

SUMMERSET CITY COMMISSION REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY October 7th, 2021, 6:00 P.M.

Mayor Torno called the Regular Meeting to order at 6:00 p.m, via telephone. Commissioners Hirsch, Kitzmiller, Thurman and Butler were present. The City Attorney, City Administrator, and Finance Officer were also present.

Mayor Torno led the Pledge of Allegiance.

Invocation led by Commissioner Butler.

Motion by Hirsch, second by Butler, to approve the agenda for the Regular Meeting of the Summerset City Commission for October 7th, 2021. Motion carried.

CONSENT CALENDAR

APPROVAL OF THE MINUTES

Motion by Butler, second by Kitzmiller, to approve the minutes of the Regular Meeting of September 16th, 2021. Motion carried.

Motion by Kitzmiller, second by Hirsch, to approve the minutes of the Special Meeting of September 22nd, 2021. Motion carried.

APPROVAL OF CLAIMS

Motion by Thurman, second by Butler, to approve the claims and hand checks in the amount of \$52,239.38 from September 16th, 2021 through October 6th, 2021 as presented or amended. Motion carried.

A TO Z SHREDDING	Document Shredding	23.20
A&B BUSINESS SOLUTIONS	Monthly Contract	325.60
AFLAC REMITTANCE PROCESSING	September	373.88
ALLEN, DON	Phone Stipend	50.00
AMBROSE, JONATHAN	Phone Stipend	50.00
BLACK HILLS ENERGY	Utilities	6,622.79
BUNTAIN, JOSHUA	Phone Stipend	50.00
Butler, Dave	Phone Stipend	50.00
CANDACE SEALEY	Phone Stipend	50.00
COLE, LANCE	wwdep Refund	100.00
DECHENEUX, HALAYNA	Phone Stipend	50.00
DEGROOT, DONALD	wwdep	50.00
DELTA DENTAL	Employee Dental Insurance	1,413.40
FIRE PRO	Annual Fire Ext Maint	339.90
FIRST INTERSTATE BANK	Leisure Lane Payment	4,911.76
GEORGE MANDAS	Professional Fees	975.00
GOLDEN WEST TECHNOLOGIES	Managed Services	607.50

GREENAPSIS	Janitorial	320.00
HAMILTON, DONNA	WWDEP Refund	50.00
HARVEY'S LOCK & SECURITY	Replace Locks	10.00
HERMANSON EGGE ENGINEERING	Engineering	1,470.00
HIATT, TYTHEN	WWDEP Refund	50.00
HIRSCH, CLYDE	Phone Stipend	50.00
HURDEL, LEANNE	WWDEP Refund	50.00
JUSO, COLTON	Phone Stipend	50.00
KITZMILLER, MICHAEL	Phone Stipend	50.00
KUNTZ, SARAH	WWDEP Refund	50.00
Kayl, Anthony	Phone Stipend	50.00
LYON, KRISTI	WWDEP Refund	50.00
MCKEAGE, ANETTE	WWDEP Refund	100.00
MEADE COUNTY REG OF DEEDS	Plat Fees	90.00
MIDCONTINENT TESTING LABS	WWTP Testing	275.00
MINOR, GREGORY	WWDEP Refund	50.00
MOENTER, CANDACE	WWDEP Refund	50.00
MONTILEAUX, CASEY	Phone Stipend	50.00
NASSER, RICH	Phone Stipend	50.00
PALMER, BRANDY	Phone Stipend	50.00
PRESSURE SERVICES, INC.	Pressure Washer chemicals	900.00
PRINT MARKET	Business Cards	302.00
REDWOOD TOXICOLOGY LABORATORY	I Cup	139.50
SAFETY BENEFITS, INC	SD Joint Risk Conference	65.00
SCHIEFFER, LISA	Phone Stipend	50.00
SCHROCK, BRIELLE	Phones Stipend	50.00
SCOTT, SETH	WWDEP Refund	50.00
SD ONE CALL	August Notifications	21.00
SD PUBLIC ASSURANCE ALLIANCE	Auto Liability Insurance	560.74
SDRS-SUPPLEMENTAL	Supplemental	460.00
TANNER FENENGA	Phone Stipend	50.00
THURMAN, KATHLENE	Phone Stipend	50.00
TNT CONSTRUCTION	Erosion Control Deposit	1,000.00
TORNO, MELANIE	Phone Stipend	50.00
USA BLUEBOOK	Supplies	234.02
VAST BROADBAND	Fax/phone/internet	1,049.21
Verizon Wireless	LE Voice & Mobile	173.39
WATKIN, HOLLI	WWDEP Refund	100.00
WELLS FARGO FINANCIAL SERVICES	Bobcat Payment	1,079.30

