

Summer Village of Horseshoe Bay

Agenda: Regular Meeting

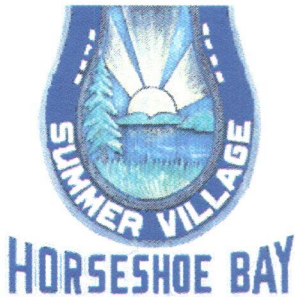
Saturday, August 15, 2020

To be held by ZOOM electronic meeting at

[Email: svhorseshoebay@gmail.com](mailto:svhorseshoebay@gmail.com)

10:30 a.m.

1. CALL MEETING TO ORDER
2. ACCEPTANCE OF THE AGENDA
 - a) Additions to Agenda
3. ADOPTION OF PREVIOUS MINUTES
 - a) July 4, 2020 Minutes
4. PUBLIC HEARINGS — none
5. DELEGATIONS - none
6. BYLAWS
 - a) Land Use Bylaw 130-2020
7. OLD BUSINESS
 - a) Road Allowance-East End of TWP 594 to Vincent Lake
 - b) Fish Kill Report from AB Gov't.
 - c) Water Boundary Maps
 - d) Police Funding Model Update
8. NEW BUSINESS
 - a) Assessment Model Review & Meeting with MLA
 - b) Appointment of Director of O.H. & S
 - c) Trees & Willows In & Around Lake
 - d) Municipal Stimulus Program (MSP)
 - e) Capital Projects & Grants
9. COUNCILLOR REPORTS
 - a)
 - b)
 - c)
10. CAO REPORT AND ACTION LIST
 - a) CAO Report & Action List
11. FINANCIAL REPORTS.
 - a) For the seven months ended July 31, 2020
 - b) Grants update
12. CORRESPONDENCE
13. NEXT MEETING
14. ADJOURNMENT



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
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Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 3.a) Minutes of July 4, 2020 Regular Meeting

Meeting Date: August 15, 2020

Background/Discussion/Options

Minutes of the July 4, 2020 Regular council Meeting are attached, for approval.

Recommendation/RFD/Comments

MOVED BY _____ that the minutes of the July 4, 2020 Regular council meeting be approved as presented.

-Carried-

3.a)

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday, July 4, 2020
Held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
10:00 a.m.

IN ATTENDANCE: Mayor: Gary Burns
Deputy Mayor: Dave Amyotte
Councilor: Eli Gushaty
CAO: Norman Briscoe
Recording Secretary: Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 10:00 a.m.

2. **ACCEPTANCE OF AGENDA**

Res. No. 20-07-04-075 MOVED BY Deputy Mayor Dave Amyotte that the agenda be adopted as presented.

-Carried-

3. **APPROVAL OF MINUTES**

Res. No. 20-07-04-076 MOVED BY Councilor Eli Gushaty that the minutes of the May 23, 2020 regular council meeting be approved as presented.

-Carried-

4. **PUBLIC HEARINGS** There were no public hearings at this meeting.

5. **DELEGATIONS** There were no delegations for this meeting.

6. **BYLAWS** None

7. OLD BUSINESS

- a) *Res. No. 20-07-04-077* Stormwater Project Contract Approval
MOVED BY Mayor Gary Burns that council approve the contract between the Summer Village of Horseshoe Bay and MPE Engineering for professional services for preliminary engineering design and implementation strategy for the delivery of stormwater management services.

-Carried-

- b) *Res. No. 20-07-04-078* Road Allowance TWP594 to Vincent Lake
MOVED BY Deputy Mayor Dave Amyotte to accept the quote from Northern Tree Service for removal of trees and willows on east end of TWP 594 Road Allowance.

-Carried-

- c) *Res. No. 20-07-04-079* Drainage Work on Dowhun Lot 31 Point Drive
MOVED BY Mayor Gary Burns that council approve payment to Steve Dowhun of \$856.80 for 50% of \$1,713.60 which was the cost of drainage work on his lot.

-Carried-

- d) *Res. No. 20-07-04-080* Draft Land Use Bylaw
MOVED BY Councilor Eli Gushaty that council accept the June 29 draft Land Use Bylaw for review and discussion at next council meeting.

-Carried-

8. NEW BUSINESS

- a) *Res. No. 20-07-04-081* Occupational Health & Safety Staffing Changes
MOVED BY Deputy Mayor Dave Amyotte that council accept the report for information and discussion.

-Carried-

- b) *Res. No. 20-07-04-082* Appointment of Regional Director of Emergency Management
MOVED BY Councilor Eli Gushaty that council approve the appointment of Trevor Kotowich as the Regional Director of Emergency Management for the St. Paul region.

-Carried-

9. COUNCIL REPORTS

Res. No. 20-07-04-083

MOVED BY Mayor Gary Burns that the council reports be accepted as presented.

-Carried-

10. CAO REPORT AND ACTION LIST

Res. No. 20-07-04-084

MOVED BY Deputy Mayor Dave Amyotte that the CAO Report and Action list be approved as presented.

-Carried-

11. FINANCIAL REPORTS

Res. No. 20-07-04-085

MOVED BY Mayor Gary Burns that the financial reports for the 6 months ended June 30, 2020.

-Carried-

12. CORRESPONDENCE

There was no correspondence.

13. NEXT MEETING

Res. No. 20-07-04-086

MOVED BY Mayor Gary Burns to set the Organizational meeting on August 8, 2020 at 10:00 a.m., to be a ZOOM electronic meeting.

-Carried-

Res. No. 20-07-04-087

MOVED BY Mayor Gary Burns to set the next regular Council meeting on August 8, 2020 at 10:30 a.m., to be a ZOOM electronic meeting.

-Carried-

15. ADJOURNMENT

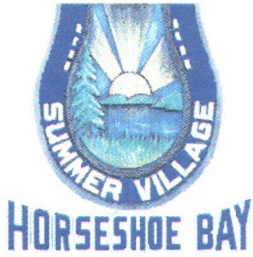
Being that the agenda matters have been concluded the meeting adjourned at 11:20 a.m.



Mayor

August 15, 2020
Date


Chief Administrative Officer



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 6.a) Land Use Bylaw 130/2020

Meeting Date: August 15, 2020

Background

The latest draft of the Summer Village Land Use Bylaw was received on June 29/20. A copy was forwarded to council for review and discussion at this meeting.

This Bylaw 130/2020 replaces "Land Use Bylaw 74/06". A summary of the major changes to the Bylaw was prepared by Norman and is attached.

It is the intent that Bylaw 130/2020 be given first reading at this meeting. If first reading is carried, a Public Hearing will have to be scheduled before 2nd and 3rd readings.

Recommendation/RFD/Comments

MOVED BY Gay Burns that the Land Use Bylaw 130/2020, to regulate and control the use and development of land and buildings within the Summer Village of Horseshoe Bay, be given first reading.

-Carried-

6.a)

Summer Village of Horseshoe Bay (SVHB)

LAND USE BYLAW (LUB)

SUMMARY OF CHANGES

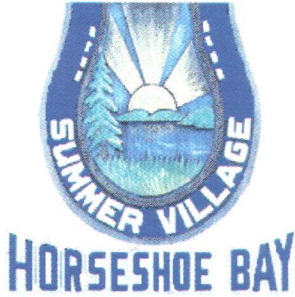
Most the changes from existing Bylaw No. 74-2006 to new Bylaw No.130-2020 are made to ensure that the Summer Village LUB complies with the multitude of changes made to the Municipal Government Act (MGA) and other Provincial legislation since 2006, and to update the LUB to current standards and practices for land use and development.

The most significant change to the LUB is the number of land use districts. Districts are commonly referred to as zoning. The SVHB previously had one district - R Residential. There are now five districts as outlined in Table 1 on page 15 of the new Bylaw. The sole reason the Bylaw now has more districts is because of current legislation, and land use practices and requirements. It is not the intent of Council to allow private development in the new districts. Two districts are for reserve lots, which are designated as parks. The fourth is Crown owned land which is a treed vacant lot. The fifth is a Direct Control (DC) District.

When applying for a Development Permit, the only district that property owners have to consider is, Residential Single Family R1.

Some other changes that residents should be aware of, are:

New No.	Section title
4.3.3	Minor Agricultural Pursuits As a result of requests made by residents the new bylaw allows for the keeping of a limited number of Fowl (chickens), Rabbits and Bees raised for foods for the owner's consumption.
5.2	Accessory buildings
5.2.8	Total floor area of accessory buildings on a lot has been increased from 100 sq. m (1076.4 sq. ft) to 150 sq. m (1615 sq. ft). This increase was driven by the fact that the old limit was set at a time when people had fewer recreation toys (quads, snowmobiles, personal water craft, etc. and boats) were smaller. The number and size of vehicles in one family has increased.
5.2.6	Wind turbines are prohibited in the Summer Village.
6.1 & 6.3	Garage, Garden and Secondary Suites. Since there are already a number of this type of development in the Summer Village, and the existing bylaw did not address them, they have been added the LUB to better control their use, and clarify that they require Development Permit.
6.6	Solar Collectors Solar Collectors are permitted without a Development Permit, as long as they meet the provisions of new section 6.6
Note:	The Summer Village of Horseshoe Bay, is not accredited for the purpose of issuing Building and safety code permits and other related permits.



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Agenda Item Summary Report

Agenda Item 7.a) Road Allowance-East End of TWP 594 to Vincent Lake

Meeting Date: August 15, 2020

Background/Discussion/Options

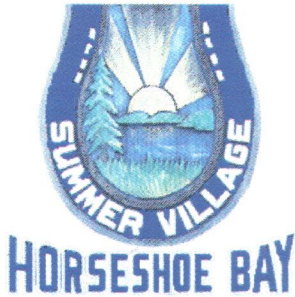
Northern Tree Service has been hired to clear the trees and willows from the road allowance at the east end of TWP 594. They are behind due to the amount of rain recently, but hope to have it done soon.

