



Blue Ridge Fire District

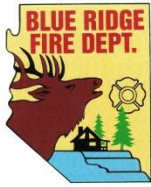
Blue Ridge Fire District Board of Directors Meeting

April 18, 2025 10:00 AM

Minutes

1. Call to Order Meeting was called to order at 10:03 by Chair Mike Bourne
2. Pledge of Allegiance
3. Roll Call of Board Members Mike Bourne, Laurie Hawke, Linda McDermott, Casey Samsill
Absent: Brian Alexander
4. CALL TO THE PUBLIC: ARS 38-431.01 (H)--None
5. Review and Adoption of the Agenda
 - a. Casey moved and Linda 2nd motion to adopt the agenda
 - b. Motion passed unanimously
6. Review and Adoption of Minutes to March 15, 2025 Meeting
 - a. Linda moved and Laurie 2nd motion to adopt the minutes to the March 15, 2025 meeting
 - b. Motion passed unanimously
7. Announcements
 - a. Pancake "Welcome Back to the Mountain" Breakfast on May 3, 2025, 8-10 AM with many speakers regarding wildfire awareness and preparedness.
 - b. Active Shooter/Stop the Bleed on Saturday, May 17, 2025 10AM-2:00 PM at BRCC by Coconino County
 - c. April 26, Starlighter Breakfast at the Community Center 8:00 AM, \$8.00
 - d. Auxiliary Meeting is 11:00 on May 3rd.
 - e. First Auxiliary Sale will be July 5th, 2025
8. Reports and Correspondence
 - a. Chairperson's Report
 - i. Pat on the back to Casey for Chairing the Strategic Planning Committee, also to Linda for Chairing the Budget Committee
 - ii. Casey expressed appreciation to all on the Committees.
 - b. Chief's Report---
 - i. Personnel: 14 volunteers, 10 paid reserve, 7 full-time, and 1 part-time admin.
 - ii. Apparatus: all in service
 - iii. Incident Report: Total call volume for March was 21: 10 EMS, 1 fire, 6 MVC, 4 service calls
 - iv. Training Report: 208 hours of training in Marchin including annual wildfire refresher at Station One and Pediatric Symposium in Flagstaff attended by 5 BRFD EMCT personnel.
 - v. Updates and Announcements:
 1. Braun prebuild meeting on March 28, 2. Communications project has been delayed, 3. ARPA/ICA funding project updated 4. KAIROS and AFLAC meetings have been held
9. Review and Adoption of the March, 2025 Financial Report
 - a. A correction made to 1 line item.
 - b. Casey moved and Laurie 2nd motion to adopt the corrected March 2025 Financial Report
 - c. Motion passed unanimously
10. OLD BUSINESS—
 - a. Discussion and possible action on communications project
Laurie moved and Linda 2nd motion to table discussion until the May meeting when more info is available
Motion passed unanimously
11. NEW BUSINESS
 - a. Discussion and possible action on Flagstaff Dispatch IGA
Sent to county attorney to review; hasn't been reviewed yet
Chief presented several differences between the current IGA and the proposed IGA
Casey moved and Laurie 2nd motion to table action on the Flagstaff IGA until the county attorney reviews, an escape clause is added and numbers are included.
Motion passed unanimously

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- b. Discussion and possible action on I-40 Group Mutual Aid Agreement
Linda moved and Laurie 2nd motion to table action on the I-40 Group Mutual Aid Agreement until the county attorney reviews.
Motion passed unanimously
 - c. Discussion and possible action on fire billing
Chief presented history; some fire districts state wide have billed services, similar to ambulance billing, etc.
Discussion: Clarifying what the Board -could- consider billing for, i.e. taxpayers (District property owners) vs. non-taxpayers impact, customizable contract, FDAT? Subscription properties? Billing company presentation is possible. County attorney has not reviewed
Linda moved and Casey 2nd motion to table until additional information is available and the county attorney reviews
Motion passed unanimously
 - d. Discussion and possible action on moving funds from the Wells Fargo account to the Coconino County Operations account
Laurie moved and Casey 2nd motion to move \$420k from the Wells Fargo account to the Coconino County Operations account
Motion passed unanimously
 - e. Discussion and possible action on moving funds from the Coconino Operations account to the Coconino County Reserve account.
Casey moved and Linda 2nd motion to move \$519,500 from the Coconino Operations account to the Coconino County Reserve Account
Motion passed unanimously
 - f. Discussion and possible action on adopting the recommended 2025-2030 BRFD Strategic Management Plan
Laurie moved and Linda 2nd motion to adopt the recommended 2025-2030 BRFD Strategic Management Plan and Resolution 108-2025
Motion passed unanimously
 - g. Discussion and possible action on the proposed tentative 2025-2026 Budget
Linda summarized background, and Chief highlighted changes from previous year's budget
Laurie moved and Casey 2nd motion to accept the proposed tentative 2025-2026 Budget and schedule the public hearing 1 hour before the next scheduled Board Meeting on May 17th at 9:00 am***
Motion passed unanimously
 - h. Discussion and possible action on Public Meeting Schedule changes
(a) For May, 2025 (b) Permanently
Discussion
Linda moved and Casey 2nd motion to retain the May meeting for May 17th at 10:00 AM,*** and in June reschedule all remaining meetings for the 3rd Friday of the month at 1:00 PM
Motion passed unanimously
12. Adjournment
Laurie moved and Casey 2nd motion to adjourn. Motion passed unanimously and the meeting adjourned at 11:39

ADDENDUM

At the conclusion of the meeting, the date of the Active Shooter/Stop the Bleed was confirmed to be on **Saturday, May 17th, at 10:00 AM**

Therefore, the Board meeting was reconvened at 12:00 noon. Mike Bourne, Laurie Hawke, Linda McDermott and Casey Samsill were present. Brian Alexander was absent

Linda moved, and Laurie 2nd the motion to move **all Public Meetings to the 3rd Friday of the month, beginning with May 16th, 2025, at 1:00 PM.**

The motion passed unanimously.

Laurie moved and Mike 2nd motion to adjourn, the motion passed unanimously and the meeting was adjourned at 12:02.

Respectfully submitted, Laurie Hawke