open Burns= 0
- Fire Alarms = 0
- EMS= 31 (+) Transports= 16 (-) Transports= 15
- MVC= 8 (+) Transports= 5 (-) Transports= 3
- Other = 1
- Mutual Aid Given = 23 Mutual Aid Received = 7

Total Number of Runs for 2025 = 545
Total Number of Runs for 2024 = 521

- Road Department changed oil in 1512
- Took 1526 to Stadium Cheverle for oil change and tire rotation
- Looking at possibility of having to replace batteries in 1517 It has been dead several times past month. Changing department policy on running during truck checks.
- Timeclock is in full operation now. (Still working with Bill and Emily on working out minor glitches).

Discussion regarding Newton Falls and mutual aid (or lack thereof) responses. Discussion regarding dead batteries on trucks and using trickle chargers. Time clock is in full operation. Jesse asked if he can work on an absent/tardiness policy for the Fire Dept. Jeff stated that he could. Jesse said he will work on it.

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3. Zoning Report:

EDINBURG ZONING REPORT January 8, 2025

Stockler Keener 3677 SR 14

- Chris and I went to court today. I was only able to see the fence. I am working on violations for failing to obtain a fence permit and for having no building permit. Heaven will file for an order to inspect the property.

-

Scarlett 7064 Giddings

- There was a misunderstanding. The resident thought the housing company was handling the permits. I am working with them to bring everything in order.

Update

- I am also working on a violation at 7409 Tallmadge Rd.

Permits

- Certified Oil new signage
- Wayne Homes new signage
-
-
-

I have been fielding calls and emails from people inquiring about new projects.

Rhonda Cippoly

Zoning Inspector

Chris added some information regarding he and Rhonda's court appearance today. The magistrate needs to know whether the clutter/scrap/waste at 3677 St. Rt. 14 is there. Chris stated that he and Rhona have to go before a judge to get written permission to go and inspect the property as they cannot definitively name the items behind the fence. In the meantime, Rhonda will write violations for the fence and the building that was built. As of February 1st, we are getting a new assistant prosecutor. -
-Modular being put on Giddings Road is being handled and permits are being requested/granted.

-Chris asked if it is legal to set off fireworks now. Chris asked if the Fire Dept. can cite individuals who light them off. He stated that there is an issue on Clark Rd. with an individual lighting off fireworks or something bigger on Clark Rd. Jesse stated he can document the complaints. Chris said he would like to help the residents on Clark Rd. with this issue.

X. Fiscal Officer:

1. Bill is training Emily and they are working on year-end process.
2. They are also working on getting phones installed from Spectrum. They will be working with Fire and Roads to install and port the phones over.
3. Check was re-issued for Billiter as it was never received, but mailed the same day the invoice was received. Original check will be voided.
4. Rhonda's payroll hours were not received on time. As a result, payroll was processed without her timecard to ensure other township employees were not negatively impacted. Bill paid Rhonda for 40 hours so that payroll could be completed. Rhonda texted timecard to Bill after payroll deadline. Bill has stated previously that email is needed for official record of hours. He will need to carry 7 hours for next pay and potentially split Rhonda's payroll into two separate checks.

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Motion to approve 7 carry over hours for Rhonda's last payroll due to timesheet not received.

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Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

XI. Motion to pay Bills: Tim made a motion to pay the bills, eft and warrants shared; 44143-44152

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

XII. Mr. Pfile made a **motion** to Adjourn the meeting at 8:28 pm.

Moved by: Bixler Second by: Diehl
Mr. Pfile: Yes Mr. Diehl: Yes Mr. Bixler: Yes

Tim PFile, Chairman

Jeffrey Bixler, Vice Chairman

Chris Diehl, Trustee

William McCluskey, Fisc