

MINUTES OF THE BOARD OF DIRECTORS' BOARD MEETING  
RED RIVER GROUNDWATER CONSERVATION DISTRICT

THURSDAY, DECEMBER 5, 2019

GREATER TEXOMA UTILITY AUTHORITY  
BOARD ROOM  
5100 AIRPORT DRIVE  
DENISON TX 75020

Members Present: Chuck Dodd, David Gattis, Harold Latham, Mark Patterson, Mark Gibson, Mark Newhouse, and Billy Stephens

Members Absent:

Staff: Drew Satterwhite, Wayne Parkman, Allen Burks, Paul Sigle, Theda Anderson, Debi Atkins, Carolyn Bennett, and Velma Starks

Visitors: Kristen Fancher, Fancher Legal

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**Board Meeting**

1. Call to order, establish quorum; declare meeting open to the public.

Board President Mark Patterson called the meeting to order at 10:02 a.m., established a quorum was present, and declared the meeting open to the public.

2. Public comment

No public comments.

3. Consider and act upon approval of Minutes of October 24, 2019, Board Meeting.

Board Member David Gattis made a motion to approve the minutes of the October 24, 2019 meeting. The motion was seconded by Board Member Chuck Dodd. The motion passed unanimously.

4. Review and approval of monthly invoices.

General Manager Satterwhite reviewed the monthly invoices with the Board of Directors. The Bond listed under Insurance should read Blanket Employee Dishonesty Bond renewal for 2020 not Blanket Board Dishonesty Bond renewal for 2020. A brief discussion was held. In order to familiarize the Board with the bonds the District provides on behalf of the board and staff, a request was made to have the bonds reviewed at the next meeting. Board Member David Gattis made a motion to approve

Resolution 2019-12-05-01. Board Member Chuck Dodd seconded the motion. Motion passed unanimously.

5. Receive monthly financial information.

General Manager Drew Satterwhite reviewed the monthly financial information with the Board.

6. Discussion and possible action on the review of Accounts Receivables as it relates to individual accounts owing the District.

General Manager Drew Satterwhite reminded the Board that in previous meetings the Board had requested that the Auditor be asked whether the individual accounts should continue to be shown on the financial reports. The Auditor responded that it does not matter. A discussion was held. Kristen Fancher, legal counsel, explained the legal process that is in place concerning individual accounts owing the District. It was suggested that no changes be made at this time and to review the Accounts Receivables as it relates to individual accounts owing the District next December.

7. Consider and act upon 2020 Administrative Services Contract with Greater Texoma Utility Authority.

General Manager Drew Satterwhite provided background information for the Board. In November 2010, the District and GTUA entered into an agreement for administrative services to be provided by GTUA for the District. The Board of Directors of GTUA has continued to indicate their satisfaction with the outcome of the agreement. This agreement was approved at GTUA's November 12, 2019 Board meeting. In conjunction with the Board's prudent management of funds, this relationship has helped the District operate with the lowest production fees in the region. Board Member David Gattis made the motion to approve the contract between the District and GTUA. Board Member Mark Gibson seconded the motion. Motion passed unanimously.

8. Discussion and possible action on assisting the Texas Department of Licensing and Regulation with fulfilling their duties consistent with their Memorandum of Understanding with the Texas Commission on Environmental Quality.

General Manager Drew Satterwhite provided background information for the Board. On November 22, 2019 the District received a letter from the TDLR requesting that the District adopt a resolution to memorialize the District's willingness to coordinate with the TDLR on abandoned well complaints. The Memorandum of Understanding was executed in 2005 and following its execution, the TDLR sent a similar letter to all Groundwater Conservation Districts that existed at that time. The TDLR water well division only has 2 staff members who perform field work. As a statewide regulatory agency, they have a very large area to cover with only 2 field staff members. Since the District began operation, a good working relationship has been maintained with the TDLR and the District already works with the TDLR on many issues including abandoned wells. A discussion was held. Board Member Billy Stephens made the motion to adopt a resolution expressing our intent to cooperate with the TDLR and TCEQ Memorandum of Understanding. Board Member Mark Newhouse seconded the motion. Motion passed unanimously.

9. Update and possible action regarding the process for the development of Desired Future Conditions (DFC).

General Manager Drew Satterwhite informed that Board that GMA 8 held its meeting on Friday, November 22, 2019. James Beach, WSP, provided a presentation at the GMA 8 meeting regarding

Hydrological Conditions, Subsidence Impacts and Environmental Impacts. Pumping updates had been received from Upper Trinity GCD and Southern Trinity GCD. The Board discussed the Similar Rules Survey. Concerns regarding the Similar Rules were discussed.

10. Consider and act upon compliance and enforcement activities for violations of District Rules.

a. JT Rivers, LLC or Porter Green

General Manager Drew Satterwhite informed the Board that Tyson Mathews had emailed him that the well was turned off and only turned on as needed. General Manager Satterwhite emailed him that he must turn off well and not use well or he would be risking a major violation, he must send in meter readings and provide proof that pond issue has been fixed. It was suggested that since email correspondence was taking place no other action needed to be taken at this time.

11. General Manager's Report: The General Manager will update the Board on operational, educational and other activities of the District.

a. UIC Injection Well Monitoring Program Update

Kristen Fancher, legal counsel, provided presentation regarding Jetta well and explained the legal process of protesting this well. An update will be provided at the next meeting.

b. Well Plugging Update

General Manager Drew Satterwhite informed the Board that TDLR would approve of the District plugging wells 100 to 200 feet at a cost of \$300 to \$600 if the Board would want to do this. This is something for the Fund Balance Committee to consider for these funds.

c. Historic Use Permitting Update

General Manager Drew Satterwhite informed the Board that Paul Sigle, Groundwater Technical Lead, has updated meter reading information. Paul Sigle reported that there are 110 permits. First quarter letters will be sent out in the next couple of weeks, not all letters will be sent at the same time. The letters are to make the public water supplies aware of their usage and if they need to file permits for more future water usage.

d. Well Registration Summary

General Manager Drew Satterwhite reported that there were 11 new registrations in October and 6 new registrations in November. There are 933 registered well in the District.

General Manager Drew Satterwhite also informed the Board that NTGCD also approved WSP to develop a sample Hydrogeological Report. James Beach, WSP, will begin work on the sample report.

12. Open forum/discussion of new business for future meeting agendas.

The Board decided to schedule the next Board meeting at the regular scheduled time, Thursday, January 16, 2020 at 10 a.m.

13. Adjourn.

President Patterson declared the meeting adjourned at 11:36 p.m.

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*Velma Starks*  
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Recording Secretary

*Walter M. St.*  
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Secretary-Treasurer