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by Thurman to approve of utility billing adjustments in the amount of \$1,173.29 for the period of September 1, 2021, thru September 30, 2021. Motion carried.

LEISURE LANE TWIN HOMES

Motion by Kitzmiller, second by Hirsch to open discussion on garbage pick-up. Motion by Kitzmiller and second by Butler to continue as is in front of the homes. Commissioner Clyde will sign a waiver for no liability which City Attorney will draft. Motion Carried.

SIMON CONTRACTORS

Motion by Kitzmiller, second by Thurman to approve the 2021 Street Maintenance City of Summerset Project No. 2021-02 – Extension letter on completion date. Motion carried.

FIRST READING FOR REVISED ORDINANCE 53.084 – BILLING

Motion by Butler, second by Thurman to vote on Approval of First Reading of Ordinance 53.084. Motion carried.

Motion by Kitzmiller, second by Hirsch to set Second Reading for October 21st, 2021. Motion carried.

SECOND READING OF SUPPLEMENTAL BUDGET ORDINANCE 2021.05

Motion by Hirsch, second by Kitzmiller to approve the Second Reading of Ordinance 2021.05. Motion carried.

Motion by Kitzmiller, second by Butler to vote on Adoption of Ordinance 2021.05. All ayes. Motion carried.

SET FIRST READING FOR ORDINANCE 2021-07 (TITLE 131.14) NOISE REGULATION AND LIMITATION

Motion by Thurman, second by Butler to set First Reading for October 21, 2021. Motion carried.

UPCOMING EVENTS:

88th Annual SDML Conference will be held October 5-8, 2021 @ Spearfish Holiday Inn Convention Center. City Offices will be closed Monday, October 11th, 2021 for Native American Day.

CITIZENS INPUT

Citizen from Norman Ave. spoke on recent platting though Summerset.

Citizen spoke on keeping the ambiance of Summerset.

ITEMS FROM CITY ATTORNEY

Executive Session per SDCL 1-25-2 for discussing legal, economic development, negotiations, and personnel issues.

Motion by Kitzmiller, second by Thurman to enter Executive Session at 6:32pm. Motion carried.

Motion by Butler, second by Kitzmiller to exit Executive Session at 6:41pm. Motion carried.

ADJOURNMENT

Motion by Kitzmiller, second by Thurman for adjournment at 6:41pm. Motion carried.

(SEAL)

ATTEST:

