



LIBRARY INSURANCE MANAGEMENT AND RISK CONTROL COMBINATION (LIMRiCC)  
PO Box 1016, Orland Park, IL 60462 Phone: (815) 922-8745 or (708) 790-2807

BOARD OF DIRECTORS' MEETING  
800 Chestnut St., Western Springs, IL 60558 (708-246-0520)  
Wednesday, November 30, 2011 Time 8:30 a.m.

### Minutes

#### Call to Order, Roll Call

Kozak called the meeting to order at 8:35 a.m. The roll was called and the following Board members were present to establish a quorum:

Anne Kozak, Susan McNeil-Marshall, Kathy Parker, Beth Dostert

Absent: Christine Fine

Other Present: Scott Remmenga, Executive Director and April Krzeczowski, Deputy Director (arrived at 8:45am)

#### Introduction of Visitors / Public Comments

Visitors are asked to introduce themselves at this time and present any issues they wish to discuss. Visitors wishing to address specific agenda items will be granted two to five minutes at the discretion of the President, not to exceed a total of twenty minutes.

There were no visitors present.

#### Consent Agenda

Parker moved, seconded by Dostert that it be

RESOLVED, THAT THE LIMRiCC BOARD OF DIRECTORS  
APPROVE THE CONSENT AGENDA AS PRESENTED

- a. Approval of Agenda
- b. Acceptance of the September 20, 2011 LIMRiCC Board Meeting Minutes (Exhibits A.1-A.3)
- c. LIMRiCC Business Services for September 21, 2011 through November 30, 2011 in the amount of \$14,154.94 (Exhibit B.1)
- d. Approval of the payment of bills for September 21, 2011 through November 30, 2011 Joint Self-Insurance Pool (JSIP) in the amount of \$19,592.84 (Exhibit B.1)
- e. Purchase of Health Insurance Program (PHIP) for September 21, 2011 through November 30, 2011 in the amount of \$858,521.29 (Exhibit B.1)
- f. Unemployment Compensation Group Account (UCGA) for September 21, 2011 through November 30, 2011 in the amount of \$95,013.38 (Exhibit B.2)
- g. Approval of Balance Sheet and detail of expenditures for September and October 2011 (Exhibit C.1-C.4)
- h. Approval of September 20, 2011 LIMRiCC Executive Session Minutes
- i. Approval of 2<sup>nd</sup> Quarter bonus distribution of \$2,500 to LIMRiCC staff as budgeted with \$2,000 going to April Krzeczowski and \$500 going to Scott Remmenga on December check date

Roll was called with the following results: 4 yes, 0 no. Motion carried.

#### Action #1

Approve payment of bills for December 2011

McNeil-Marshall moved, seconded by Parker that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE PAYMENT OF  
BUDGETED OPERATING EXPENSES FOR DECEMBER 2011

Voice vote carried 4 yes, 0 no.

**Action #2**

Approve destruction of certain closed session audiotapes of LIMRiCC (Exhibit D.1-D.2)

Parker moved, seconded by Dostert that it be

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE DESTRUCTION OF CERTAIN CLOSED SESSION AUDIOTAPES OF LIMRiCC

Voice vote carried 4 yes, 0 no.

**Executive Session – JSIP Case Updates**

For the purposes of discussing “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.” 5ILCS 120/2(c)(11).

Executive Session was not needed. General updates were provided on all the pending JSIP claims.

**Action #3**

Approve settlement agreement

RESOLVED THAT THE LIMRiCC BOARD OF DIRECTORS APPROVE THE SETTLEMENT IN JSIP CLAIM WALLACE AND RUSS vs. ZION-BENTON PUBLIC LIBRARY DISTRICT

A settlement was not finalized so no action was taken.

**Discussion #1**

Board election process for 2012

Remmenga went over the Board election process as stated in the by-laws. An email will be sent to all members in January notifying of upcoming 2012 election. The election will be in February and early March. There will be 3 seats up for election and each will be for 2 year terms. Kozak, McNeil-Marshall, and Parker all agreed to run again in 2012.

**Information Item #1**

Executive Director's Report (Exhibit E.1)

Remmenga went over the Executive Director's Report as included in the Board packet.

Kozak mentioned how helpful Talx was in contesting a recent unemployment claim and resulted in successful challenge.

It was also asked that members be given 30 days to respond to any IMRF communication received regarding LIMRiCC joining IMRF. Remmenga will contact IMRF to see the status of receiving the actuarial study information along with any communication to be sent to LIMRiCC members.

Parker inquired as to any news regarding the next PHIP renewal. Remmenga said a quarterly meeting is scheduled for next week with brokers and BC/BS to see how PHIP is running but is too early to have any solid figures regarding renewal increases. There is a cushion to work with from the addition of RAILS 7/1/11 since the rates were kept the same as 7/1/10.

**New Business**

Remmenga brought up looking at the LIMRiCC benefit package to determine approved holidays, vacation, sick, and personal time for any employee working full-time. This information will also include job descriptions and travel/expense reimbursement policy. A summary of proposed benefits will be discussed at the next Board meeting.

**Next Board Meeting and Location**

The next LIMRiCC Board meeting will be on January 17, 2012 at Woodridge Public Library at 8:30 a.m.

**Adjournment**

Parker moved, seconded by McNeil-Marshall to adjourn the meeting at 9:26 a.m.

Minutes prepared by Scott Remmenga

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Beth Dostert, Board Secretary