Norman has investigated the cost of extending the existing boat launch concrete slabs to the shore, to make the boat launch more accessible.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the update on the status of the TWP road allowance upgrade.

-Carried-



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Agenda Item Summary Report

Agenda Item 7.b) Fish Kill at Vincent Lake – Report from AB Fish and Wildlife

Meeting Date: August 15, 2020

Background/Discussion/Options

A report was received from Alberta Fish and Wildlife, Stephen Spencer regarding this winter's Fish Kill in Vincent Lake. A copy is attached.

The report summarizes:

What Happened?

Why did it happen?

What can residents do?

What Is Fish and Wildlife going to do?

- Continue to look for surviving fish
- Assess water quality during the winter & next summer.
- If no fish are observed reintroduction will NOT be considered, as water conditions no longer support fish.

We need to discuss what action should the Village take to address and correct this problem.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the report from Alberta Fish & Wildlife.

-Carried-

7.b)



Norman Briscoe <svhorseshoebay@gmail.com>

Fish kill at Vincent Lake

Stephen Spencer <Stephen.Spencer@gov.ab.ca>
To: ! SVHORSESHOEBAY <SVHORSESHOEBAY@gmail.com>

Tue, May 12, 2020 at 10:52 AM

Hi Norm:

As promised here are a few short information bullets for the lake residents –folks tend to have a lot of questions following an event like this so hopefully this helps. Additional questions can be sent to me. Thanks.

What happened?

This winter, many fish in Vincent Lake have died due to a lack of oxygen.

Why did this happen?

Vincent Lake is naturally rich in plant nutrients (phosphorus, nitrogen) and shallow which creates abundant plant and algae growth. Bacteria breaks down this material anaerobically (consumes oxygen). During the winter, ice and snow prevent atmospheric oxygen and sunlight from entering the water and this year, with a late spring, oxygen levels dipped so that fish died off.

What can I do?

Limit your use of fertilizers and the disturbance of soils that may run into the lake. Human activities in the watershed can worsen the problem with many small actions adding up to a large change. Leaving aquatic vegetation in the lake helps too through the settling of sediments and the absorption of nutrients which reduces algae blooms.

What is Fish and Wildlife going to do?

We will determine fish survival in late June. Almost always fish find places to survive (springs, creeks) but in some circumstances fish have been restocked into lakes to recover fisheries. We are aware that Vincent Lake has experienced fish kills in the past and Alberta Environment and Parks will assess the full impact and implement options to manage this occurrence.

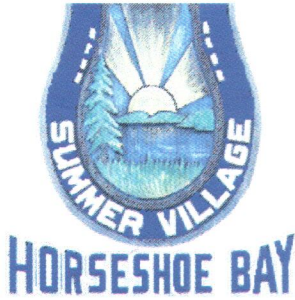
Stephen Spencer, Ph.D.

Senior Fisheries Biologist

Resource Stewardship

Environment and Parks

4240, 250 Diamond Avenue Spruce Grove, Alberta T7X 3B4



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Agenda Item Summary Report

Agenda Item 7.c) Water Boundary Maps

Meeting Date: August 15, 2020

Background/Discussion/Options

Explore has completed the preliminary plans they will submit to Water Boundaries.

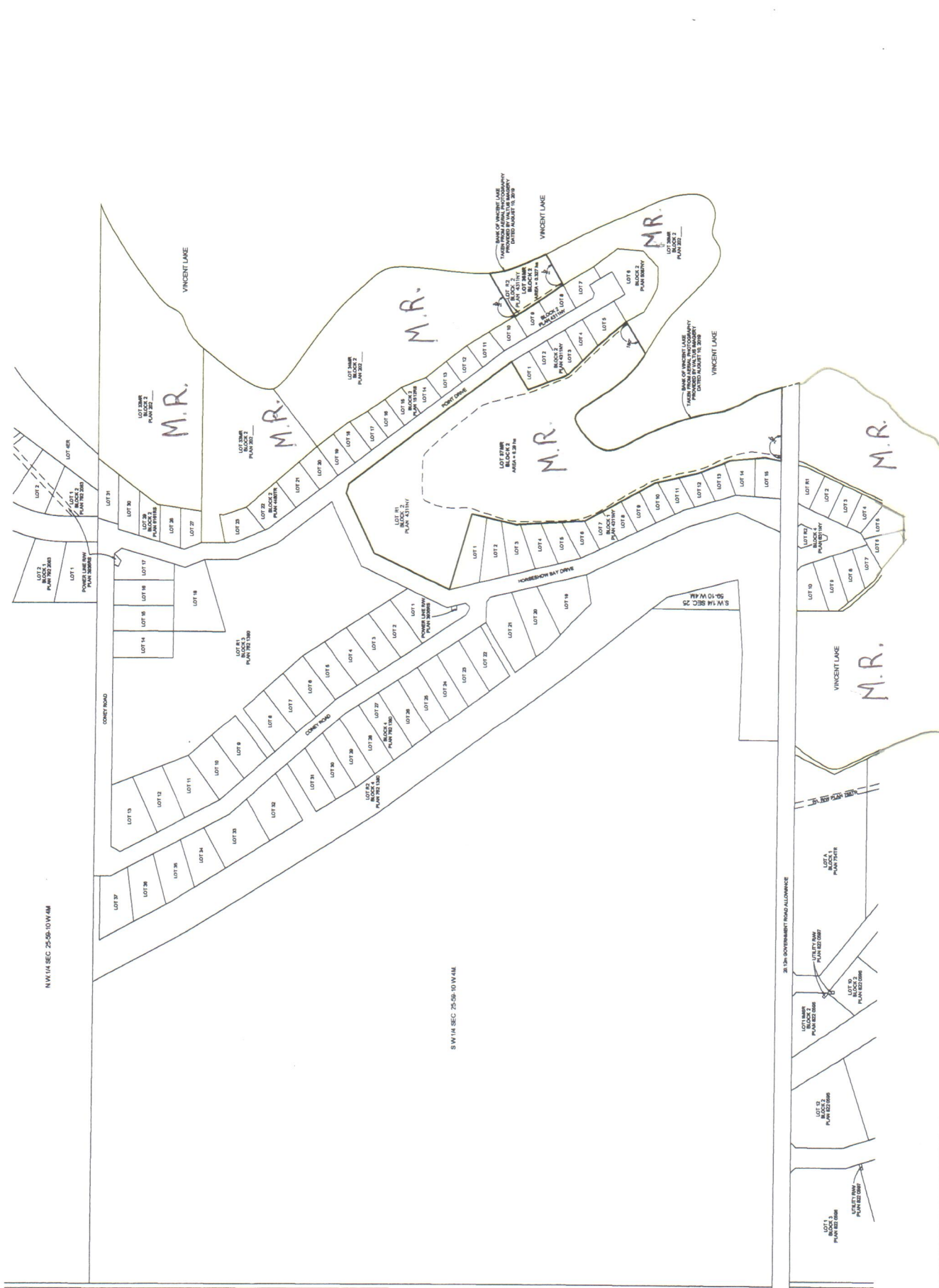
Norman will provide an update at the council meeting.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the update on the status of the water boundaries.

-Carried-

7.c)



NW 1/4 SEC. 25-58-10-14-1

SW 1/4 SEC. 25-58-10-14-1

30' SPAN GOVERNMENT ROAD ALLOWANCE

LOT 1
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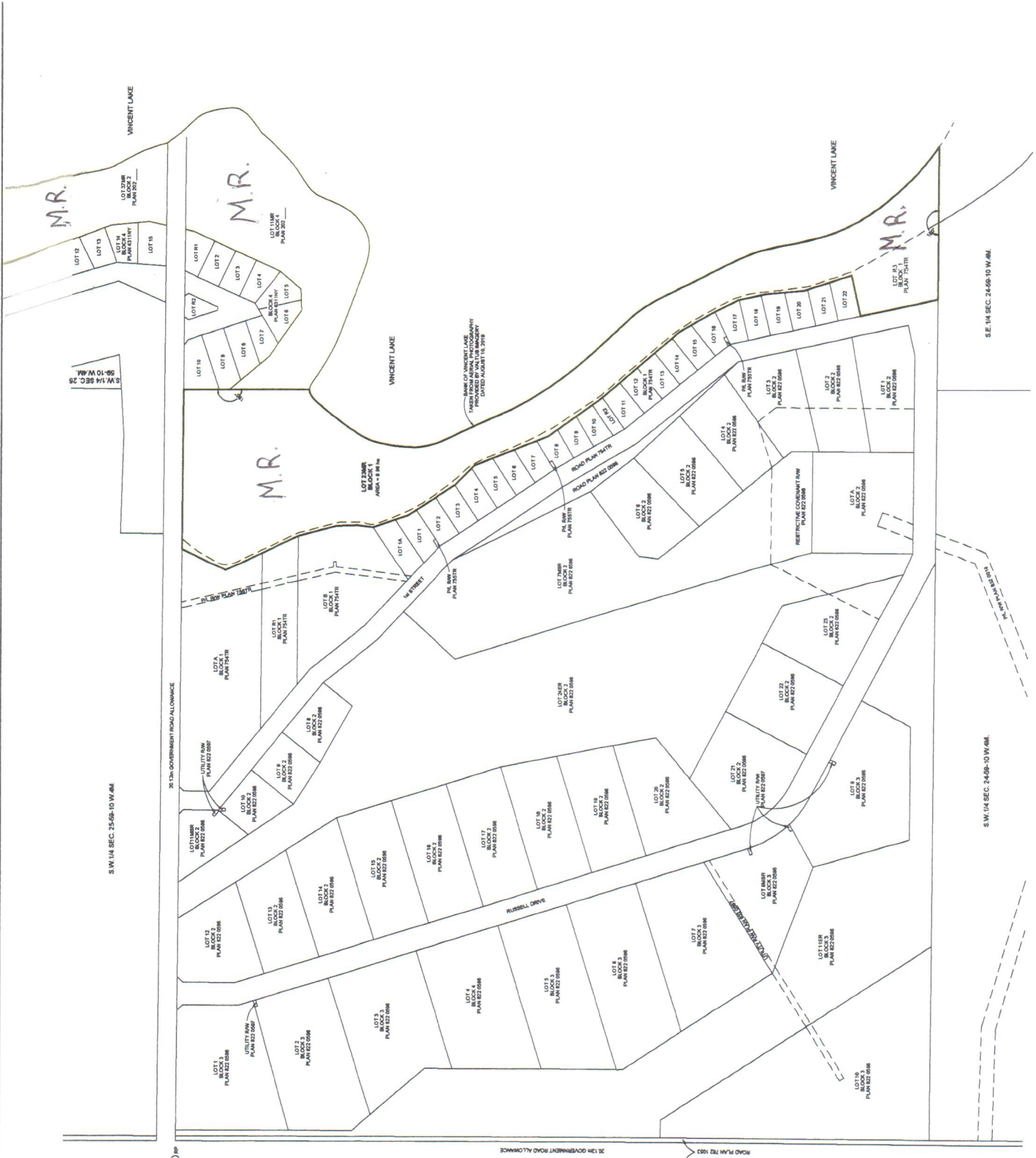
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S.W. 1/4 SEC. 25-10 W.4M.

