

PENN PLAZA OWNER'S ASSOCIATION
BOARD OF DIRECTORS MEETING
06/06/2018

Present at the meeting were:

Linda Martin Unit 101

Ed Kosorok Unit 109

Pauline Rivera Unit 201

Tyler Rauenzahn Units 104,105,106,& 107

Ed Balderos – Units 203 & 204

Tammy Wittkop – managing agent for PPOA

Loralee Underwood – Manager of Touchstone Imaging

The meeting was called to order.

Minutes from the 12/06/2017 Board of Directors meeting were approved as written. Minutes from the 02/21/2018 Board of Directors meeting were approved with a revision to removed Ed Kosorov, as he wasn't in attendance.

The Board appointed the officers for the next year as follows:

Tyler Rauenzahn-President

Pauline Rivera-Vice President

Linda Martin-Treasurer

Ed Kosorov-Secretary

The Board discussed the paving project in the back north west corner of property. The Board reviewed a bid presented by National Paving Partners. A motion was made, seconded and carried to approved NPP to perform the removal and replacement of 6,000 square feet of asphalt. National Paving Partners is planning on paving in the middle of July on a weekend.

Wards Landscape contacted Tammy and stated they cannot install a retaining wall in the back to secure Touchstone's Trade Fixtures by dumpster. Wards proposed installing a six-foot privacy fence to secure the area. Tyler will report back to the Board at the next meeting.

The Board discussed the mammogram imaging in the back that had been occurring on the 3rd Tuesday of the month. Touchstone stated that they had little demand and will be suspending the service at PPOA for now.

Tammy reviewed a quote from Waste Connections regarding trash service. This issue was tabled to a future meeting.

The financial statements were reviewed as of 05/31/2018. A motion was made, seconded and carried to accept the financials as presented.

The next Board meeting will be on 08/15/2018 at noon in unit 101.

The meeting was adjourned.