

**Board of Trustees
VILLAGE OF MILLERTON
Reorganizational Meeting
July 5, 2022**

The annual reorganizational meeting of the Village of Millerton Board of Trustees was held Monday, July 5th, 2022. It was called to order at 6:01 PM with Mayor Jenn Najdek presiding. Deputy Mayor Alicia Sartori, Trustees Matthew Hartzog (arrived 6:06 PM), Laurie Kerr and David Sherman, and Clerk/Treasurer Kelly Kilmer were present. Also present was Andrew Lessig, Village Attorney.

The first order of business for the reorganizational meeting was appointments, for which Mayor Najdek reinstated prior appointments, including Delora Brooks as Zoning Board of Appeals Chair from July of 2022 to June of 2023 and Ed Stillman as Zoning Board Member from July 2022 through June 2027. *Motion* to accept these reinstatements was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and approved by all four (4) present members.

Vouchers

Motion to pay vouchers #2020486 – 2020497, allocated as follows: **General \$5,082.92; Water \$2,985.59; Capital \$77,195.58; Total \$85,264.09** – when the full Board has approved them – was made by Trustee Sherman, seconded by Deputy Mayor Sartori, and approved by all four (4) present members.

Resolutions

Motion to adopt **Resolution 2202-14** Meeting Schedules Board of Trustees made by Trustee Sherman, seconded by Deputy Mayor Sartori, and approved by all four (4) present members.

Motion to adopt **Resolution 2022-15** Advance approval of claims was made by Trustee Sherman, seconded by Deputy Mayor Sartori, and approved by all four (4) present members

Motion to adopt **Resolution 2022-16** Attendance at Schools and Conferences was made by Trustee Kerr, seconded by Deputy Mayor Sartori, and approved by all five (5) present members

Motion to adopt **Resolution 2022-17** Designation of Depositories was made by Trustee Sherman, seconded by Trustee Kerr, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-18** Mileage Allowance and Food Reimbursement was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-19** Official Newspapers was made by Trustee Sherman, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-20** Registrar of Vital Statistics was made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-21** Designation of Emergency Interim Successors was made by Trustee Hartzog, seconded by Trustee Sherman, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-22** Check Signing Authorization made by Trustee Sherman, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to adopt **Resolution 2022-23** Additional Procedures for Re Organizational Meeting, was made by Deputy Mayor Sartori, seconded by Trustee Kerr, and approved by all five (5) present members.

Approved:07/25/2022

Clerk/Treasurer

Clerk/Treasurer Kilmer updated the Board on the AUD, stating she will be collaborating with the accountant and consultant to file the required report before its deadline. She reminded the Board that two sets of minutes – of June 6th and 20th – would be on the agenda for approval next meeting, July 25th. Motion to approve the minutes of May 16th with suggested corrections was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members.

Mayor

Mayor Najdek asked the Board to grant Millerton Business Alliance preliminary approval for a *sidewalk sale* to celebrate the new Main Street sidewalks at a date to be determined, all members of the board have indicated approval, provided pedestrian safety is upheld. The mayor also gave the Board the good news that the Village received a \$10,000 grant for Phase II Eddie Collins Memorial Park (ECMP) revitalization project.

Mayor Najdek reviewed the *General Rules of Meeting Procedure* for proposed amendments prior to adoption. Motion to amend Section J – subsection iii -- to include “email” was made by Trustee Kerr, seconded by Trustee Hartzog, and approved by all five (5) present members. Motion to amend Section K [subsection ii (2)(4)] and Section N [subsection v], changing “five minutes” to “three minutes”, was made by Trustee Kerr, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Continued Resolutions

Motion to adopt **Resolution 2022-24**, Meeting Procedures - as amended above, was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) present members. A roll call vote reflected unanimous concurrence.

Discussion ensued regarding **Resolution 2022-25** regarding allowing individuals to cart away and dispose of the village’s brush pile. Motion to amend Submittal Instructions #2 – to change noted time from 4:00 PM to 12:00 Noon – was made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members. Motion made by Deputy Mayor Sartori to adopt **Resolution 2022-25** – authorizing the issuance of a Request for Proposals (heretofore, “RFP”) for the *Hauling Away of Village Curbside Brush, Leaves, and Yard Waste*, as amended, seconded by Trustee Hartzog, all five (5) members in attendance approved and motion passed.

Discussion ensued regarding **Resolution 2022-26** – authorizing the release of an RFP for an Organizational Study of Police Department.

Motion to amend the top of the RFP to show “Issue Date July 6, 2022” was made by Trustee Hartzog, seconded by Trustee Sherman, and approved by all five (5) present members.

Motion to amend the last sentence of the section of the RFP called “Project Background and Description” with “in reasonable amount of time” was made by Trustee Kerr, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to amend all the estimated timeline dates to the following: Proposal Date, July 29, 2022, and the rest to read, “the Village Board will review the proposals, confer with counsel, and select an applicant as the successful bidder within four to six weeks” was made by Trustee Kerr, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to amend the Project Scope portion, adding “management,” was made by Trustee Kerr, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to amend additional wording in the Project Scope portion to reflect “resources, performance and compensation” was made by Deputy Mayor Sartori, seconded by Trustee Hartzog, and approved by all five (5) members.

Motion to adopt **Resolution 2022-26** Authorizing the Release of a RFP for an Organizational Study of Police Department, as amended, was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members. A roll call vote reflected unanimous concurrence.

General Announcements

Mayor Najdek reminded the Board that a generic agreement for *donations through Townscape* should be reviewed and will be considered at the meeting on July 25th.

Motion to enter into the record the Board’s best wishes for *Clyde Miller* in his future endeavors as it regretfully accepts his resignation was made by Trustee Hartzog, seconded by Trustee Kerr, and all five (5) present members approved.

Motion was made to accept resignation from Police Officer *Tyler Conley* by Trustee Sherman, seconded by Trustee Hartzog, and approved by all five (5) present members.

Executive Session

Motion to enter Executive Session for attorney/client discussion at 7:52 PM to discuss contract negotiations was made by Trustee Hartzog, seconded by Deputy Mayor Sartori, and approved by all five (5) present members.

Motion to exit Executive Session at 7:58 PM was then made by Trustee Sherman, seconded by Trustee Hartzog, and approved by all five (5) present members.

Motion to send the agreed-upon contracts for police services to the Town of North East was made by Trustee Hartzog, seconded by Trustee Kerr, and approved by all five (5) present members.

Adjourn

Motion to adjourn was made at 7:59 PM by Deputy Mayor Sartori. The motion was seconded by Trustee Sherman, and all five (5) present members approved, thus the motion carried.

Respectfully Submitted,

Kelly Kilmer
Village Clerk

Prepared By:

Suzanne Bressler (7/13/22)
Deputy Clerk