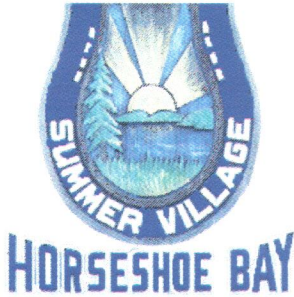
S.W. 1/4 SEC. 25-09-10 W.4M.

S.E. 1/4 SEC. 24-09-10 W.4M.

S.W. 1/4 SEC. 24-08-10 W.4M.

ROAD PLAN 782 1033

30'



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Agenda Item Summary Report

Agenda Item 7.d) Police Funding Model (PFM)

Meeting Date: August 15, 2020

Background/Discussion/Options

The Police Funding Regulation came into force on April 1, 2020 and was created to implement two separate initiatives, both of which address police funding and resourcing matters. These are:

- 1) The implementation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPP's). (This initiative does not affect the Summer Village. It only affects municipalities that have EPP's)

A spreadsheet showing the calculations for the Summer Village of Horseshoe Bay is attached. The current calculations are based on 2018 population and Village Equalized Assessment. The Summer Village will be invoiced in January 2021 for the 2020-21 year.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the update on the status of the Police Funding Regulation.

-Carried-

7.d)

SUMMER VILLAGE OF HORSESHOE BAY
POLICE FUNDING MODEL (PFM)

Prepared by Diane Briscoe
August 3, 2020

All information in this workbook are estimates. Data will be updated each year to reflect the newest information available. Some municipalities may have unique circumstances that will impact their actual invoice amount. A list of these circumstances is being managed by the Public Security Division.

YEAR	Village Population	Village Equalized Assessment	50% Population Affected	50% Total Equalized Assessment	Total Share Policing Costs	Muni CSI Point Above Average
2020-21	73	16,108,372	765,780	285,272,776.093	23,250,000	0.05%
2021-22	73	16,108,372	765,780	285,272,776.093	34,900,000	0.05%
2022-23	73	16,108,372	765,780	285,272,776.093	46,500,000	0.05%
2023-24	73	16,108,372	765,780	285,272,776.093	69,800,000	0.05%
2024-2025	73	16,108,372	765,780	285,272,776.093	69,800,000	0.05%

Year	Recovery Options	Weighted Population Cost	Weighted EA Cost	TOTAL POLICING COST	Muni CSIs pts above average	CSI % SUBSIDY	CSI \$ SUBSIDY	DETACHMENT SUBSIDY	YEARLY COST TO VILLAGE
2020-21	10%	\$ 1,108.18	656	\$ 1,765	59.31	3%	\$ 52	\$ 88	\$ 1,624
2021-22	15%	\$ 1,663.47	985	\$ 2,649	59.31	3%	\$ 79	\$ 132	\$ 2,438
2022-23	20%	\$ 2,216.37	1,313	\$ 3,529	59.31	3%	\$ 105	\$ 176	\$ 3,248
2023-24	30%	\$ 3,326.93	1,971	\$ 5,298	59.31	3%	\$ 157	\$ 265	\$ 4,876
2024-25	30%	\$ 3,326.93	1,971	\$ 5,298	59.31	3%	\$ 157	\$ 265	\$ 4,876

Invoicing:

Each January starting in 2021, municipalities will receive an invoice stating the amount that the municipality will pay for that fiscal year.

All information in this workbook are estimates. Data will be updated each year to reflect the newest information available. Some municipalities may have unique circumstances that will impact their actual invoice amounts. A list of these circumstances is being managed by the Public Security Division.

Police Funding Model (PFM)

Year	Weighting	50%	50%	Total Share Policing Cost	0.05% per Mun CSI point above Average			5%	5%	PFM Revenue Generated	Enhanced Policing subsidy given	100% reimbursement	Net Revenue Generated
					Recovery Options - Frontline Policing	Population affected	Total Equalized Assessment						
2020-21	10%	765,780	\$ 285,272,776.093	\$ 23,250,000	\$ 604,279	\$ 105,532	\$ 92,301	\$ 22,447,888	\$ 7,040,000	\$ 15,407,888			
2021-22	15%	765,780	\$ 285,272,776.093	\$ 34,900,000	\$ 907,068	\$ 158,411	\$ 138,551	\$ 33,695,970	\$ 7,040,000	\$ 26,655,970			
2022-23	20%	765,780	\$ 285,272,776.093	\$ 46,500,000	\$ 1,208,558	\$ 211,063	\$ 184,602	\$ 44,895,777	\$ 7,040,000	\$ 37,855,777			
2023-24	30%	765,780	\$ 285,272,776.093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940			
2024-25	30%	765,780	\$ 285,272,776.093	\$ 69,800,000	\$ 1,814,137	\$ 316,822	\$ 277,101	\$ 67,391,940	\$ 7,040,000	\$ 60,351,940			

Source: Alberta Municipal Affairs, Municipal Services Branch, 2018 Official Population List

Alberta Municipal Affairs, Municipal Financial and Statistical Data, 2018 Equalized Assessment

Statistics Canada, Canadian Centre for Justice Statistics, CSI Weighted 2015-17 file

Alberta Justice and Solicitor General, Law Enforcement & Oversight Branch, Enhanced Policing Agreements

Alberta Justice and Solicitor General, Law Enforcement & Oversight Branch, "K" Division Detachments by Contract

Police Funding Regulation Information Sheet

What is it?

The *Police Funding Regulation* came into force on April 1, 2020 and was created to implement two separate initiatives, both of which address police funding and resourcing matters. These are:

- 1) The implementation of the Police Funding Model (PFM), and
- 2) The absorption of Option 1 Enhanced Policing Positions (EPPs).

The Police Funding Model

What is it?

Providing adequate and effective policing services in the province of Alberta is the responsibility of the provincial government under the *Police Act*.

The police funding model (PFM) takes the total cost of frontline officers and redistributes a portion of those costs to municipalities who receive the services of the Provincial Police Service (RCMP).

The new PFM requires those communities that have not previously paid for frontline policing to begin contributing a portion of the costs.

The Model

The model includes five variables that are used in calculations to distribute the province's costs:

- equalized assessment;
- population;
- crime severity;
- shadow population; and
- detachment location.



Engagement

Stakeholders were able to provide feedback on the test model during webinars and by responding to a survey.

Stakeholders included representatives from:

- Alberta Urban Municipalities Association;
- Rural Municipalities of Alberta; and
- Elected and administrative municipal representatives.

Stakeholders offered valuable perspectives on the costs of policing in Alberta. Feedback from the engagement highlighted several areas of stakeholder concerns.

Based on feedback, JSG amended the test model.

The formula for distribution of costs

Each municipality will have their costs calculated according to a formula comprised of a base amount adjusted by modifiers, where appropriate.

- Base cost (total share of policing costs) formula:
Weighted equalized assessment (50%) + weighted population (50%) = base
- Modifier (subsidies) formulas:
 - **Shadow population:** Subsidy given (max 5%) if officially recognized by the Government of Alberta or according to the President of Treasury Board and Minister of Finance.
 - **Crime Severity Index (CSI):** Subsidy given (0.05% per CSI point) if a municipality's three year average is above the rural three year municipal average.
 - **Detachment:** Subsidy of 5% given for municipalities that do not have a detachment in their community.

Invoicing

Each January, starting in 2021, municipalities will receive an invoice stating the amount that the municipality will pay for that fiscal year.

The invoice a municipality receives for their PFM amount is the amount to be paid. Any modifiers to the amount have already been accounted for in the PFM formula.



Reinvestment

The new police funding model will generate revenue that will be reinvested into policing, with a priority on increasing core policing.

Funds need to be collected in order to do this.

The RCMP and JSG have a plan to invest in RCMP officers and civilian staff that will:

- support rural detachment enhancement (this is the priority in the first few years of reinvestment);
- expand aerial observation capability;
- undertake methamphetamine and opioid initiatives;
- address auto theft;
- continue to advance the Call Management Initiative;
- enhance General Investigative Services; and
- further support vulnerable persons, missing persons, and homicide investigations.

Enhanced Policing

As part of overall efforts to address police resourcing needs in rural Alberta, all EPP Option 1 agreements in existence last fall were terminated as of April 1, 2020. The Government of Alberta has now absorbed the cost of these **full-time policing** positions starting on that date.

As a result of this decision, municipalities that had these EPP Option 1 agreements *retain* the additional resource, but they are *no longer paying for that resource*. They will *not* receive an invoice going forward for EPP Option 1 services after April 1, 2020.

Municipalities still receive the services of the prior EPP Option 1 resource in the same way and purpose as they did prior to the enactment of the *Police Funding Regulation*, at least until such time as the PFM is reviewed.

