

**SUMMERSET CITY COMMISSION
REGULAR MEETING
SUMMERSET MUNICIPAL BUILDING
7055 LEISURE LANE
THURSDAY JANUARY 18, 2018 7:00 P.M.**

Mayor Mandas called the Regular Meeting to order at 7:00 p.m. Commissioners Lutz, Kitzmiller, McCoy and Butler were present. Also present was the City Attorney, City Administrator and City Finance Officer.

Mayor Mandas led the Pledge of Allegiance.

Motion by Lutz, second by Butler to approve the agenda for January 18, 2018. Motion carried

Motion by Butler, second by Lutz to approve the January 4, 2018 Minutes as presented. Motion carried.

APPROVAL OF CLAIMS

Motion by Lutz, second by Butler to approve the claims and hand checks in the amount of \$192,992.37, from January 5, 2018 through January 18, 2018 as amended. Motion carried.

A&B BUSINESS SOLUTIONS	Professional Services	139.70
AFLAC REMITTANCE PROCESSING	Accidental Insurance	124.67
ALL PRO SERVICES	Govt Building Cleaning	250.00
AMBROSE, JONATHAN	Uniform Allowance	100.00
AXON ENTERPRISE, INCE	LE Cameras	12,178.09
BLACK HAWK WATER USERS	Govt Utilities	23.00
CHRIS SUPPLY COMPANY	Govt Supplies	417.13
COCA-COLA BOTTLING COMPANY	Govt Repairs	42.08
COMBINED INSURANCE	Accidental Insurance	28.16
CENTURYLINK	WWTP Utilities	248.87
DAKOTA PUMP	WWTP Repairs	666.00
FIRST INTERSTATE BANK	Building Payment	4,911.76
FIRST INTERSTATE BANK	2013 Explorer	20,110.00
FMG ENGINEERING	Professional Services	365.50
FORD MOTOR CREDIT CO.	Explorer Payment	924.41
GOLDEN WEST TECHNOLOGIES	Professional Services	1,404.28
HACH COMPANY	WWTP Repairs	425.73
IACP	Annual Dues	150.00
LOWE'S HOME CENTERS LLS	Govt Repairs	1,709.40
MDU	Govt Utilities	561.03
MEADE COUNTY AUDITOR	LE Dispatch Expense	1,897.05
MEADE COUNTY REG OF DEEDS	Powles Plat	90.00
MID-AMERICAN RESEARCH CHAMICAL	WWTP Testing	573.08
MID-STATE ORGANIZED CRIME	Annual Dues	100.00
MIDCONTIENT TESTING LABS	WWTP Testing	104.00
MUTH ELECTRIC INC	WWTP Repairs	262.06
PENNINGTON CO. HIGHWAY DEPT	Snow Expense	127.50
RAPID CITY JOURNAL	Publishing Expense	82.25
RCS CONSTRUCTION INC	WWTP Project	126,472.50
SD DEPARTMENT OF REVENUE	JR Rhodehouse	50.00
SD ONE CALL	Locating Expense	16.80
SERVALL UNIFORM & LINEN	Govt Repairs	101.54
STURDEVANT'S AUTO PARTS	WWTP Supplies	310.78
SUMMIT SIGNS & SUPPLY INC	Street Supply Expense	135.00
TANNER FENENGA	Uniform Allowance	100.00
MEIERHENRY SARGEN LLP	WWTP Project	17,690.00
PIEPER, ROBERT	Uniform Allowance	100.00

UTILITY BILLING ADJUSTMENTS

Motion by Butler, second by McCoy to approve utility billing adjustments of \$7,349.51 for the period of December 1, 2017- December 31, 2017.

RESOLUTION 2018-02

**CITY OF SUMMERSET
RESOLUTION 2018-02**

WHEREAS, there has been presented to the Board of Commissioners, of the City of Summerset, South Dakota a plat of the following described real property:

Plat of Lot 234 R; Lot 1 thru 16 Block 1; and Lots 1 thru 4 Block 2 of Sun Valley Estates Subdivision. Formerly: Lot 234 of Sun Valley Estates Subdivision and a portion of the unplatted SE ¼ of Section 14, T3N, R6E, BHM. Located in: SE ¼ and SW ¼ of Section 14, T3N, R6E, BHM Summerset, Meade County, South Dakota

and it appearing to the Board of Commissioners that said plat conforms to the existing plats of said City of Summerset, that the streets set forth therein conform to the system of streets of the municipality, that all provisions of the subdivision regulations have been complied with, that all taxes and special assessments upon the land have been fully paid, and that said plat and survey thereof have been executed according to law.

NOW THEREFORE BE IT RESOLVED that said plat is hereby approved in all respects.

Dated this 18th Day of January 2018.