Candace Sealey
Finance Officer

Melanie Torno
Mayor

Published XXXX at a cost of XXX

Check Register Report

Date: 10/20/2021

Time: 9:48 am

Page: 1

City of Summerset

BANK: BANKWEST

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANKWEST Checks								
24990	10/20/2021	Printed			0021	BLACK HAWK WATER USERS DISTRIC	MOntly Usage	32.00
24991	10/20/2021	Printed			1268	CANDACE SEALEY	Conference Travel	96.01
24992	10/20/2021	Printed			1504	CBH CO-OP	Govt Fuel	2,154.06
24993	10/20/2021	Printed			0036	CITY OF RAPID CITY	Vehicle Disposal Fee License	20.00
24994	10/20/2021	Printed			0468	DELTA DENTAL	Employee Dental Insurance	791.20
24995	10/20/2021	Printed			0765	DEMERSSEMAM JENSEN	Legal Services	1,860.00
24996	10/20/2021	Printed			0709	DIAMOND D WATER	Monthly Usage	180.65
24997	10/20/2021	Printed			0246	GOLDEN WEST TECHNOLOGIES	Professional Fees	1,972.50
24998	10/20/2021	Printed			0698	HAWKINS INC.	Defoamer Supplies	2,792.35
24999	10/20/2021	Printed			1133	HDR ENGINEERING, INC	Task Order 2021-03	10,905.00
25000	10/20/2021	Printed			1694	IBM	Cloud Marketplace	24.00
25001	10/20/2021	Printed			0124	KIEFFER SANITATION	Portable Toilets	456.75
25002	10/20/2021	Printed			1590	KIWANIS OF THE FOOTHILLS	Annual Dues	102.00
25003	10/20/2021	Printed			0937	MDU	Monthly Utilities	170.57
25004	10/20/2021	Printed			1101	MEADE COUNTY AUDITOR	Dispatch September Fees	1,902.34
25005	10/20/2021	Printed			1433	MIDCONTINENT COMMUNICATIONS	WWTP Telephone	198.58
25006	10/20/2021	Printed			1157	MIDCONTINENT TESTING LABS	Testing	275.00
25007	10/20/2021	Printed			1768	QUILL	Supplies	257.28
25008	10/20/2021	Printed			0008	RAPID CITY JOURNAL	Publications	565.29
25009	10/20/2021	Printed			1732	SCHIEFFER, LISA	Conference Travel	188.16
25010	10/20/2021	Printed			0018	SD ONE CALL	Sept Notifications	18.90
25011	10/20/2021	Printed			0072	SD PUBLIC ASSURANCE ALLIANCE	Auto Liability	541.31
25012	10/20/2021	Printed			1022	SDRS-SUPPLEMENTAL	Extra Contributions	75.00
25013	10/20/2021	Printed			1328	SERVALL UNIFORM & LINEN SUPPLY	Monthly Fees	143.10
25014	10/20/2021	Printed			1024	USA BLUEBOOK	WWTP Supplies	713.61
25015	10/20/2021	Printed			0203	Verizon Wireless	LE Voice & Mobility	311.77
25016	10/20/2021	Printed			0202	WESTERN COMMUNICATIONS INC.	Ignition Switch	121.16

Total Checks: 27

Checks Total (excluding void checks):

26,868.59

Total Payments: 27

Bank Total (excluding void checks):

26,868.59

Check Register Report

Date: 10/20/2021
 Time: 9:48 am
 Page: 2

City of Summerset

BANK: BANKWEST EFT

Check Number	Check Date	Status	Void/Stop Date	Reconcile Date	Vendor Number	Vendor Name	Check Description	Amount
BANKWEST EFT Checks								
51	10/20/2021	Printed			0167	SD DEPARTMENT OF REVENUE	September Sales Tax	962.46
					Total Checks: 1	Checks Total (excluding void checks):		962.46
					Total Payments: 1	Bank Total (excluding void checks):		962.46
					Total Payments: 28	Grand Total (excluding void checks):		27,831.05

NOTICE FOR PUBLICATION

Ordinance TSO 2021-01

CITY OF SUMMERSET ZONING ORDINANCE AMENDMENT

**AN ORDINANCE AMENDING ZONING ORDINANCE AND MAP INCORPORATED
AT TITLE 155, CHAPTER 021**

NOTICE IS HEREBY GIVEN that the City of Summerset will set the first reading on Ordinance #TSO 2021-01 An Ordinance Amending Zoning Ordinance and Map Incorporated at Title 155, Chapter 021.

Said first reading will be held at Summerset City Hall, 7055 Leisure Lane, Summerset SD on November 4th, 2021 @ 6:00 p.m. The purpose of the public hearing is to accept public comment on the proposed amended ordinance on the following described property:

Summerset Sub, Lots 25 through 31, Section 31, Township 3 North, Range 7 East, Black Hills Meridian, City of Summerset, Meade County, South Dakota

Said property is zoned PD (Planned Development) and said petitioner requests the zoning to be changed to R-1 (Single Family Residential).

Individuals needing assistance related to the American Disabilities Act should contact the Summerset City Finance Officer no less than 24 hours prior to this hearing to make necessary arrangements.

Dated this 21st day of October 2021.

City of Summerset

Published once on XXXXXX, 2021, at the total approximate cost of \$XXXXXX .

