

VILLAGE OF CAROLINE

VILLAGE COUNCIL

Minutes of Regular Council Meeting of Village Council, Province of Alberta, held on Tuesday, April 9, 2019 in the Council Chambers of the Village Office, 5004-50 Avenue, Caroline, Alberta.

<p>Present:</p>	<p>Mayor John Rimmer; Councillors, Mary Bugbee, Kim Ceasor, Bill Sumyk; CAO Melissa Beebe;  Absent: Corby Parsons; Assistant Administrator Lyndsay Hindbo  Public: Ryan Wachter, BDO</p>
<p>1. Call to Order</p>	<p>Mayor Rimmer called the meeting to order at 7:04 pm.</p>
<p>2. Adoption of Agenda</p>	<p>Add 7.11 Tax Relief for Struggling Business  <u>Motion 068 04 19</u> Moved by Councillor Bugbee to adopt agenda as amended.  CARRIED</p>
<p>3. Adoption of Minutes</p>	<p><u>3.1 Regular Council Meeting Minutes from Mar 12, 2019</u> Errors in draft minutes to read as follows: 7.1 motion moved by Councillor Ceasor and discussion/correspondence/information items motion 065 03 19 was moved by Councillor Bugbee.  <u>Motion 069 04 19</u> Moved by Councillor Bugbee to accept minutes as amended.  CARRIED  <u>3.2 Special Joint Council Meeting Minutes of Village of Caroline/Clearwater County March 26, 2019</u>  <u>Motion 070 04 19</u> Moved by Councillor Bugbee to accept minutes as presented.  CARRIED</p>
<p>4. Delegations</p>	<p><u>4.1 2018 Audited Financial Statements – BDO</u> The Village Auditor’s, Ryan Wachter, BDO, presented a summary overview of the following 2017 Financial Statements:  <ul style="list-style-type: none"> <li>• Auditor’s Opinion letter</li> <li>• Statement of Financial Position</li> <li>• Reserve Allocation noting to council that it should be higher</li> <li>• Non-Cash Year End Deficiency</li> </ul> Council thanked the auditors for the presentation.  Craig Teal, PCPS, joined the meeting at 7:20 pm  <u>Motion 071 04 19</u>  Moved by Councillor Sumyk to accept the Village of Caroline Consolidate Financial Statements for the year ending December 31, 2018  <u>Motion 072 04 19</u>  Moved by Councillor Ceasor to move to agenda items under new business 7.1, 7.2 and 7.3.  CARRIED</p>
<p>5. Staff Reports</p>	<p>5.1. CAO Report 5.2. Financial Report  <ul style="list-style-type: none"> <li>• Cash Asset Statement for January &amp; February 2019</li> <li>• 2019 Capital Budget</li> </ul> 5.3. Public Works Report  <u>Motion 073 04 19</u> Moved by Councillor Ceasor to approve Kiara Price’s Urban Hen Keeping application.  CARRIED</p>

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	<p><u>Motion 074 04 19</u> Moved by Councillor Ceasor to accept the staff reports as presented</p> <p><u>Motion 075 04 19</u> Moved by Councillor Ceasor to accept all Staff Reports.</p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>
<p>6. Committee &amp; Board Reports</p>	<p><u>6.1. Mayor and Council Reports</u> Mayor provided a verbal report with numerous investors and fogdog provided they need to provide further information to council on whether they wish to proceed. Blue Mountain was provided the grant and whether they will look at taking over the fortis lines and further provided that they will pay for the feasibility study for a possible caroline solar project. Provided a group that is interested in building a full service senior facility for Caroline and will contact the Mayor for a further chat. Volunteer Appreciation Night in Caroline was MC. Complaint regarding bulk water. Bill attended RMA conference, regional waste and looking for council discussion on where council would like move with the costs. CPAC, Musical Ride, Joint ICF/IDP meeting. Mary attended Neighborhood place, FCSS, MDP, Clearwater Regional Fire, School Advisor, IDP/ICF meeting, June 20 is graduation day Kim attended west country family services meeting, west country did not relazie they lack exposure in caroline on the services that they can provide and asked them to put together a package together and distribute a farmer's market, council and information to residents. Dance west issues.</p> <p><u>Motion 076 04 19</u> Moved by Councillor Ceasor to accept Council Reports as presented.</p>	<p>CARRIED</p>
<p>7. Business</p>	<p><u>7.1 PCPS Subdivision Report for Lot B, Plan 7720145 to Subdivision Authority (Council)</u></p> <p><u>Motion 077 04 19</u> Moved by Mayor Rimmer that council as the subdivision authority approve the subdivision application subject to the listed five conditions:</p> <ol style="list-style-type: none"> <li>1. Subdivision by means suitable to the Registrar of the Land Titles Office.</li> <li>2. All outstanding taxes to be paid, or satisfactory arrangement for payment thereof, to the Village of Caroline [Section 654 (1)(d) of the Municipal Government Act].</li> <li>3. Satisfactory arrangement to be completed with and to the satisfaction of the Village of Caroline for the provision of services pursuant to Section 655 of the Municipal Government Act including but not limited to the future connection to municipal water and/or sanitary sewer [Section 655 of the Municipal Government Act].</li> <li>4. Submission of written confirmation, prepared and signed by a member of APEGA (Association of Professional Engineers and Geoscientists of Alberta), that there are no contaminants on the site that would make the site unsuitable for commercial use based on the applicable standards for contamination set by Alberta Environment and Parks.</li> <li>5. Dedication of a 20m wide service road, including a corner cut on the north side of the 48<sup>th</sup> Street intersection meeting the Village of Caroline standards, as shown on the approved sketch [Section 662 of the <i>Municipal Government Act</i>].</li> </ol> <p><u>7.2 Caroline/Clearwater Intermunicipal Collaboration Framework Bylaw No 2019-002</u></p> <p><u>Motion 078 04 19</u> Moved by Councillor Ceasor to approve first reading of bylaw No 2019-002 Caroline-Clearwater Intermunicipal Collaboration Framework.</p> <p><u>7.3 Caroline/Clearwater Intermunicipal Development Plan Bylaw No 2019-003</u></p> <p><u>Motion 079 04 19</u></p>	<p>CARRIED</p> <p>CARRIED</p> <p>CARRIED</p>