No Invoice

PFM invoicing is distinct from EPP costs. EPP changes do not affect PFM amounts.

This change effects only EPP Option 1 agreements and municipalities *cannot* enter into any new EPP Option 1 agreements. Seasonal and temporary enhanced policing agreements (Option 2 EPPs) are still accommodated.



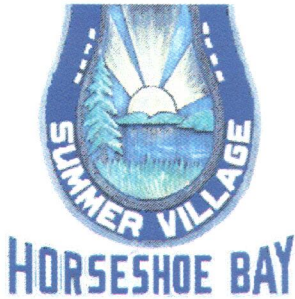
Police Advisory Board

The establishment of the new Alberta Police Advisory Board will give communities policed by the RCMP a forum to discuss provincial policing priorities.

The advisory board consists of representatives from the Rural Municipalities of Alberta, the Alberta Urban Municipalities Association, and the Alberta Association of Police Governance.

Through this venue, municipalities will be able to provide valued advice in matters related to the provincial police strategic and financial plans and further advocate for the resources their communities need to the leadership at the Ministry and RCMP.

Questions can be directed to the Public Security Division at: jsg.PSDEngagement@gov.ab.ca



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.a) Assessment Model Review & Meeting with MLA

Meeting Date: August 15, 2020

Background/Discussion/Options

The Government of Alberta is currently considering changes to the assessment model for regulated properties, such as oil and gas wells & pipelines. (Designated Industrial Properties-DIP).

This will have very little direct effect on the Summer Village, but will have drastic effects on the County of St. Paul. The County has indicated that with any of the 4 options they will have to make some serious decisions on levels of service, capital projects and inter-municipal projects/agreements. Therefore, any increase in the way DIP is assessed will have an indirect effect on the Summer Village's agreements with the County. (ie: Snow Removal, Grass mowing, waste management).

Recommendation/RFD/Comments

MOVED BY _____ that council accept the information from the County of St. Paul regarding the Assessment Model Review, and to offer the Summer Village support in any way we can.

-Carried-



Norman Briscoe <svhorseshoebay@gmail.com>

Assessment Model Review Information

Sheila Kitz <SKitz@county.stpaul.ab.ca>

Mon, Jul 27, 2020 at 10:12 AM

To: Kim Heyman <kheyman@town.stpaul.ab.ca>, "Ken Gwozdz (cao@elkpoint.ca)" <cao@elkpoint.ca>, "Norm Briscoe (svhorseshoebay@gmail.com)" <svhorseshoebay@gmail.com>

Cc: Cliff Martin <cmartin@county.stpaul.ab.ca>, Dale Hedrick <dhedrick@county.stpaul.ab.ca>, Daniel Reid <dreid@county.stpaul.ab.ca>, Darrell Youngmans <dyoungmans@county.stpaul.ab.ca>, Kevin Wirsta <kwirsta@county.stpaul.ab.ca>, Krystle Fedoretz <KFedoretz@county.stpaul.ab.ca>, Kyle Attanasio <KAttanasio@county.stpaul.ab.ca>, Laurent Amyotte <lamyotte@county.stpaul.ab.ca>, Maxine Fodness <mfodness@county.stpaul.ab.ca>, Phyllis Corbiere <PCorbiere@county.stpaul.ab.ca>, Steve Upham <SUpham@county.stpaul.ab.ca>, Tim Mahdiuk <TMahdiuk@county.stpaul.ab.ca>

Hi there,

Last week the County has received information regarding the Province's plans to change the way Designated Industrial Property is assessed. They are looking at 4 different Options which rural municipalities have had very limited opportunity to participate in developing. RMA opposes the focus of the assessment review and the outcomes for rural municipalities across Alberta. The County will be advocating to our MLAs regarding this issue and discussing alternatives (as provided by RMA) that would better support the overall intent to "enhance industry competitiveness while concurrently ensuring the ongoing viability of municipalities". The numbers speak for themselves. If any one of these options are chosen, the County will be making some serious decisions on levels of service, capital projects, staffing, and inter-municipal projects/agreements. Also to note is that the County's equalized assessment has potential to change significantly which many of our funding agreements are based on – multi lateral recreation agreement; MD Foundation requisition; etc. We feel that the Province has not considered the full array of options available to them and/or the full consequences of the implementation of any one of the options under the assessment model review.

The County would welcome you and your Councils to attend a meeting with the MLAs to help us communicate the challenges this change will have on our entire region. I will let you know when such a meeting is scheduled for. Kim, perhaps we could use the Recreation Center to ensure that there is enough room for Physical distancing?

It is our understanding that there will be approximately on month to advocate to the Province regarding this issue as they will need to implement any assessment changes at the latest in mid-September.

Please see attached information. Let me know if you have any questions.

Thanks

HORSESHOE BAY - ASSESSMENT MODEL REVIEW

IMPACTS REPORT

Municipal Impacts

Based on the data provided by Municipal Affairs and your reported financial data from the MFIS database, our models make the following predictions for your municipality. Please keep in mind that due to the limits of data provided, we are unable to project past the first year of implementation. Because of the significant changes to the depreciation curves under most of the models, we suspect that there will be further negative impacts in the future.

Scenario Tax Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Total Assessment Base Loss	\$-31,542 (-0%)	\$-31,542 (-0%)	\$-31,542 (-0%)	\$-31,542 (-0%)
M&E Assessment Base Loss (%)	0%	0%	0%	0%
LP Assessment Base Loss (%)	-19%	-19%	-19%	-19%
M&E Tax \$ Loss (2019 Mill Rate)	\$0	\$0	\$0	\$0
Linear Tax \$ Loss (2019 Mill Rate)	\$-109	\$-109	\$-109	\$-109
Percent Loss of Total Revenue	-0%	-0%	-0%	-0%

Municipal Response Options

We recognize that members with dramatic changes in revenue will have very few opportunities to respond. We have provided some general statistics to illustrate the context that these changes may have on operations. These should not be seen as recommendations only provided for context.

Potential Rural Municipality Response Impacts	Scenario A	Scenario B	Scenario C	Scenario D
Residential Mill Rate Increase	0.2%	0.2%	0.2%	0.2%
OR				
Non-Residential Mill Rate Increase (Excluding 5:1 limits)	23.2%	23.2%	23.2%	23.2%
Tax capacity shortfall due to 5:1 ratio (includes tax capacity loss still required to achieve 5:1)	\$0	\$0	\$0	\$0
OR				
Workforce Cuts to cover losses (% of total FTE's)	2.1%	2.1%	2.1%	2.1%
FTE's at risk	0.02	0.02	0.02	0.02
OR				
Total Expense Reduction % (including capital infrastructure investment)	0.03%	0.03%	0.03%	0.03%
OR				
Time shortfall can be covered by Unallocated Reserves (months)	28413	28413	28413	28413

Assessment Model Review IMPACTS REPORT

COUNTY OF ST. PAUL

The Government of Alberta is proposing assessment model changes, which could affect your municipality's revenue.

TOTAL REVENUE MAY CHANGE BY AS MUCH AS

↓ 9%

For more context and scenarios, please review the back.

To compensate, you may need to adjust:

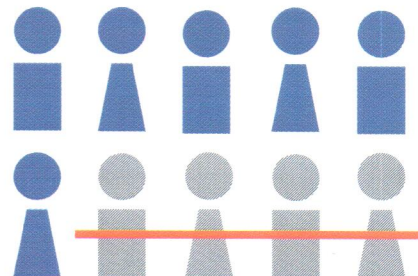
RESIDENTIAL MILL RATE
BY AS MUCH AS

↑ 89.7%



OR

FULL-TIME STAFF
BY AS MUCH AS 41.4%



For more context and scenarios, please review the back.

MUNICIPAL IMPACTS

Based on the assessment model review scenarios provided by the Government of Alberta and financial data from the MFIS database, RMA's models make the following municipal predictions. Due to the limits of data provided, we are unable to project past the first year of implementation. Because of the significant changes to the depreciation curves under most of the models, there will be increased impacts in the future as assets age.

SCENARIO TAX IMPACTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D
Total Assessment Base Loss	\$-104,911,663 (-6%)	\$-124,229,595 (-7%)	\$-137,802,763 (-7%)	\$-192,034,278 (-12%)
M&E Assessment Base Loss (%)	-2%	-2%	-2%	-2%
LP Assessment Base Loss (%)	-23%	-28%	-31%	-44%
M&E Tax \$ Loss (2019 Mill Rate)	\$-125,748	\$-125,748	\$-125,748	\$-125,748
Linear Tax \$ Loss (2019 Mill Rate)	\$-1,852,613	\$-2,216,899	\$-2,472,854	\$-3,495,519
Percent Loss of Total Revenue	-5%	-6%	-7%	-9%

MUNICIPAL RESPONSE OPTIONS

The response options below demonstrate how significant non-residential assessment and taxation is for rural municipalities. Even a modest reduction in oil and gas assessment may require municipalities to drastically increase tax rates or reduce expenses. In other words, changes to assessment have significant domino effects on rural municipalities. These illustrate hypothetical impacts that the changes may have on operations based on available data. These should not be seen as recommendations, as they are only provided for context.