ATTEST:
(SEAL)

Debbie Muzio
Finance Officer

George Mandas
Mayor

Motion by Butler, second by Lutz to approve Resolution 2018-02. Resolution approving Plat of Lot 234 R; Lot 1 thru 16 Block 1; and Lots 1 thru 4 Block 2 of Sun Valley Estates Subdivision. Formerly: Lot 234 of Sun Valley Estates Subdivision and a portion of the unplatted SE ¼ of Section 14, T3N, R6E, BHM. Located in: SE ¼ and SW ¼ of Section 14, T3N, R6E, BHM Summerset, Meade County, South Dakota Roll call vote, all ayes. Motion carried.

WWTP EFFLUENT FILTER AND SBR ENCLOSURE PROJECT

Motion by Butler, second by McCoy to accept and approve the Pay app for WWTP Effluent Filter and SBR Enclosure Project for RCS Construction, Inc and Meierhenry Sargent LLP.

DISCUSSION ON PINE HILLS SEWER RATE

Discussed on the possibility of changing how Pine Hills sewer rate is calculated.

RESOLUTION 2018-03

**CITY OF SUMMERSET
RESOLUTION 2018-3_**

WHEREAS, the City of Summerset Board of Commissioners is authorized to acquire by purchase or other lawful means, and to hold in its corporate name for use and control as provided by law, and that the Board may also sell, trade, or otherwise dispose of, any real property within or without the corporate limits for all purposes authorized by law and necessary to exercise any power granted, pursuant to SDCL 9-12-1 and SDCL 6-13-1; and

WHEREAS, the City has determined that it is in the best interests of the City to dispose of a portion of the to be platted following described real property in accordance with South Dakota law and all applicable Ordinances;

WHEREAS the real property is legally described as follows: Shanon Park of Sun Valley Estates, City of Summerset, Meade County, South Dakota, as shown on the plat filed in Plat Book 23 on Pages 281-285

NOW, THEREFORE, BE IT RESOLVED, the above described real property is no longer necessary, useful or suitable for the purpose for which it was acquired, and that the same be and hereby is declared as surplus to be sold, traded or otherwise disposed of in accordance with South Dakota law.

Dated: _____, 2018.

ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor

Motion by Butler, second by Lutz to approve Resolution 2018-03. Resolution approving the disposal of the real property located within Shanon Park of Sun Valley Estates, City of Summerset, Meade County, South Dakota, as shown on the plat filed in Plat Book 23 on Pages 281-285. Roll call vote, all ayes. Motion carried.

RESOLUTION 2018-04

CITY OF SUMMERSET RESOLUTION 2018-04

WHEREAS, the City of Summerset Board of Commissioners is authorized to acquire by lease or purchase, or other lawful means, and to hold in its corporate name for use and control as provided by law, any personal property and equipment and supplies necessary for the use of the municipality, pursuant to SDCL 9-12-1; and

WHEREAS, the City has desires to enter into a contract for the purchase of on 2018 Freightliner 108SD snow plow, with the purchase to be financed on terms set forth in the Master Installment Purchase Agreement dated January 26, 2018 with Daimler Truck Financial/Mercedes-Benz Financial Services USA, LLC; and

WHEREAS, the City has complied with all legal requirements relative to personal property and equipment acquisition and open meeting laws in connection with the purchase and financing contract; and

WHEREAS, the purchase price is to be \$164,000 on the terms and conditions as set forth in the Master Installment Purchase Agreement, a copy of which is located at and can be reviewed at City Hall.

NOW, THEREFORE, BE IT RESOLVED, that the purchase of the above described property by the City is hereby approved, and that said Master Installment Purchase Agreement is approved in all respects; and it is further

RESLOVED, that the Mayor is hereby authorized to execute the Master Installment Purchase Agreement dated January 26, 2018 for the purpose of purchasing, via financing contact, the 2018 Freightliner 108SD snow plow, and further to execute and deliver to Mercedes-Benz Financial Services USA, LLC, the Acknowledgment of Board Approval that has been provided.

Dated: _____, 2018.

ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor

Motion by Kitzmiller, second by Lutz to approve Resolution 2018-04. Resolution approving the lease agreement to purchase the 2018 Freightliner 108SD from Mercedes-Benz. Roll call vote, all ayes. Motion carried.

DEPARMENT REPORTS

Debbie Muzio, finance officer, provided to the commission an update on the December and yearend Financial Reports.

Motion by Butler, second by McCoy to enter executive session at 7:24 pm. Motion carried

Motion by Lutz, second by Kitzmiller to reconvene the regular meeting at 7:38 pm.

CITIZENS INPUT

None

ADJOURNMENT

Motion for adjournment at 7:38pm pm by Lutz, second McCoy. Motion carried.

(SEAL)

ATTEST:

Debbie Muzio
Finance Officer

George Mandas
Mayor