

**Summit Lake Paiute Tribe
Regular Council Meeting
Saturday, November 17, 2018
Administrative Office, Sparks, Nevada**

CALL TO ORDER: Council Chairwoman Randi DeSoto called the Regular Council meeting of Saturday, November 17, 2018 to order at 8:04 am.

ROLL CALL: Secretary/Treasurer Eugene Mace called the roll: Chairwoman Randi DeSoto, present; Vice-Chairwoman Nedra Crane, present; Secretary/Treasurer Eugene Mace Jr., present, Council Member Phillip Frank, present and Council Member Steven Crane, present

STAFF: Natural Resources Director, Rachael Youmans, Finance Director, Linda Quinn; Tribal Coordinator, Donna Komar; Anne Macko, Contractor

REPORTS

Council Reports

Chairwoman Randi DeSoto reported that she has been dealing with emails, texts, and phone calls. She asked the Council which was the best way to communicate with them. She feels the need for a way to contact them on urgent issues.

Ms. DeSoto received an ICWA case from Oregon. The mother is an enrolled member but the child is not. This case is of concern to the Chairwoman. She will send a letter to the father to give him the option to enroll the child so that the Tribe can be of assistance.

Ms. Crane attended ITCN training on November 7, 2018 while Ms. DeSoto went to a meeting in Carson City, Nevada with the BIA for budget formulation. There is a concern that the Nevada Tribes are not being heard. They would like a resubmission of the budget by January 10, 2019. The Census and enrollment are criteria for determination of funds disbursement.

There is BIA three-day training in Arizona. It is the same class others have attended. It was determined it was too expensive for the value.

There is National American Indian Housing Council training in Las Vegas, Nevada on December 10-12, 2018 which is Monday through Wednesday. It is \$350 each which is paid by HUD. Ms. Crane, Mr. Frank, and Mr. Mace will check their schedules. Ms. Komar needs to register people by Tuesday, November 20, 2018. There will be no refunds after Sunday, November 25, 2018

Enrollment: Ms. DeSoto received enrollment and descendency letters. She wrote a descendency letter for a Tribal member's new grandchild. There are a couple of Tribal ID cards she needs to make. Although there is a concern whether the printer will work, Ms. DeSoto will work on the ID cards.

There is no update on a meeting with Mr. Barta from Great Basin Land and Water.

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Vice-Chairwoman Nedra Crane attended the November 7, 2018 ITCN CCD Child Care Development programs meeting. She had questions. Ms. DeSoto said she also had questions. It was a good program, but Ms. Crane wonders if the Summit Lake Paiute Tribe members are getting the services.

On November 13, 2018 the ITCN received the resignation of Executive Director Darrell Crawford as of November 2, 2018. The termination of the Finance Director was under consideration but there was no quorum. The Acting Executive Director is Lynn George and Gloria Smith is the acting ITCN Director. There is a meeting on November 19, 2018 at 10:00 am which Ms. Crane will attend. The ITCN is dysfunctional and needs a re-organization and re-vamp. Ms. Crane met with the program directors which were unaware of the financial issues.

Secretary/Treasurer Eugene Mace went to the two HUD meetings. He came in and signed checks. He also worked with Ms. Komar learning the computer and how to use the hotspot.

Council Members need to inform the Chairwoman of their new Council phone numbers.

Ms. DeSoto advised the check signers that they need to review the check request form and be sure that it is signed.

Council Member Phillip Frank stated the HUD meetings were good.

Council Member Steve Crane attended the HUD meetings. He liked Mr. Nibbelink.

Staff Reports

Natural Resources Department (NRD) Report by Natural Resources Director Rachael Youmans

Ms. Youmans gave the Council her report.

Ms. Youmans said it was a strange month, very busy. There was a lot of juggling work with the loss of one employee.

- They did get a lot accomplished including re-roofing one of the buildings.
- The water filtration system was installed and the hook-up will be completed in the spring due to the winter coming.
- They are winterizing the facilities.
- The drone flight was done. It went very well. The information will be compiled in about six weeks. Ms. Youmans did see some of the video footage.
- There was a fall water sampling event. The water was very cold with a ½" of ice in some places. The past week there was up to six inches of ice.