POTENTIAL RURAL MUNICIPALITY RESPONSE IMPACTS	SCENARIO A	SCENARIO B	SCENARIO C	SCENARIO D
Residential Mill Rate Increase	49.0%	58.0%	64.4%	89.7%
OR				
Non-Residential Mill Rate Increase (Excluding 5:1 limits)	12.5%	15.1%	17.1%	25.5%
Tax capacity shortfall due to 5:1 ratio (includes tax capacity loss still required to achieve 5:1)	\$0	\$64,835	\$361,322	\$1,545,934
OR				
Workforce cuts to cover losses (% of total FTE's)	22.6%	26.8%	29.7%	41.4%
FTE's at risk	16.27	19.27	21.37	29.78
OR				
Total Expense Reduction % (including capital infrastructure investment)	7.36%	8.71%	9.66%	13.47%
OR				
Time shortfall can be covered by Unallocated Reserves (Months)	41	34	31	22



July 13, 2020

Reeve Stephen Upham
County of St. Paul

Via email to supham@county.stpaul.ab.ca & skitz@county.stpaul.ab.ca

Dear Reeve Upham,

Re: Impacts of Assessment Model Changes in County of St. Paul

As you are aware, the Government of Alberta is currently considering changes to the assessment model for regulated properties such as oil and gas wells and pipelines. RMA was involved in the review that led to these changes, and vocally opposed the focus of the review and outcomes. According to the stakeholder engagement plan, the intent of the review was to “enhance industry competitiveness while concurrently ensuring the ongoing viability of municipalities.” After engaging in the review and being apprised of the recommended changes currently being considered by provincial decision-makers, RMA is extremely concerned that the review outcomes will achieve neither of the above intents. RMA repeatedly voiced their opposition to the models proposed and to the use of the assessment model to enhance industry competitiveness, but this concern did not impact the final proposed changes to the model.

Although the Government of Alberta has not yet finalized changes, RMA is aware of four options currently being considered. Depending on the option selected, the changes will reduce the overall assessed value of oil and gas property in rural Alberta by between \$8.9 billion and \$26.7 billion and result in rural municipalities losing a combined total of between \$108.7 million and \$291.2 million in property tax revenue in the first year in which the changes are implemented.

The impacts of the changes vary widely in different regions of the province with some municipalities projected to lose as much as 49% of their current non-residential assessment value and 40% of their overall revenue in the first year of implementation under the most extreme scenario. For some municipalities, this loss in revenue may impact their ongoing viability. RMA expects impacts to worsen following the first year of implementation but was not provided access to the detailed assessment information necessary to conduct a multi-year impact assessment.

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Nisku, Alberta T9E 8N5

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FAX: 780.955.3615
RMAAlberta.com



In terms of industry competitiveness, the proposed changes will mean that as a whole, the oil and gas industry will save the same amount that municipalities will not be collecting in tax revenue. Presumably, this will enhance industry competitiveness by reducing operating costs. However, RMA's analysis of the data provided by the Government of Alberta indicates that the competitiveness benefits will disproportionately favor Alberta's largest oil and gas companies, while on average, Alberta's smallest

companies will see little impact, and some will see a significant increase in assessment. Additionally, the review has included no analysis or data on how reduced assessment will translate to increased competitiveness given other factors impacting the oil and gas industry, such as market access and low commodity prices. The changes will also hinder broader economic development efforts by simply shifting the property taxes from the oil and gas industry to other small businesses and residents.

While the specific changes to the assessment model are highly concerning, RMA is opposed to the overall concept of manipulating the assessment system to support industry competitiveness. **This approach includes no incentives or requirements that industry use property tax savings to invest in Alberta or create jobs.** As most of the savings will go to large companies with holdings around the world, it is likely that such savings will not be used in Alberta. While the change in the assessment model may make large oil and gas companies more profitable, **there has been absolutely no link established between the assessment model changes and making Alberta's oil and gas industry more competitive.**

Due to strict confidentiality requirements, RMA was not able to share updates of the review process with members as it was occurring. As the recommended changes currently under consideration by ministers and provincial decision-makers are now publicly available, RMA is requesting the assistance of members in informing government of the significant impacts these changes will have on rural municipalities.

Please find attached to this letter information highlighting the province-wide municipal and industry impacts of the proposed assessment changes, as well as an outline of how the changes impact your municipality. All figures are based on data provided by the Government of Alberta, either through the assessment model review or through general municipal reporting. The "municipal response options" are hypothetical scenarios based on public municipal financial information. If, after reviewing the assessment changes with your staff and council, you have additional information related to how the changes will impact your municipality, we strongly encourage you to share this with your MLA and with RMA. Also please note that the same information (about your municipality and others in the relevant riding) has been sent directly from RMA to the MLAs representing the riding (or ridings) in which your municipality is located.

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Please complete and submit to your local MLA the letter template provided by RMA. We encourage you to modify the language in the template to suit your local position and reflect the voices of your council. RMA would also encourage you to share your concerns with the changes with the Minister of Municipal Affairs and Premier.

The implementation of these changes has the potential to cause irreparable harm to many rural municipalities. Regardless of the extent to which your municipality is impacted by the changes, we urge you to use the attached information and other resources provided by RMA to advocate to your local MLA that the Government of Alberta not use the assessment system as an industry competitiveness tool, and not support industry on the backs of municipalities. This solution is unfair, ineffective, and unsustainable.

Please feel free to contact me by phone (403-507-3345) or email (akemmere@RMAAlberta.com) to discuss this issue further.

Sincerely,

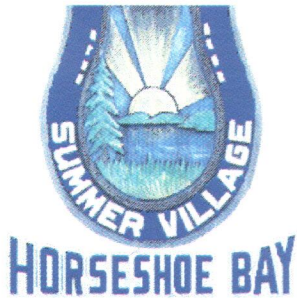
A handwritten signature in black ink, appearing to read "Al Kemmere", written over a horizontal line.

Al Kemmere, President

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Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.b) Appointment of Director of Occupational Health and Safety

Meeting Date: August 15, 2020

Background/Discussion/Options

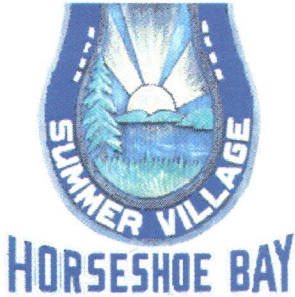
The St. Paul region has hired Shane Fuson as the Regional Director of Occupational Health & Safety. He started August 4, 2020.

He has extensive experience as a Health and Safety leader within the Mining, Oil and Gas industries. He is looking forward to using his experience and developing his career in a new municipal environment.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the appointment of Shane Fusion as the Regional Director of Occupational Health & Safety.

-Carried-



Summer Village of Horseshoe Bay

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Agenda Item Summary Report

Agenda Item 8.c) Trees & Willows in and around Lake Front Properties

Meeting Date: August 15, 2020

Background/Discussion/Options

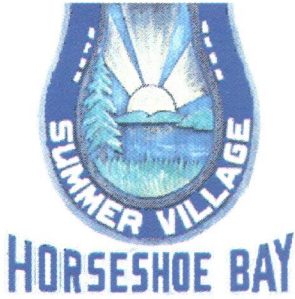
Administration has had numerous requests from residents regarding removal of trees and willows in front of lake front properties on municipal reserve and in the water. People are concerned about all the dead trees and willows in the water as the lake level goes up.

Norman will provide a report at the council meeting, for discussion with council regarding what action should be taken.

Recommendation/RFD/Comments

MOVED BY _____ that council accept the report on the vegetation growing on the municipal reserve and in the water, and make the following recommendations:

advise residents of restrictions as to what they can & cannot remove.
AB Env.
authorize Norman to
-Carried-



Summer Village of Horseshoe Bay

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Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 8.d) Municipal Stimulus Program

Meeting Date: August 15, 2020

Background/Discussion/Options

Norman will give a report at the council meeting.

Recommendation/RFD/Comments

MOVED BY _____ that council accept

-Carried-



Norman Briscoe <svhorseshoebay@gmail.com>

Municipal Stimulus Program

MA Municipal Stimulus <MA.MunicipalStimulus@gov.ab.ca>

Thu, Jul 30, 2020 at 9:03 AM

To: "gmburns45@gmail.com" <gmburns45@gmail.com>

Cc: ! SVHORSESHOEBAY <SVHORSESHOEBAY@gmail.com>

Dear Chief Elected Official,

On July 28 your Alberta government was proud to announce the \$500-million Municipal Stimulus Program, a key component of [Alberta's Recovery Plan](#). Thank you for submitting information on your shovel-ready infrastructure projects over the past few months. This information was very useful to help us understand the capacity of municipalities to take on additional infrastructure projects, as well as the types of projects that could be started this year.

The Municipal Stimulus Program (MSP) is designed to distribute stimulus funding quickly and equitably across the province so local governments, like yours, can help support local jobs and stimulate the economy. Funding will be allocated using the same formula as the federal Gas Tax Fund and municipalities can access their allocation by submitting project applications before October 1, 2020. Applications will be reviewed as they are received and payments will begin shortly after projects are approved.

Projects *must* begin construction in 2020 or 2021 and *must not* result in municipal tax increases. Municipalities also need to commit to further supporting growth in their local economies by reducing municipal red tape. Further information about the program and allocation amounts are available on the [program website](#), and in the attached program summary and program guidelines. The grant agreement and application form are also attached.

The intention of this program is to support local jobs and stimulate the economy – both through construction and over the life of the asset. We will be evaluating project applications through this lens. You are also encouraged to apply this lens as you consider which projects to put forward.

Please note that the MSP is not related to operating and transit funding recently announced as part of the federal Safe Restart Agreement. Further information about this funding will be made available soon.

Thank you for your leadership during these difficult times. I know this is not an easy situation to manage, but together we can overcome these challenges and return our province to prosperity.

If you have any questions, please contact ma.municipalstimulus@gov.ab.ca.

Yours very truly,

Honourable Kaycee Madu, QC
Minister of Municipal Affairs

Attachments

Classification: Public

Municipal Stimulus Program

Summary

- \$500-million allocation-based program structured on the Municipal Sustainability Initiative (MSI), for construction of capital projects before December 31, 2021.
- Funding is distributed based on the Gas Tax Fund (GTF) allocation formula (largely per capita with a \$50,000 minimum; summer villages receive a base of \$5,000 plus the per capita amount).
- Project eligibility based on MSI guidelines, modified to exclude categories and activities with minimal contribution to economic recovery.
- Municipalities have broad discretion to apply for projects within the eligibility criteria, but Minister retains authority to approve projects.
- Municipalities will be required to report on progress in reducing municipal red tape.

