**EAST RANGE WATER BOARD**

**Regular Meeting Minutes**

**Wednesday, April 16, 2025**

**City/Town Government Center**

***Appointed Board Members for City of Aurora:*** *Doug Gregor, David Skelton, Dennis Schubbe.*

***Appointed Board Members for the Town of White:****Jon Skelton, Clark Niemi*

***Appointed Board Members for the City of Hoyt Lakes****: Dave Jarvela, Jake Berndt*

***Absent Board Members:***

***Others Present:*** *Kimberly Berens (COA), Jim Gentilini (COA), Hannah Patenaude (Bolton & Menk); Jodi Knaus (TOW), Brian Guldan (Bolton & Menk), Jacob Crispo (Bolton & Menk), Jeff Jacobson (COB), Chipper Kovatovich (COB), Mose Sherek (COB)*

1. Call to Order/Roll Board meeting was called to order by Chair Gregor at 4:30 pm.

 a. Approval of March 19, 2025 Regular Meeting Minutes

 b. Treasurer’s Report – Fund Balances

 c. Approval of Disbursements and Payroll for March 2025

 1. Employee wages, FICA/Medicare - $64.60

 2. Magney Construction Application for Payment No. 6 – Intake - $91,200.00

 3. Magney Construction Application for Payment No. 10. – Plant - $294,629.40

 4. Bolton & Menk – Invoice #0358951 - $46,362.50

 5. Bolton & Menk – Invoice #0358590 - $10,970.50

 6. Fryberger Law Firm – File No. 11707.00018-MET - $10,688.00

 d. Correspondence – None

 **IT WAS MOVED BY JON SKELTON, SUPPORTED BY DAVID SKELTON APPROVING THE CONSENT AGENDA AS PRESENTED AND DISCUSSED.  MOTION CARRIED**

3. Legal Matters –Updates Including but not limited to:

1. Creation of New Legal Entity Timeline & Guidance – Tabled to later in the Project;
2. Hoyt Lakes Joining Water Board & Administrative Meetings – meetings are taking place and progress is being made as Bolton & Menk leads the team through the process

4. Guests - None

5. Construction Management Updates – Bolton & Menk – April 2025 memo was reviewed

1. Funding Initiatives & Financing

b. Engineering Work

1. Construction Updates – tour in the future can be arranged

 a. Water Treatment Plant

 b. Intake Site – some delays due to obstructions; design being worked on

 c. Permitting & Other Pending Items Discussion

 1. Permit updates – none

2. Water Modeling Presentation – Guldan presented on the water modeling and mapping of system and will create a one-page sheet of outcomes for future reference.

6. Community Outreach – none planned

7. Other Business

1. St. James Pit & Current Water Plant updates – Jim Gentilini

8. Next Meeting Date: Wednesday, May 21, 2025, 4:30 p.m.

9. Adjournment

**MOVED BY DENNIS SCHUBBE, SUPPORTED BY DAVID SKELTON TO ADJOURN AT 5:41 PM. MOTION CARRIED**

Respectfully submitted,

Jodi Knaus, Administrative Recorder