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- They should shut down at the Reservation on Monday, November 19, 2018.
- The fuel stabilizer still needs to be done.

Drone Survey: This was done to check the canary reed grass. It flew over the canary reed grass to see how sod plugs were unable to be installed.

Soldiers Meadow: The ranch boss resigned. Cows were removed from the Reservation but came back. The BLM gave Ms. Youmans the name of the new person at Soldiers Meadow.

She put in a call to Mark Hall of the BLM to get answers on the jet from the playa. He is supportive of setting up a meeting with Soldiers Meadow. He is also interested in the transportation proposal.

Discussion Topic: Great Basin Land and Water

They need to sign contracts. A biological evaluation is needed for the NEPA road realignment. Ms. Youmans decided that the Natural Resources Department should write this biological assessment and Great Basin Land and Water pay for it. She has a contract and resolution to approve it. The completion of the biological assessment is not to exceed \$2,500 and be paid by Great Basin Land and Water.

MOTION: Vice-Chairwoman Nedra Crane move to accept and approve Resolution SL-31-2018 Approval of Sub-agreement with Great Basin Land and Water Biological Assessment with a reading of the resolution. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-31-2018 enacted at 9:06 am.

The Natural Resources Department report concluded 9:08 am.

Chairwoman Randi DeSoto called a 15 minute break at 9:08 am.
Council returned from break at 9:22 am.

MOTION: Council Member Phillip Frank moved for an Executive Session for 30 minutes for Personnel. Council Member Steven Crane seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 9:24 am.

Council returned from Executive Session at 9:50 am.

**Financial Report by Ms. Linda Quinn, Finance Director
UPDATE**

The HUD Housing assistance for Bill Nibbelink was very helpful in getting the policies

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written to operate the Housing programs. There was a discussion on the policies that were ready. The Rental Assistance Program was approved already.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-29-2018 2018 Approval of Housing Self-Monitoring Compliance Policy and Appendices with the reading of the resolution. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-29-2018 enacted at 10:20 am.

MOTION: Vice-Chairwoman Nedra Crane moved to accept and approve Resolution SL-30-2018 2018 Approval of Revised Rehabilitation Program Policy and Appendices with the reading of the resolution. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-30-2018 enacted at 10:35 am.

The Grievance Policy still needs to be done. The Financial Management Handbook will be updated with the HUD required rules. The Down Payment assistance Programming Policy is being revised.

Instructions on how to fill-out IHP were passed out and Ms. Quinn explained the EPIC print out. It is done and ready for approval. It was learned that REAC must be accessed to keep passwords active.

Verizon wireless purchase order for cell service and phones for all Council members was completed. Hotspot is included. An updated phone list has been prepared. Ms. Komar has the forms for equipment authorization for each member to sign. Ms. Quinn thanked Ms. Komar for her assistance.

1. The Indirect Cost Proposal was completed, signed and sent to the National Business Center on October 25, 2018. Confirmation was received. They responded that they are processed on a first come, first serve basis and that it may take four to eleven weeks for the review process. The 2019 IDC proposed rate is 23.25%.

BIA issues have arisen. Marilyn Bitisillie and Michael Hernandez with Carson City, Nevada BIA met with Ms. Quinn, Ms. Youmans and Ms. Komar on November 2, 2018. The materials reviewed were the proper process for submitting new P.L. 93-638 Contracts. They were told, at that time, that the 2018 re-contract application was not approved nor were they reviewed by a technical advisor at BIA. Ms. Bitisillie stated two projects were considered construction which is not allowed under the Consolidated Tribal Government Programs, CFNA1(5.020 and 15.021). Ms. Bitisillie requested that they return the re-contracts submitted September 28, 2017 for the Consolidated Tribal Government Program (Fund 101) and Higher Education Program (Fund 105). Linda

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Quinn accepted the returned documents. Ms. Quinn requested BIA set-up a meeting with Mr. Eben and the Council to discuss the ineligible expenses in the 2018 CTGP Budget. BIA responded to put the request in writing to Mr. Eben as Ms. Bitisillie did not have the authority to address this issue. A date of the next Council Meeting on November 17, 2018 was requested at 1:00pm.