Objectives

- Sustain and create local jobs.
- Enhance provincial competitiveness and productivity.
- Position communities to participate in future economic growth.
- Reduce municipal red-tape to promote job-creating private sector investment.

Program Overview

- Program is open to municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows.
- Municipalities must commit to submitting an annual Red Tape Reduction report for each of 2020 and 2021. They will be required to indicate to the Minister's satisfaction how they have made progress in the following areas since the stimulus program was announced:
 - What steps have been taken to make it easier to start up a new business in the municipality?
 - What steps have been taken to streamline processes and shorten timelines for development and permit approvals?
 - What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?
- The red tape reduction report template will require municipalities to identify how they have reduced red tape from among several provided options, or they may identify their own actions. They will also be required to provide relevant metrics and/or a qualitative description of specific actions they have taken.
- Projects must begin construction in 2020 or 2021, and all funds must be expended before December 31, 2021, or repaid to the province. However, projects may continue past this date using other sources of funding.
- Municipalities must indicate the amount of funding required in both 2020 and 2021 for each project.
 - Payments for 2020 expenditures will be issued once municipalities sign the conditional grant agreement and receive approval on their project application(s).
 - Payments for 2021 expenditures will be issued in May 2021, unless municipalities identify a requirement to receive funding earlier.

- Projects must result in the construction or major rehabilitation of a capital asset that falls within one of the eligible categories.
 - Project categories are based on modified MSI project categories.
 - Some MSI eligible projects, such as rolling stock, equipment purchases, and infrastructure management systems are not be eligible, as they do not support economic development or job creation.
- Projects *must* not create new operational funding requirements for the province and *must* not, as a result of the projects, lead to higher/increased municipal taxes.
- Projects previously approved for MSI or GTF funding are not eligible and municipalities will not be permitted to withdraw and resubmit MSI or GTF projects to gain eligibility.
- Proponent must attest that the project would not go ahead this year or next year in the absence of support through the stimulus program.

Allocations

- Funding is allocated using the Gas Tax Fund (GTF) formula (per capita with a minimum funding amount of \$50,000; summer villages receive \$5,000 plus the per capita amount.)
 - Approximately 30.6% will go to Calgary, 23.1% will go to Edmonton, and 46.3% will go to other municipalities.
- This allocation formula favours more populous urban municipalities, but, previously announced stimulus funding delivered through the Strategic Transportation Infrastructure Program, the Alberta Water/Wastewater Partnership, and the First Nations Water Tie In benefits primarily rural and small urban municipalities.

Municipality	Allocations	
	\$	%
Calgary	\$152,831,311	30.6%
Edmonton	\$115,567,274	23.1%
Other Municipalities	\$231,601,415	46.3%
<i>Other Cities</i>	<i>\$83,401,530</i>	<i>16.7%</i>
<i>Towns</i>	<i>\$56,781,658</i>	<i>11.4%</i>
<i>Villages</i>	<i>\$5,337,096</i>	<i>1.1%</i>
<i>Summer Villages</i>	<i>\$873,117</i>	<i>0.2%</i>
<i>Rurals</i>	<i>\$59,567,950</i>	<i>11.9%</i>
<i>Strathcona County</i>	<i>\$11,694,461</i>	<i>2.3%</i>
<i>RM of Wood Buffalo</i>	<i>\$13,276,133</i>	<i>2.7%</i>
<i>Metis Settlements</i>	<i>\$669,470</i>	<i>0.1%</i>
Total	\$500,000,000	100.0%

Administration Process and Timing

Process Step	Estimated Timing
Program Introduction <ul style="list-style-type: none"> - Application process, program guidelines, and allocation amounts are posted on a program website - Municipal Affairs hosts webinar for municipalities to provide additional details 	<ul style="list-style-type: none"> - Program materials available by July 28, 2020
First Project Intake Period <ul style="list-style-type: none"> - Municipalities prepare and submit applications - Submitted applications uploaded into SharePoint - Project reviews - Project approvals 	<ul style="list-style-type: none"> - Until October 1, 2020 - Project approvals on a rolling basis, as soon as reviewed - Project reviews continue until complete
Re-allocation Period <ul style="list-style-type: none"> - Funds uncommitted by municipalities to an approved project re-allocated by the Minister 	<ul style="list-style-type: none"> - Fall 2020
Second Project Intake Period (if required) <ul style="list-style-type: none"> - Second intake opened if substantial amounts of funding remain unallocated after first intake 	<ul style="list-style-type: none"> - February 1, 2021, to April 1, 2021 - Project reviews continue until complete, approvals issued as decisions are made
Project Initiation <ul style="list-style-type: none"> - Notification letters sent to successful applicants - Recipients sign conditional grant agreements 	<ul style="list-style-type: none"> - Following project approval
Project Administration <ul style="list-style-type: none"> - Payments to recipients - Project construction 	<ul style="list-style-type: none"> - Payments following signing of conditional grant agreements and approval of project applications - Payments complete by October 2021
Reporting Requirements <ul style="list-style-type: none"> - 2020 reporting - 2021 reporting 	Red Tape Reduction Reporting <ul style="list-style-type: none"> - February 1, 2021 (2020 progress) - February 1, 2022 (2021 progress) Financial Reporting <ul style="list-style-type: none"> - May 1, 2021 (2020 reporting) - May 1, 2022 (2021 reporting)

Municipal Stimulus Program

Summary

- \$500-million allocation-based program structured on the Municipal Sustainability Initiative (MSI), for construction of capital projects before December 31, 2021.
- Funding is distributed based on the Gas Tax Fund (GTF) allocation formula (largely per capita with a \$50,000 minimum; summer villages receive a base of \$5,000 plus the per capita amount).
- Project eligibility based on MSI guidelines, modified to exclude categories and activities with minimal contribution to economic recovery.
- Municipalities have broad discretion to apply for projects within the eligibility criteria, but Minister retains authority to approve projects.
- Municipalities will be required to report on progress in reducing municipal red tape.

Objectives

- Sustain and create local jobs.
- Enhance provincial competitiveness and productivity.
- Position communities to participate in future economic growth.
- Reduce municipal red-tape to promote job-creating private sector investment.

Program Overview

- Program is open to municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows.
- Municipalities must commit to submitting an annual Red Tape Reduction report for each of 2020 and 2021. They will be required to indicate to the Minister's satisfaction how they have made progress in the following areas since the stimulus program was announced:
 - What steps have been taken to make it easier to start up a new business in the municipality?
 - What steps have been taken to streamline processes and shorten timelines for development and permit approvals?
 - What steps have been taken to make the municipality a more attractive destination for new investment and/or tourism?
- The red tape reduction report template will require municipalities to identify how they have reduced red tape from among several provided options, or they may identify their own actions. They will also be required to provide relevant metrics and/or a qualitative description of specific actions they have taken.
- Projects must begin construction in 2020 or 2021, and all funds must be expended before December 31, 2021, or repaid to the province. However, projects may continue past this date using other sources of funding.
- Municipalities must indicate the amount of funding required in both 2020 and 2021 for each project.
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- Projects must result in the construction or major rehabilitation of a capital asset that falls within one of the eligible categories.
 - Project categories are based on modified MSI project categories.
 - Some MSI eligible projects, such as rolling stock, equipment purchases, and infrastructure management systems are not be eligible, as they do not support economic development or job creation.
- Projects *must* not create new operational funding requirements for the province and *must* not, as a result of the projects, lead to higher/increased municipal taxes.
- Projects previously approved for MSI or GTF funding are not eligible and municipalities will not be permitted to withdraw and resubmit MSI or GTF projects to gain eligibility.
- Proponent must attest that the project would not go ahead this year or next year in the absence of support through the stimulus program.

Allocations

- Funding is allocated using the Gas Tax Fund (GTF) formula (per capita with a minimum funding amount of \$50,000; summer villages receive \$5,000 plus the per capita amount.)
 - Approximately 30.6% will go to Calgary, 23.1% will go to Edmonton, and 46.3% will go to other municipalities.
- This allocation formula favours more populous urban municipalities, but, previously announced stimulus funding delivered through the Strategic Transportation Infrastructure Program, the Alberta Water/Wastewater Partnership, and the First Nations Water Tie In benefits primarily rural and small urban municipalities.

Municipality	Allocations	
	\$	%
Calgary	\$152,831,311	30.6%
Edmonton	\$115,567,274	23.1%
Other Municipalities	\$231,601,415	46.3%
<i>Other Cities</i>	<i>\$83,401,530</i>	<i>16.7%</i>
<i>Towns</i>	<i>\$56,781,658</i>	<i>11.4%</i>
<i>Villages</i>	<i>\$5,337,096</i>	<i>1.1%</i>
<i>Summer Villages</i>	<i>\$873,117</i>	<i>0.2%</i>
<i>Rurals</i>	<i>\$59,567,950</i>	<i>11.9%</i>
<i>Strathcona County</i>	<i>\$11,694,461</i>	<i>2.3%</i>
<i>RM of Wood Buffalo</i>	<i>\$13,276,133</i>	<i>2.7%</i>
<i>Metis Settlements</i>	<i>\$669,470</i>	<i>0.1%</i>
Total	\$500,000,000	100.0%