Plan Adoption
City of Summerset, South Dakota

Resolution #2021-10

A resolution of the Summerset Board of Commissioners Declaring Support and Adoption of the Meade County Natural Hazard Mitigation Plan, 2021.

WHEREAS, the Summerset Board of Commissioners supports the contents of the Meade County Natural Hazard Mitigation Plan, 2021; and

WHEREAS, the Meade County Natural Mitigation Plan, 2021 will be utilized as a guide for planning related to FEMA Pre-Disaster Mitigation and other purposes as deemed appropriate by the Summerset Board of Commissioners.

NOW THEREFORE IT BE RESOLVED that the Summerset Board of Commissioners hereby adopts, supports, and will facilitate the Meade County Natural Hazard Mitigation Plan, 2021 implementation.

Adopted this 21st day of October 2021.

ATTEST: _____
Candace Sealey, Finance Officer

MAYOR: _____
Melanie Torno, Mayor
City of Summerset



Executive Proclamation

Summerset, South Dakota

Office of the Mayor

WHEREAS, more than 100,000 individuals live below the poverty line in South Dakota, and more than 3500 affordable homes are needed in the Black Hills Area; and

WHEREAS, Black Hills Area Habitat for Humanity has served 311 families through affordable housing solutions, and will continue to address the lack of decent housing in our communities and around the world while reducing environmental impact by recycling building materials through Habitat ReStores; and

WHEREAS, secure housing not only facilitates opportunities for health improvement, civic engagement, investment and wealth accumulation, but also provides a source of dignity and respect and serves as a basis for the pursuit of other rights. Inclusive, affordable and adequate housing is the key to sustainable transformation of our cities and communities; and

WHEREAS, the United Nations General Assembly has declared the first Monday in October as World Habitat Day, a time to unite in a worldwide effort to promote policies to ensure adequate shelter for all. By raising awareness and advocating for universal decent housing, we can change the systems that reinforce poverty housing and make affordable homes a reality for all.

NOW, THEREFORE, I, Melanie Torno, Mayor of Summerset, do hereby designate October 4th, 2021, as

World Habitat Day

and encourage all Summerset citizens to work towards the elimination of inadequate housing.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused to be affixed the seal of the City of Summerset this 21st day of October, 2021.

Mayor Melanie Torno

Summerset, South Dakota

Oct 21, 2021



City of
SUMMERSET
A GREAT PLACE TO CALL HOME

Agenda Item Request Form

This Request Form is required in the Finance Office no later than Monday at noon prior to the Thursday Commission Meeting (1st and 3rd Thursdays of the month). The City will contact you confirming the suitability and placement of the requested item. We encourage you to resolve any issues by contacting the Finance Office prior to requesting placement on the agenda.

PLEASE PRINT

Name Mark Deraney / Harold Lance Phone Number 701-367-4058

Address 4201 38th St. S.W. Ste. 207, Fargo, ND 58104

Item to be Discussed

AMKO Advisors would like to present an opportunity
for the City to save a significant amount of interest
by refinancing its USDA Bond of 2008.

Signature Mark Deraney Date 9/22/2021

City of Summerset, SD

USDA Refunding Analysis - September 2021

\$2,690,000

A-Rated

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
12/01/2022	212,899.98	212,899.98	216,296.39	3,396.41
12/01/2023	213,313.50	213,313.50	216,295.52	2,982.02
12/01/2024	212,071.00	212,071.00	216,296.64	4,225.64
12/01/2025	215,653.50	215,653.50	216,295.80	642.30
12/01/2026	213,907.50	213,907.50	216,296.48	2,388.98
12/01/2027	211,855.50	211,855.50	216,297.68	4,442.18
12/01/2028	214,587.50	214,587.50	216,297.02	1,709.52
12/01/2029	211,997.50	211,997.50	216,295.48	4,297.98
12/01/2030	214,111.50	214,111.50	216,296.62	2,185.12
12/01/2031	215,653.50	215,653.50	216,297.17	643.67
12/01/2032	212,104.50	212,104.50	216,297.48	4,192.98
12/01/2033	213,419.00	213,419.00	216,295.27	2,876.27
12/01/2034	214,639.00	214,639.00	216,295.51	1,656.51
12/01/2035	215,580.00	215,580.00	216,298.45	718.45
12/01/2036	61,422.00	61,422.00	216,296.64	154,874.64
12/01/2037	-	-	216,298.07	216,298.07
12/01/2038	-	-	198,272.54	198,272.54
Total	\$3,053,215.48	\$3,053,215.48	\$3,659,018.76	\$605,803.28

