

1 **Rockford Town Regular Council Meeting**
2 **October 17, 2018 7:00pm**
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5 NOTE TO PERSONS REVIEWING THIS DOCUMENT: THIS IS NOT A VERBATIM TRANSCRIPT. WHILE AN
6 ATTEMPT HAS BEEN MADE TO DOCUMENT PERTINENT POINTS, THESE MINUTES CONTAIN ONLY A
7 SUMMARY OF THE DISCUSSION AND VOTING.
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9 Mayor Carrie Roecks called the meeting to order at 7:00pm with the Pledge of Allegiance.

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11 Roll call took place. Those present were Mayor Carrie Roecks, Councilmembers Clint Stevenson, Micki
12 Harnois, Tim Fricke, William Benson and Brian Laude. Clerk/Treasurer Heidi Johnson and Public
13 Works' Dave Thompson were also in attendance.
14

15 *Ms. Roecks opened the public hearing at 7:00pm.*

16 *She stated the purpose of the hearing was to get public comment regarding the possibility of increasing*
17 *the Regular Property Tax Levy by 1%, totaling an additional \$686.25 to be levied in 2019. There was no*
18 *public comment and the public hearing was closed at 7:04pm.*
19

20 *Ms. Roecks opened the second public hearing at 7:10pm.*

21 *She stated the purpose of the hearing was to get public comment regarding the possibility of increasing*
22 *the EMS Property Tax Levy by 1%, totaling an additional \$131.27 in 2019. There was no public*
23 *comment.*

24 *Ms. Roecks closed the public hearing at 7:12pm and opened the regular meeting.*
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26 **Mr. Benson made a motion to approve the amended agenda. Mr. Stevenson seconded the motion.**
27 **Motion was carried.**
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29 **Mr. Stevenson made a motion to approve the minutes from the 10/03/2018 regular meeting. Mr.**
30 **Benson seconded the motion.**
31

32 SAM MINEER and LAYNE MERRITT, JUB ENGINEERS

33 Mr. Mineer updated Council with information about the CDBG Sewer Line Replacement Project. He said that
34 the railroad has requested additional paperwork now that the contractor will be dry boring. The contractor is
35 also waiting on some additional paperwork from their insurance company, including the Certificate of
36 Insurance listing Union Pacific as additional insured. The project will be stalled for one week.

37 Mr. Mineer showed Council a Change Order, showing different material being used in portions of the creek
38 crossing. The original bid showed the piping would be C900 and the change order is to change the pipe to
39 SDR35 and adding a casing to the area crossing the creek to better protect the new pipe. There was
40 discussion about the length of the pipe and type being used. Mr. Mineer and Mr. Merritt explained that the
41 change in material would save about \$6000 total. Mr. Fricke, Mr. Stevenson and Mr. Thompson identified
42 some concern about using the encased SDR35 and the durability of it being in the creek. They were also
43 concerned that using the encased pipe will cause the creek bed to be raised by several inches and disturb
44 the flood plain. It was decided that JUB will talk with the contractor about using the originally planned
45 material for this portion of the project and get some new numbers to Council at their next regular meeting.
46

47 ANNOUNCEMENTS

48 - The North Palouse Chamber of Commerce will have their annual Business Expo at the Fairfield
49 Community Center on 11/13/18.

50 - The Preliminary Budget Hearing and Special Meeting is scheduled for 11/13 at 6pm.

51 -The Arbor Day Proclamation is on 10/19 at 4pm.

52 COUNCIL REPORTS
53 Ms. Harnois and Mr. Fricke attended the AWC Regional Meeting on 10/10/18 Regional Meeting in Spokane
54 Valley. They mentioned some of the hot topic items that they listened in on, including the new homelessness
55 law and the prevailing wage increases.

56
57 COMMISSION REPORTS
58 Planning and Zoning/Comprehensive Plan – Ms. Harnois presented the updates that Studio Cascade has
59 done to the town’s zoning map. Council and staff will review and suggest edits if need be.

60
61 COMMITTEE REPORTS
62 The Finance Committee will meet on 10/18 at 7pm to discuss the 2019 Preliminary Budget.

63
64 PUBLIC COMMENT - None

65
66 ORDINANCES/RESOLUTIONS
67 **Mr. Fricke made a motion to approve Resolution 18-06 Increasing the Regular Property Tax Levy. Mr.**
68 **Laude seconded the motion. Motion was carried.**

69
70 **Mr. Fricke made a motion to approve Resolution 18-07 Increasing the EMS Property Tax Levy. Mr.**
71 **Stevenson seconded the motion. Motion was carried.**

72
73 **Mr. Fricke made a motion to approve Resolution 18-08, updating the town’s fee schedule. Mr.**
74 **Benson seconded the motion. Motion was carried.**

75
76 OLD BUSINESS
77 - 236 Pacific Street Nuisance update – there has been no new activity
78 - Lion’s Club Lease – the Lion’s Club has not yet reviewed the new lease and doesn’t plan to until
79 January 2019. Mrs. Johnson requested that the town be named as additional insured on any
80 sublessor’s insurance.

81
82 NEW BUSINESS
83 - CDBG Applications for 2019 due November 7.
84 It was the consensus of the council to not apply for any new projects with CDBG in 2019.

85
86 PUBLIC COMMENT - None

87 STAFF REPORTS

88
89 Public Works

- 90 • Mr. Thompson suggested that the town request proposals from different engineering firms.
91 Clerk/Deputy Clerk
92 • The September Treasurer’s Report was submitted, showing total amount in all funds as
93 \$535,579.05.

94
95 APPROVE CHECKS

96 **Mr. Stevenson made a motion to approve checks 14614 - 14629, and four EFTs, for a total of**
97 **\$17,441.79. Mr. Benson seconded the motion. Motion was carried.**

98
99 **Mr. Benson made a motion to adjourn the meeting at 8:20pm. Mr. Fricke seconded the motion.**
100 **Motion was carried.**

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Heidi Johnson, Clerk/Treasurer