Administration Process and Timing

Process Step	Estimated Timing
Program Introduction <ul style="list-style-type: none"> - Application process, program guidelines, and allocation amounts are posted on a program website - Municipal Affairs hosts webinar for municipalities to provide additional details 	<ul style="list-style-type: none"> - Program materials available by July 28, 2020
First Project Intake Period <ul style="list-style-type: none"> - Municipalities prepare and submit applications - Submitted applications uploaded into SharePoint - Project reviews - Project approvals 	<ul style="list-style-type: none"> - Until October 1, 2020 - Project approvals on a rolling basis, as soon as reviewed - Project reviews continue until complete
Re-allocation Period <ul style="list-style-type: none"> - Funds uncommitted by municipalities to an approved project re-allocated by the Minister 	<ul style="list-style-type: none"> - Fall 2020
Second Project Intake Period (if required) <ul style="list-style-type: none"> - Second intake opened if substantial amounts of funding remain unallocated after first intake 	<ul style="list-style-type: none"> - February 1, 2021, to April 1, 2021 - Project reviews continue until complete, approvals issued as decisions are made
Project Initiation <ul style="list-style-type: none"> - Notification letters sent to successful applicants - Recipients sign conditional grant agreements 	<ul style="list-style-type: none"> - Following project approval
Project Administration <ul style="list-style-type: none"> - Payments to recipients - Project construction 	<ul style="list-style-type: none"> - Payments following signing of conditional grant agreements and approval of project applications - Payments complete by October 2021
Reporting Requirements <ul style="list-style-type: none"> - 2020 reporting - 2021 reporting 	Red Tape Reduction Reporting <ul style="list-style-type: none"> - February 1, 2021 (2020 progress) - February 1, 2022 (2021 progress) Financial Reporting <ul style="list-style-type: none"> - May 1, 2021 (2020 reporting) - May 1, 2022 (2021 reporting)

MUNICIPAL STIMULUS PROGRAM

MEMORANDUM OF AGREEMENT (hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

the **Summer Village of Horseshoe Bay**
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Stimulus Program represents the Province of Alberta's commitment to support economic growth and local jobs;

WHEREAS the Municipal Stimulus Program will make infrastructure funding available to the Municipality to use on approved infrastructure projects that support the provincial and local economies;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant;

WHEREAS these funds are to be used by the Municipality for eligible expenditures incurred on projects accepted by the Minister.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Stimulus Program as may be prescribed or

determined by the Minister and as may be amended from time to time by the Minister.

3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.
4. The Minister agrees to provide funds to the Municipality under the Municipal Stimulus Program subject to the following:
 - (i) Sufficient approved funding appropriated by the Legislature;
 - (ii) Sufficient accepted eligible Municipal Stimulus Program projects as defined in the Program Guidelines;
 - (iii) Completion of reporting requirements as outlined in the Program Guidelines; and
 - (iv) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister:
 - (i) A project application for each project to be initiated under this program;
 - (ii) An annual report of the initiatives undertaken by the Municipality to reduce administrative burden (“red tape”) and encourage investment as described in the Program Guidelines; and
 - (iii) An annual summary of the actual grant expenditures on each project undertaken in that year and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement

all in a format as prescribed in the Program Guidelines for this grant program.

6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that expenditures accounted for against the principal amount of the funds provided, income earned, and other credits as described in the Program Guidelines are applied only to projects accepted by the Minister;
 - (iii) All funds provided to the Municipality, not expended prior to December 31, 2020 may be carried forward to the next year and must be expended on an accepted project before December 31, 2021. Thereafter, all unexpended funds shall be returned to the Government of Alberta;
 - (iv) The Municipality shall undertake actions to encourage investment and/or reduce the administrative burden (“red tape”) imposed on local businesses and residents to the satisfaction of the Minister or the Municipality will be required to repay the funding;
 - (v) All projects under this Agreement shall be carried out in accordance with the rules, regulations and laws governing such works and in accordance with the best general practices then current at the time of the construction of the project; and
 - (vi) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all project eligibility criteria, project credits, project tendering requirements, and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for capital expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to the project site; any engineering drawings or documents; any

books of accounts relating to funding and expenditures claimed under this Agreement; and any other such project related documents as deemed necessary by the Minister in performing an audit of the projects undertaken under this Agreement. All project related documents shall be kept by the Municipality for a minimum of three years following completion of the project.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the preparation for or implementation of the projects, whether or not the damage arose as a result of the actions or omissions of third parties.
11. Where the Municipality enters into contracts with third parties for the implementation of a project, such contracts shall include provision that the third party shall be solely responsible for and save harmless and indemnify the Minister, and his officers, employees and agents from and against all claims, liabilities, and demands of any kind with respect to any injury to persons (including without limitation) death, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from i) the project; ii) the performance of the contract or the breach of any term or condition of the contract by the third party or its officers, employees or agents; iii) the on-going operation, maintenance and repair of the project; or iv) any omission or any willful or negligent act of the third party or its officers, employees or agents.
12. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
13. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
14. Notwithstanding the date for completion of all projects and the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2023.
15. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing. In the event that this Agreement is not renewed or extended, the Municipality shall return all uncommitted funds as of the termination date to the Government of Alberta.

16. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery

 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Summer Village of Horseshoe Bay
 Box 1778
 St. Paul, AB T0A 3A0

 Attention: Chief Administrative Officer

 Telephone: 780-645-4677
 E-mail: svhorseshoebay@gmail.com

or to such address as either party may furnish to the other from time to time.

17. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
18. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
19. If any portion of this Agreement is deemed to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
20. This Agreement is binding upon the Parties and their successors.
21. The Parties agree that the laws of the Province of Alberta will govern this Agreement.

The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

Per: 
MINISTER

Date: July 28, 2020

SUMMER VILLAGE OF HORSESHOE BAY

Witness

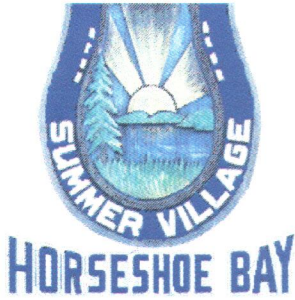
Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 10.a & b) CAO Report & Action List

Meeting Date: August 15, 2020

Background

The following documents are attached for information purposes:

- CAO Report to Council
- Action List

Recommendation/RFD/Comments

MOVED BY _____ that council accept the CAO Report and Action List as information.

-Carried-

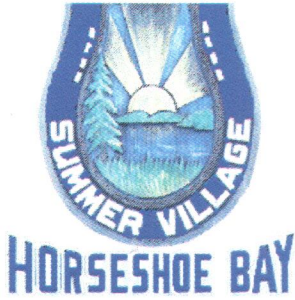
10.a) + b)

Summer Village of Horseshoe Bay

August 15, 2020

CAO Report and Action List

What	Status & Comments
<p>1 Stormwater Management for 2020 & 2021 MPE are working on the Preliminary Design & Implementation of stormwater & drainage</p> <p>Primary source of funding will be MSI Capital & our own accumulated surplus.</p> <p>There may be AB Transportation STIP grants, Strategic Transportation Infrastructure Program, Local Municipal Initiatives. This program is for transportation infrastructure, so it may cover culverts and road repair, but not drainage. May also cover road surface treatment. This is a competitive grant so we will not likely be accepted</p>	<p>The major Capital project for 2020 & 2021 will likely be the Stormwater improvements & drainage mitigation identified in the Stormwater Master Plan (SMP). I am waiting for MPE to give me an update on their work but have not yet received it. The project manager is away until Aug 17th. MPE Engineering, the consultant who prepared our SMP, is the consultant we hired for pre-design & implementation. Dave and Mike of MPE, and I, looked at all the areas requiring improvements. MPE have already started the survey work. I asked them to try identify culverts requiring replacement, so that we can try to get some work done this year. I do not know if we will be in a position to do any work this year.</p> <p>I asked MPE to have a report done by November 2020, so that we can apply for an Alberta Transportation grant for next year. The application deadline is November 30, 2020, with approval next winter.</p>
<p>2 Culvert replacement Two existing culverts under Horseshoe Bay Dr. are "rusted out" & require replaced.,</p> <p>A culvert could be added behind the waste bins under the trail that leads north thru the trees.</p>	<p>I am waiting for MPE to give us recommendations on replacement & estimates of the cost. I will talk to Mike Dowhun next week when returns.</p> <p>In the meantime I am trying to put together some figures of my own for capital projects & applying for grants to fund them.</p>
<p>3 Lake access on Twp. Rd 594</p>	<p>We will continue to work on Twp. Rd 594 in Boat Launch area. Northern Tree Services have been hired to remove & trees & willows. After vegetation is removed, we plan to level and gravel the road allowance.</p> <p>We also plan to move the floating platforms from the old board walk to this area after it is cleaned up.</p> <p>I have been checking on the cost of extending the boat launch. If we want do work on it, we should do it while the lake is still down, so the work can be done on dry land.</p>
<p>4 Sub-divide 2 new lots from reserve lots & determination of water boundaries</p>	<p>Explore Surveys have done the survey work for the natural water boundary location. They are waiting for Alberta Environment and Parks for their review and approval.</p>
<p>5 Martin Rec. Center betterment & enhancement project.</p>	<p>This project is still on hold until we identify stormwater work and funding.</p>
<p>6 Weed & pest control Himalayan Balsam & beaver control</p>	<p>The County check the Himalayan Balsam every Friday and spray or pull and break the stem. It appears to be working as the number of plants has greatly reduced.</p>



Summer Village of Horseshoe Bay

P.O. Box 1778
St. Paul, AB T0A 3A0
Phone: (780)645-4677
Email: svhorseshoebay@gmail.com
Website: www.svhorseshoebay.com

Agenda Item Summary Report

Agenda Item 11.a) Financial Reports

Meeting Date: August 15, 2020

Background

Financial Reports for 7 months ended July 31, 2020:

- Actual Year-to-Date to Budget,
- Cheque log: for the month of July, 2020
- July 31, 2020 Bank Reconciliation

Recommendation/RFD/Comments

MOVED BY _____ that the July 31, 2020 **financial reports**, be accepted as presented.

