## BWWB Employee Engagement Action Plan

**Department: Purchasing** 

Manager: Ed Travis

Date: December 1, 2016

Action	Success Measures	Timeframe for Completion	Action Plan Review Dates
Maintain meetings after supervisors and managers' meetings to communicate important information.	Timely updates and information are delivered to employees regularly.	Ongoing	90-day review 180-day review 270-day review