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	457,015.97
Net PV Cashflow Savings @ 2.338%(AIC)	457,015.97
Contingency or Rounding Amount	3,307.30
Net Present Value Benefit	\$460,323.27
Net PV Benefit / \$2,558,319 Refunded Principal	17.993%
Net PV Benefit / \$2,690,000 Refunding Principal	17.112%

Refunding Bond Information

Refunding Dated Date	12/15/2021
Refunding Delivery Date	12/15/2021

City of Summerset, SD

USDA Refunding Analysis - September 2021

\$2,690,000

A-Rated

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
12/01/2022	175,000.00	0.640%	37,899.98	212,899.98
12/01/2023	175,000.00	0.710%	38,313.50	213,313.50
12/01/2024	175,000.00	0.810%	37,071.00	212,071.00
12/01/2025	180,000.00	0.970%	35,653.50	215,653.50
12/01/2026	180,000.00	1.140%	33,907.50	213,907.50
12/01/2027	180,000.00	1.260%	31,855.50	211,855.50
12/01/2028	185,000.00	1.400%	29,587.50	214,587.50
12/01/2029	185,000.00	1.560%	26,997.50	211,997.50
12/01/2030	190,000.00	1.820%	24,111.50	214,111.50
12/01/2031	195,000.00	1.820%	20,653.50	215,653.50
12/01/2032	195,000.00	1.890%	17,104.50	212,104.50
12/01/2033	200,000.00	1.890%	13,419.00	213,419.00
12/01/2034	205,000.00	1.980%	9,639.00	214,639.00
12/01/2035	210,000.00	1.980%	5,580.00	215,580.00
12/01/2036	60,000.00	2.370%	1,422.00	61,422.00
Total	\$2,690,000.00	-	\$363,215.48	\$3,053,215.48

Yield Statistics

Bond Year Dollars	\$21,130.39
Average Life	7.855 Years
Average Coupon	1.7189247%
Net Interest Cost (NIC)	1.8716905%
True Interest Cost (TIC)	1.8757386%
Bond Yield for Arbitrage Purposes	1.7085314%
All Inclusive Cost (AIC)	2.3381064%

IRS Form 8038

Net Interest Cost	1.7189247%
Weighted Average Maturity	7.855 Years

City of Summerset, SD

USDA Refunding Analysis - September 2021

\$2,690,000

A-Rated

Sources & Uses

Dated 12/15/2021 | Delivered 12/15/2021

Sources Of Funds

Par Amount of Bonds	\$2,690,000.00
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Total Sources	\$2,690,000.00
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Uses Of Funds

Total Underwriter's Discount (1.200%)	32,280.00
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Costs of Issuance	86,500.00
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Deposit to Current Refunding Fund	2,567,912.70
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Rounding Amount	3,307.30
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Total Uses	\$2,690,000.00
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Ordinance 2021-06

AN ORDINANCE AMENDING ORDINANCE TITLE V, CHAPTER 53, SUBSECTION

53.084 – BILLING OF THE EXISTING ORDINANCE OF SUMMERSET SD

53.084 BILLING.

The sewer use billing shall be monthly and shall be based on the rates determined in § 53.083. The city shall assess a \$15 penalty if the payment is not received by the city within 15 days. Each customer shall be notified by mail of the delinquent account along with the attachment of penalty. After notification and if the delinquent account is not paid within ten days, the city shall take all legal remedies to collect the over due bill.

Passed and adopted this 21st day of October, 2021.

Melanie Torno, Mayor

ATTEST:

Candace Sealey, Finance Officer

VOTE:

Torno:

Kitzmilller:

Butler:

Hirsch:

Thurman:

First Reading: October 7th, 2021

Second Reading: October 21st, 2021

Adoption: October 21st, 2021

Publication:

Published once on XXXXX, 2021, at the total approximate cost of \$_____.