-Carried-

Summer Village of Horseshoe Bay
Actual Year to Date to Budget
For the 7 months ended July 31, 2020

	Budget 2020	YTD Jul 31/20
REVENUE		
Taxation Revenue		
Residential Property Tax	\$ 98,085	\$ 97,842
Minimum Residential Property Tax	16,869	16,869
Total Municipal Res. Property Tax	114,954	114,711
Non-Residential property tax	1,246	1,239
Non-Residential minimum tax	632	632
Non-Res. Linear Property Tax	1,878	1,871
Total Municipal Property Tax	116,832	116,582
Education Requisition transfers out	41,680	41,680
DI Property Tax Requisition	-	-
Total Net Tax Revenue	75,152	74,902
Other Revenue		
User Fees & sales (Certificate fees, Sales, etc.)	300	300
Interest Revenue	889	964
Penalties & Costs on Taxes	700	191
Permits & licenses	300	150
Miscellaneous Revenue		1
Recreation Revenue	2,000	100
Total Other Revenue	4,189	1,706
Funding from Grants		
Transfer MSI Op grant	6,818	6,818
Transfer ACP grant Stormwater Mngt & Drainage	246,841	42,097
Total Grant Funding	253,659	48,915
TOTAL REVENUE	333,000	125,523
EXPENSE		
Council		
Council Honorarium	5,700	2,550
Council Travel & Subsistence	1,800	200
Council Communications - Wi-Fi	500	470
Council Memberships & Registrations	1,000	0
Total Council	9,000	3,220
General & Administrative Expenses		
Administration - Contract	17,600	10,274
Travel & Subsistence	200	0
Advertising & Promotions	100	45
Assessment Services	5,150	3,863
Audit & Legal	6,220	420
Communications - Courier & Postage	600	368
Memberships	1,500	1,444
Gen/Admin Materials, goods & supplies	1,000	2,023
Gen Admin Services & Bank S/C	80	127
Miscellaneous & Other Expenses	100	0
Registrations	100	0
WCB	350	355
WebSite Maintenance	1,000	590
Total General & Administrative Expenses	34,000	19,509

Summer Village of Horseshoe Bay
Actual Year to Date to Budget
For the 7 months ended July 31, 2020

	Budget 2020	YTD Jul 31/20
EXPENSES continued		
Roads, Streets, Walks, Lighting		
Roads services Crack filling, bridge Insp.	13,000	130 from MSI CAP
Road M & repairs materials	1,659	100
Roads Maintenance County of St Paul	4,000	1,241
Signage	500	22
Stormwater & Drainage	246,841	45,335 ACP & MSI
Amortization - Roads & Bridges	49,000	28,501
Total Roads, Streets, Walks, Lights	315,000	75,329
Fire & Other Preventive Services		
Police Recovery costs	1,624	-
Emergency Management (E911)	300	219
Prevention Services purchased		0
Preventive Services materials, & supplies	56	0
Fire Expense County of St Paul	2,920	2,920
Reg. Emergency Management Exp	1,600	72
Reg. Occupational Health & Safety	1,000	0
MuniSite (WebMap) GIS (AAG)	500	
Total Fire & Preventive Services	8,000	3,211
Waste Management		
Waste Management goods & supplies	703	
Waste Management Expenses County	12,297	12,297
Amortization	1,000	420
Total Waste Management	14,000	12,717
Planning, Development & IM Collaboration		
ISDAB per diem per meeting & training	1,000	0
IM Collaboration IDP,MDP,LUB,ICF,CARES	0	
Planning, Develop't & IM Collaboration	1,000	0
Parks & Recreation		
Contracted Services - Hall	500	100
Contracted Services - Park grass & equip	3,000	3,097
Contracted Services -non-gov't	1,500	
Total Contracted Services - Labour	5,000	3,197
Contracted Services County of St. Paul	2,000	
SV share of exp. Rec Class A assets	2,557	1,192
Insurance Rec. Centre & Recreation	2,400	2,368
Purchase of other P&R Services	0	0
Materials, Goods & Supplies	2,543	493
Utilities	4,500	2,180
Small capital purchases	2,000	
Amortization Parks & Recreation	4,000	2,261
Total Parks & Recreation	25,000	11,691
TOTAL OPERATING EXPENSE	406,000	125,677
NET INCOME (Deficit)	-73,000	-154
Other		
Government transfers for Capital	133,000	3,237
Excess (Shortfall) Rev. over Exp.	60,000	3,083
Adj. for cash items not PSAB Rev. or Exp.		
Tangible Capital Assets expenditures	-	-12,785
	-88,000	-9,702
Adjustment for non-cash items		
Amortization of TCA	54,000	31,182
Transfer from Unrestricted Surplus for Operating	4,000	
Transfer from Unrestricted Surplus	30,000	12,785
FINANCIAL PLAN Balance	\$ -	\$ 34,265


Summer Village of Horseshoe Bay

Cheque Log for A/C#1060 CU Chequing Account from July 1 to July 31, 2020

Cheque

No.	Date	Payee	Purpose	Amount
2362	7/4/2020	Lloyd & Norie Miller	Cut grass, trees & weeds June 2020	\$ 670.00
2363	7/4/2020	Cornerstone Co-operative	Gas for mower	80.95
2364	7/4/2020	Municipal Assessment Services	Assessment services Jul - Sep, 2020	1,351.88
2365	7/4/2020	Dave Amyotte	Stormwater Committee May & June Per idem	450.00
2366	7/4/2020	Melanie Russell	Collecting, sorting & storage bottles & cans	100.00
2367	7/13/2020	M & L Trucking 1178896 Alberta Ltd	Steam clean culverts May 22 & 23, 2020	1,680.00
2368	7/13/2020	Bonnyville Regional Fire Authority	E911 Dispatch July - Sept, 2020	73.10
2369	7/13/2020	County of St. Paul No. 19	2020 Waste removal fee	12,297.40
2370	7/13/2020	Town of St. Paul	Recreation Class A Rec Facilities exp Jan-Jun	1,192.05
2371	7/23/2020	Steve Dowhun	Reimbursement of 50% of drainage work	856.80
2372	7/23/2020	AltaGas Utilities	Hall heating to July 10, 2020	60.98
2373	7/23/2020	Direct Energy Regulated Services	Elec. Power to July 14, 2020	274.51
2374	7/23/2020	BMO Mastercard	Printer toner for Brother & HP printers	959.66
2375	7/29/2020	MPE Engineering Ltd.	Stormwater Prel. Design work in June 2020	8,892.21
2376	7/31/2020	Void replaced by C#2377	Printing error	-
2377	7/30/2020	M & L Trucking 1178896 Alberta Ltd	Steam Clean culverts July 17, 2020	840.00
2378	7/31/2020	Norman R Briscoe	July Contract & WebSite maintenance	1,498.65
Total amount paid July 1, 2020 to July 31, 2020				<u>\$ 31,278.19</u>

This report submitted to Council the 15th day of August, 2020



Norman Briscoe, CAO

Summer Village of Horseshoe Bay
 Servus Credit Union
Bank Reconciliation

July 31, 2020

Balance of Chequing account per bank statement as at July 31, 2020 \$ 9,258.03

Add Outstanding deposits

Date	Ref No.	Payer/Source	Amount
Jul 31/20			\$ -
Jul 31/20		Transfer from Saving a/c	8,468.77
Total Outstanding deposits			8,468.77

Sub-total 17,726.80

Less Outstanding cheques & transfers to sav.

Date	Cheque #	Association of Summer Villages of Alberta	Amount
Jul 29/ 20	2375	MPE Engineering Ltd. Stormwater Pre-design	\$ 8,892.21
Jul 31/ 20	2377	1178896 Alberta Ltd o/a M & L Trucking - Culverts	840.00
Jul 31/ 20	2378	Norman Briscoe - Contract/Website maintenance	1,498.65
			11,230.86

Balance of Chequing account as at July 31, 2020 6,495.94

Balance of Chequing a/c per general ledger a/c 1060 6,495.94

Difference July 31, 2020 \$ 0.00

explanation if required.

none

Balance of savings account per bank statement as at July 31, 2020 \$ 309,150.15

Add outstanding transfers from Chequing a/c -

Less outstanding transfer to Chequing a/c 8,468.77

300,681.38

Balance of savings a/c per general ledger a/c 1065 300,681.38

Difference July 31, 2020 \$ 0.00


explanation if required.

Cash in Bank July 31, 2020

General ledger a/c # 1060 Chequing account \$ 6,495.94

General ledger a/c # 1065 Savings account 300,681.38

Cash in Bank July 31, 2020 307,177.32



 Norman Briscoe, Administrator

Summer Village of Horseshoe Bay
Estimated Cash & Grants Available for Current and Future Operating & Capital Activities

At July 31, 2020

Cash on hand July 31, 2020		
General ledger a/c # 1060 Chequing account	\$	6,496
General ledger a/c # 1065 Savings account		300,681
Cash on hand July 31, 2020		307,177
Plus: Accounts receivable		
Property Taxes receivable	\$	11,096
GST Rebate Receivable		3,724
Land Tiltes Office a/c Credit		5
A/R from Provincial Gov't, excluding capital grant allocations		204,848
		219,673
		526,850
Less: Accounts payable & accrued liabilities		
Non-Gov't. Accounts payable	\$	6,356
ASFF Education requisition payable		20,994
		27,350
		499,500
Less Deferre Revenue		
- Unspent ACP Stormwater Mngt Plans grant	\$	16,096
- Spent on ACP Stormwater from grant not yet received.		(11,692)
- Spent on MSI Capital grant not yet received.		(3,237)
Deferred revenue held for grant funding		1,167
Recreation fund		3,160
Total Deferred Revenue held in savings a/c		4,327
Total Deferred Revenue		4,327
Cash currently available for Operating & Capital activities (including remainder of 2020)		495,173
	Op Budget	Spent YTD
Less Unspent portion of 2020 Operating budget	\$ 406,000	125,677
Less amortization (Non-Cash expense)	54,000	53,454
	\$ 352,000	72,223
Estimated cash position before receipt of Capital grants allocations receivable		215,396
Plus Capital Grant allocations receivable		300,436
Net estimated cash available for future Operating & Capital activities		515,832
Less General Operating & Capital Reserve fund		50,000
Estimated cash & grant allocation available for Operating & Capital activities		\$ 465,832

Above figures do not included new MSP allocation of \$13,677.



 Norman Briscoe, Administrator

11.)