2. Ms. Queahpama and Ms. Quinn participated in a free one-hour Abila webinar on reports building on October 30, 2018. Ms. Quinn picked up a few things she did not know about creating reports and suggested that they do more of these small targeted spotlight trainings in the future. It was very good.

3. Ms. Quinn prepared an estimate of the annual payroll for the 2018-2019 Workers Comp insurance for use by Conover to obtain quotes. She was informed by Conover that Berkley Net has declined to renew the Workers Comp Policy which will expire on December 19, 2018. Conover will work on finding another carrier. Ms. Quinn has also requested quotes from Sunbelt and Brown & Assoc. Currently Summit Lake is considered high risk. They are trying to show that SLPT is using updated safety policies and practices.

4. Draws were completed on October 17, 2018 for multiple programs requesting reimbursement. An invoice for the third quarter expenses was prepared for Fund 120 as required in the last contract amendment. A "Payment Request" for \$118,000 was submitted via Easygrant for reimbursement on Fund 122. Ms. Quinn explained "drawing down" of funds. Fund 120 funds are being denied with no feedback.

5. Rebecca Smith questioned unallowable cost for mileage reimbursement for Fund 120. She stated that the Tribe is not allowed to pay a federal employee for mileage. The charged expense will be moved to Ruby Fund 27. A letter to Rebecca Smith of the BIA and recipient will be prepared and signed by the Chairwoman.

6. Budget Reports: Ms. Quinn went over the summary of account balances.

Chairwoman DeSoto called for a break at 11:41 am.
Break concluded at 12:01 pm.

Ms. Quinn worked on the BIA 2019 budget. They began a discussion. Ms. DeSoto stated that the 2019 Budget needs to wait until they meet with the BIA regarding the 2018 budget. Ideas were suggested on how to expend the carry forward from the 2018 contracts.

The Financial Report concluded at 12:17 pm.

Tribal Coordinator, Donna Komar:

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Water Filtration System: They will get it up and running in the spring. The Natural Resources Department Staff was helpful. The installation crew thanked the staff for their help and allowing them to stay in the Administration Building. It went well.

Pictures for the Calendar: Ms. Komar had a presentation of various photos to use in the 2019 calendar. She asked people to vote for their favorite photos. She will compile the results and get the photos to the printer.

IT Contractor: Mr. Bluehorse has withdrawn his offer. Ms. Komar sent Clifford Hoffnagel a request to send a resume and application.

Ms. Komar has been scanning historical minutes. It was decided not to post them on the website. They will be on the Common drive. The Consensus of the Council was not to post the historical minutes.

Christmas Potluck: Ms. Komar suggested doing a Christmas Potluck lunch. There could be a White Elephant gift exchange/Secret Santa for \$15. It would be on a Wednesday and she is looking at December 19, 2018.

Council Polo Shirts: Ms. Komar checked in to the costs. Six polo shirts plus set-up fee would be around \$200. The Natural Resources Department had expressed a desire to have Tribal shirts. It is \$23 or \$24 per polo shirt.

Ms. Komar worked on a Sexual Harassment Policy. She read the policy which amends the former policy. Each employee will receive and sign a copy of the policy.

MOTION: Vice-Chairman Nedra Crane moved to accept and approve Resolution SL-32-2018 The Amending of the SLPT Sexual Harassment Policy with a reading of the resolution. Council Member Phillip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Resolution SL-32-2018 was enacted at 12:55 pm.

The next policy to be revised will be discipline.

Facebook: They finally took down one of the pages, but it was the wrong page. Summit Lake Sam is set-up. There is a 60-day wait period before Ms. Komar can try to have the incorrect page removed.

