

Tualatin Elementary PTA

Meeting Minutes

March 10, 2026 | 7:00 PM | virtual meeting

Attending Board Members:

Charles Gravis, Treasurer

Nikki Coleman, Secretary

Lindsay Kinzer, VP of Communications

Kasia Moukalled, Assistant to VP of Communications

Alexandra Jones, VP of Member Recruitment & Volunteers

Melissa Hinkle, Teacher Liaison

Anna Booth, Outgoing President (Board Member at Large)

Karrie Spencer, Outgoing Treasurer (Board Member at Large)

Not in Attendance:

Stephanie Milstien, Co-President

Nicole Roth, Co-President

Jen Mann, Teacher Liaison

Agenda

Call to Order, *Anna Booth*

Board introductions, *PTA Board Members*

President's Report, *Anna Booth*

- Motion by Karrie Spencer, Charlie Gravis seconded, to approve February Meeting Minutes. Motion approved unanimously. Past minutes: <https://docs.google.com/document/d/1uiTP5obaH54gfnPfkupLRFIZz56OIEr8cCWGJ4szoH0/view>

Treasurer's Report, *Charlie Gravis*

- Budget was shared with expenses and updated balance:
 - Income from auction tickets and donations, refunded Oregon PTA dues
 - Money spent on read-a-thon prizes and bingo night.
 - \$12,000 spent on TEAF.
 - Current remaining balance \$60,988.32

- [Summary Report](#)

Principal's Report, *(Dr. Bobbie Brown not in attendance)*

- Last week was Classified Employees Week
- Bond update - in the process of starting things
 - This summer will be roof and HVAC replacement.
 - No Kinder Jumpstart because of this.
 - Playground updates coming summer of 2027.
 - If you would like to have input, more info in the bits about meetings at TTSD on Weds nights.
- Coming in April - student information form for placement in classes next school year.

Executive Board Report, *Executive Board*

VP of Communications: Marketing/website updates *Kasia Moukalled/Lindsay Kinzer*

- Burgerville Restaurant Night Outcome: \$389.16
- Coin Drive Outcome for Tualatin Foundation: \$613.29
 - Goal was \$1,000
- Next Restaurant Night: Panda Express (Sherwood)
 - March 11th: All Day (9:30 AM-10:00 PM)
 - Online promo code: 3848109

Secretary: Current Status of PTA Membership

Nikki Coleman

- 59 current members - One of our largest groups in the past few years

Standing Committees

Read-a-thon

Anna Booth

- Read-a-thon: 3/2-3/13
 - Goal: \$10,000 (Final day for online or cash/check donation will be Friday March 13th)

- Donation Link:
<https://www.zeffy.com/en-US/donation-form/tualatin-elementary-read-a-thon-2>

Yearbook

Anna Booth

- New Yearbook Photos Submission Link:
<https://www.buytheyearbook.com/en/bty/findmyschool>
- We need a volunteer to help shadow Nichole George to help put the yearbook together starting next year.

2026 Auction

Kasia Moukalled/Alexandra Jones

- Saint Irene's in Tualatin, "Off to the Races" - May 16, 2026
- Early Bird priced tickets on sale now
- \$55 each for a ticket, \$110 per couple
- Golden tickets on sale for \$50 - only 100 being sold. The winner will choose 1 of 4 fabulous vacations.
- Paddle Raise Appeal update: Community Garden
 - Potentially the money could go towards hardscaping, a green house, or a watering system
- Visit [OurSchool.Auction/Tualatin2026](https://www.ourschool.auction/tualatin2026) online for more information

Other Reports (Staff, students, councils, or others)

Grade Level Report Out: 4th Grade

Joe Michaels

- Big focus on Science this year.
- Both classes have bunnies - Duckie and Sparkle!
- Historically 4th graders have gone to the Capital Building in Salem, but they haven't been able to for the last couple of years. They are looking into the Oregon Historical Society or Fort Vancouver as alternatives this year.

Garden Report

Trish Osbourne

- Trish wasn't able to make it.
- Pamela Soderquist spoke about her Gardening TEAF class.
 - There was a seed exchange in Sherwood.
- Upcoming garden work party is April 4th.

Unfinished business

PTA Board Vacancies

Anna Booth

- Secretary position will be open.
- VP of Member Recruitment & Volunteers will be open.
- VP of Communications role switch up

New Business

Anna Booth

- PTA Bulletin in Rotunda is Officially updated!

Announcements

Anna Booth

- Reminder: Parent Volunteer Background Check & School Guidelines need to be updated for each parent.

Upcoming Events:

- *3/11: Restaurant Night, Panda Express - Sherwood (9:30 AM - 10 PM)*
- *3/2 - 3/15: Read-a-thon Week!*
- *3/11: All reading logs due for Read-a-thon*
- *3/15: All donations Due for Read-a-thon*
- *3/17: Spring TEAF Registration is due*
- *3/23 - 3/27: Spring Break*
- *4/15: Restaurant Night, Choza Bridgeport 4 - 8 PM*
- *4/15: Spring TEAF term starts*
- *4/21 - 4/24: Spring Book Fair*
- *4/24: STREAM NIGHT! (School wide event)*
- *Please see Year at a Glance Calendar for all school events: Posted in Rotunda.*

Adjournment

Anna Booth

SPECIAL NOTES:

Next Meeting (Virtual)- April 14th, 2026 @ 7PM

Google Meet joining info & video call link: <https://meet.google.com/uxf-jjge-zmd>

STAY CONNECTED!

WEBSITE - <http://www.tualatinelementarypta.org>

Facebook- www.facebook.com/groups/TualatinElementaryPTA

Instagram- <https://www.instagram.com/tualatinelementarypta/>

Questions/concerns? Email: tualatinpta@gmail.com