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Moved by Councilor Bugbee to approve first reading of Bylaw No. 2019-003 Caroline-Clearwater Intermunicipal Development Plan first reading.

CARRIED

Motion 080 04 19

Moved by Councilor Bugbee to set Tuesday, May 14, 2019 at 6:00 pm in the Community Hall of the Caroline HUB as the date, time and place for the public hearing for Caroline-Clearwater Intermunicipal Development Plan Bylaw No 2019-003 as part of a joint special meeting with Clearwater County Council.

CARRIED

Mayor called a short recess at 8:11 pm  
Mayor reconvene at 8:25 pm

7.4 2019 Tax Rate Bylaw No 2019-001

Motion 081 04 19

Moved by Councilor Ceasor to approve first reading of bylaw 2019-001- Tax Rate Bylaw.

CARRIED

Motion 082 04 19

Moved by Councilor Bugbee to approve second reading of bylaw 2019-001- Tax Rate Bylaw.

CARRIED

Motion 083 04 19

Moved by Councilor Sumyk to approve unanimous consent to proceed with third and final reading of bylaw 2019-001- Tax Rate Bylaw.

CARRIED

Motion 084 04 19

Moved by Mayor Rimmer to approve third and final reading of bylaw 2019-001- Tax Rate Bylaw.

CARRIED

7.5 Fire Service Level Change to Include Water Rescue

Motion 085 04 19

Moved by Councilor Bugbee approve amending the inter municipal regional fire services agreement schedule D to include water rescue at a technician level of service.

CARRIED

7.6 Caroline Elks Hall

Motion 086 04 19

Moved by Councilor Rimmer to table the Caroline Elks Hall and administration to bring back information on all other building on the road way and bring back to next meeting.

CARRIED

7.7 Cemetery Municipal Rate Comparison Review

Motion 087 04 19

Moved by Councilor Ceasor to table to next regular scheduled meeting

CARRIED

7.8 Utility Municipal Rate Comparison Review

Motion 088 04 19

Moved by Councilor Rimmer to table to next meeting

CARRIED

7.9 Municipal Tax Penalty Rate Comparison

Motion 089 04 19

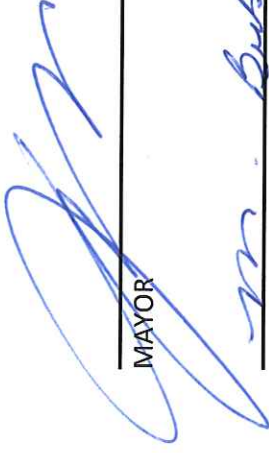
Moved by Councilor Sumyk to have administration draft a new penalty bylaw with the following penalty rates of 10% on first penalty which is on current year taxes due July 31, second penalty will be December 31, applies to all outstanding at a rate of 14% and bring back revised bylaw to next meeting.

7.10 Energy Retail Contract Comparison AUMA/Enmax

Motion 090 04 19

Moved by Councilor Ceasor that council approve continuing with AUMA at fixed rate for a three-

	<p>year term.</p> <p>7.11 <u>Tax Relief for Struggling Business</u></p> <p><u>Motion 091 04 19</u></p> <p>Moved by Councilor Sumyk to deny the tax relief request for non-residential property roll numbers 44 and 53.</p>	CARRIED
8. Discussion, Correspondence, Information Items:	<p>8.1. Inter-Municipal Collaboration Committee Minutes, Feb 28/19</p> <p>8.2 Clearwater Regional FCSS Board Minutes Feb 13/19</p> <p>8.3 MCCAC Alberta Municipal Solar Program could be used with Enmax Review</p> <p>8.4 Municipal Climate Change Action Centre Electric Vehicles for Municipalities Program</p> <p>8.5 MCCAC Recreation Energy Conservation Program Guidebook</p> <p>8.6 Clearwater West Expansion Project Construction</p> <p><u>Motion 092 04 19</u></p> <p>Moved by Councilor Bugbee to accept all Correspondence as information.</p>	CARRIED
8 In Camera	<u>None</u>	
9 Adjournment	<p><u>Motion 093 04 19</u></p> <p>Moved by Councilor Ceasor to adjourn the meeting.</p> <p>Time of Adjournment: 10: 20 pm.</p>	CARRIED

  
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 MAYOR

  
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 CHIEF ADMINISTRATIVE OFFICER