Mail: There was a lot of mail this month. Ms. Komar asked if there was any discussion, interest, or questions. She did mention the notice that there are meetings about the Navy possibly doing flyovers over Summit Lake. The meeting in Reno, Nevada is December 5, 2018.

The new administration building located at Summit Lake is on hold.

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The Tribal Coordinator's Report concluded.

Minutes

MOTION: Vice-Chairman Nedra Crane moved to approve the minutes of the Special Council Meeting of October 10, 2018 with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 1:12 pm.

MOTION: Vice-Chairman Nedra Crane moved to approve the minutes of General Council Meeting of October 20, 2018 with a waiving of the reading. Council Member Philip Frank seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Motion carried at 11:13 pm.

Mark Hall, BLM Winnemucca joined the meeting via phone.

Mr. Hall will fill in the Council at the next Council meeting on the all the details of Burning Man. He cannot talk about it this month as Burning Man is appealing BLM non-compliance complaints. There were four compliance complaints.

747 Jet: The jet was towed out of Burning Man without a permit and was still on Federal land. Administrative action was filed by the BLM. The jet owner is renting from the Jackson Family Ranch. When it reached north of the playa, it ran aground and was dug out damaging some of the dune. Environmental agency is working up a damage estimate. BLM is going after the individual who will need to pay for the damage and he will need to apply for a permit to move it.

Ms. Youmans mentioned issues with Soldiers Meadow. It has been worse this year with cow trespass. They decimated the upper Mahogany watershed. Mr. Hall will send up a crew to look. This area is not for grazing. There were a lot of cows and cow pies at Summer Camp Creek along the whole creek. Mr. Hall will have his people check it out.

When BLM people were there they only saw single cows. It is hard to develop a case. He says he will do what he can do. He would like to have sessions with the new ranch manager on November 18, 2018. Angie will no longer be in Range Management. Garret Schwitzer will be taking that position.

The BLM does not have trespass authority over the Reservation. Ms. Youmans would like to meet with Mr. Hall, Mr. Schwitzer and the new ranch manager. If the cows end up on the Reservation, they can be considered as belonging to the Tribe.

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Mr. Hall will work with Ms. Youmans on the grant to do road work. The Natural Conservation Act may prevent fixing some roads. There was no right of way application. This can be worked in here.

Current BLM management:

Ester McCallah, permanent District Manager

Robbie McVoy (from Las Vegas), permanent Associate District Manager

Justin Martin, Assistant Field Manager

Mr. Hall will bring Mr. Martin to the December Council meeting.

Mr. Hall's report concluded and he signed out of the meeting at 1:37 pm.

Ms. DeSoto will contact Mr. Eben to meet with her and the BIA on Wednesday, November 21, 2018.

Ms. Quinn read the basic steps for the processing and approval of budget from the BIA handbook. The Tribe can file a CDA (dispute) claim. The BIA did not follow their own guidelines, their own processes.

Ms. DeSoto read the power point from Michael Garcia of the BLM. There was a discussion of what the Tribe can do since the BIA did not attend the meeting.

The Regular Council Meeting is December 15, 2018 at the Administrative Office, Sparks, Nevada at 8:00 am. BLM Winnemucca will be on the agenda.

MOTION: Vice-Chairman Nedra Crane moved to adjourn. Secretary/Treasurer Eugene Mace seconded the motion. Chairwoman Randi DeSoto called the vote: 4 FOR, 0 AGAINST, 0 ABSTAINED. Meeting adjourned at 2:13 pm.

CERTIFICATION

I, Eugene Mace, Sr., Secretary/Treasurer of the Summit Lake Paiute Tribal Council, hereby certify that the Minutes of the November 17, 2018 Regular Council Meeting were approved by the Council during a duly held meeting December 15, 2018 at which there was a quorum present, and the Council voted: 4 - FOR, 0 - AGAINST, 0 - ABSTAINING, Chairwoman Randi DeSoto did not vote because there was not a tie vote.

12-18-2018

Date

Eugene Mace

Eugene Mace, Sr.
Secretary/Treasurer
Summit Lake Tribal Council