ORDINANCE 2021-07

131.14 NOISE REGULATION AND LIMITATION

- A. The purpose and intent of this section is to protect, preserve and promote the health, safety, welfare, peace, quiet and tranquility for the citizens and persons or visitors frequenting the city through the reduction, control and prevention of noise which is disruptive and constitutes an annoyance to such citizens and persons.

- B. General Restrictions
 - 1. A person or property owner may not:
 - a. Make or permit any disruptive noise or use sound equipment in public or outside between 10pm and 7am;
 - b. Operate construction equipment, tools or conduct construction activities between 7pm and 7am;
 - c. Operate sound equipment in a vehicle causing any disruptive noise or a discernible vibration twenty (20) feet from the vehicle.

 - 2. In addition to the specific prohibitions outlined in subsection A, it is unlawful for any person to make, continue, or cause to be made or continued any loud or unusual noise so as to disturb the peace of the public, any neighborhood, any business operation, family, lawful assembly of persons or a person by committing any act or acts of disturbance within the City limits.

 - 3. Excessive Vehicle Noise and Dynamic Engine Braking:
It is unlawful for any person within the city limits of the City to make, or cause to be made, loud or disturbing or offensive noise with any mechanical devices operated by compressed air and used for purposes of assisting braking such as Dynamic Engine Braking Devices. (Commonly referred to as “Jake” brake).

 - 4. Penalty:
Any violation of this ordinance will be punishable by a fine of \$100 for each offense, in addition to the payment of any costs and/or restitution authorized by Summerset Ordinances and/or state law.

Dated this _____ day of _____, 2021.

ATTEST:

CITY OF SUMMERSET

Candace Sealey, Finance Officer

Melanie Torno, Mayor

(Seal)

Vote: Torno:
Kitzmilller:
Butler:
Hirsch:
Thurman:

First Reading: October 21, 2021
Second Reading:
Publication:

Published once at approximate cost of \$ _____

SEPTEMBER 2021 CITY ADMINISTRATOR REPORT

ECONOMIC DEVELOPMENT

- Attended Fuel the Growth Workshop (3 days) at Black Hills State University Campus.
- Zoom meeting – Western Dakota Water.

GRANTS

- Just Grants – got password and administrator changed.
- State Water Plan Application completed and turned into the State.
- Researching BRIC funding.
- Webinar on US Dept. of the Treasury on ARPA Reporting Guidance.

PLANNING & ZONING

- Layout Plan – Brittany Nemec
- Layout Plan – R. Thompson
- Layout Plan – Gary Babl
- Attended two (2) Planning & Zoning Meetings
- Final Plat – Long Branch Engineering/- Apartments
- James Taylor – Rezoning Application
- Met with M. Towey regarding new apartments.
- Met with P. Olsen regarding Milliron Granite and Quartz
- Met with M. Cotton regarding development of lots
- Met with P. Olsen regarding H Lot on Roselles property

MISC.

- Updated Zoom software
- Elevate Meeting – Infrastructure Forum
- Western Business Regional Meeting
- Attended three (3) Commission Meetings
- Completed St. Croix Survey on cyber security
- Completed Data Click Survey on International Building Codes
- Set up joint meeting with Toby Morris, Developers and City Officials
- Workshop meeting with Forestry Service in conjunction with City of Piedmont
- FEMA Meeting with FEMA Official, City of Piedmont and City of Summerset
- Met with Jerry Krambeck w/SDPAA about Summerset's insurance renewal
- Telephone meeting with Toby Morris, Mayor Torno, and G. Mandas regarding new Subdivision
- Worked on termination of CODE RED software contract
- Worked on Ordinance amendment for penalty/billing
- Submitted two (2) claims to SDPAA on patrol vehicles/researched vehicles that were no on insurance
- Established sign on control for Summerset's TEXT MY GOV program
- Zoom meeting on Meade County Transportation Master Plan

Municipal Building-First Interstate Bank	21731.86
Snow Plow-MBFS	38827.84
Police Interceptor-Ford Motor Credit	34407.95
BOBCAT-Wells Fargo	20579.51