

Town of Parsonsfield
 Selectmen Meeting Minutes

1. Approval of May 10, 2016 agenda/ Selectmen reviewed and approved
2. Approval of May 3, 2016 minutes / Selectmen reviewed and approved / signed
3. Review and approve bills to be paid May 10, 2016, #24A Selectmen reviewed and approved / signed
 Review and approve bills to be paid May 24, 2016, #25 Selectmen reviewed and approved / signed
4. Review ads- None –
5. Town Clerk’s Office, CEO, Sheriff, ACO,
 - (1) Town Clerk Report / Voting Day.
 - (2) CEO Report – Discuss Assessing records availability for Assessing agents-continue to 4/12/16 4/19/2016 5/3/16. 5/10/2016. David B. will draft a letter to O'Donnell's for Selectmen approval /out of Town
 - (3) York County Sheriff Report-3rd Tuesday of each month - not present - on training field
 - (4) Animal Control Officer – FYI Monthly Report-check to see if she keeps a notebook of incidents.
6. Selectmen’s review and signatures of approval.
 - (1) Financials
 - (2) Approve Liquor License application and Auxiliary License for Province Lake Golf Enterprises /Continue to May 10, 2016 in **May 3, 2016 packet** Selectmen reviewed and approved / signed
 - (3) Ransom Consulting, Inc., Proposal for Redevelopment planning & Wastewater Consulting Services- **Continue to May 10, 2016** Selectmen reviewed and approved / signed
 - (4) **4:30pm-Dan Flint**-Albert Frick Associates, Inc. RFP for subsurface Wastewater Disposal design and permitting Selectmen reviewed and approved 2 phrases.
 - (5) FYI MSAD#55 School Board proposed Agenda 5/10/2016
 - (6) FYI Maine Water quarterly bill insert
 - (7) FYI Lou Aubuchont proposed Safety Committee criteria
 - (8) FYI MMA LPC-Legislative Policy Committee nominations /Selectmen nominated Douglas Hawkins
7. Road Commissioner–Road work by Town Crew –pot holes/Emergencies only. RC did not attend
NEW ITEMS–(1) May 9 -May 15 work plan –POs. RC is getting paving quotes from FR Carroll (?), -
Selectmen want more paving quotes.
 - (a) RSMS11 User Group software for road inventory/maintenance plan .cost \$75 /Selectmen approved purchase.
 - (b) Holly Breault request regarding culvert for Lombard Hill Road-(infor in 4/19 Selectmen’s packet)
 Mark Foye request to purchase culvert – **NEW** / Selectmen said to stockpile until decision can be made for it’s use.
 - (c) **Top of the Hill will pick up full cost of moving gate from Stewart St. to installing at Sand/Salt Shed entrance.** Need to provide gate key to Selectmen. /Continue
 - (d) Will provide costs for Kezar Mountain Bridge repairs **/Second/Third/fourth request made to RC**
 Selectmen will go out to Bid-need plans and estimated costs from RC.
 - (e) RC list of roads for maintenance /RC will workshop with Selectmen 5/10/16 2 @2:30PM Do 5 year analysis.

OLD ITEMS-
 RC said he would provide a list of roads due for road maintenance -Pictures to be coded to go with road list of repairs needed in 2016/2017, and list of estimated costs for each project by order of priority. Equipment charged for actual work.
8. Selectmen update:

Don Murphy_ Talked about York County Budget Committee talks
 Ed Bower Jr – Working on roof bid.
 Douglas Hawkins-. Solar Bid opening May 17, 2016, at 4pm
9. Meeting Calendar.
10. Workshop items:
 - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
 - (2) Action needed on MMA Risk Management Consultant’s Report/Assistant has sent email to EMA Officer Matt Cama. Form will be sent to State Fire Marshal asking to remove exit sign. EMA Officer sent questions working on. /Request sent to State to remove one exit. /continue
 - (3) Roof Bid –
 Respectively Submitted

Approved:

 Debra Taber, Selectmen’s Assistant

 Donald C. Murphy, Selectman Chairman

 Edward I. Bower Jr., Selectman

 Douglas W. Hawkins, Selectman