REGULAR MEETING

**November 2, 2023**

**Aurora, Minnesota**

***The Regular Meeting of the Town of White was called to order by Chairman Skelton at 5:00 P.M., on Thursday, November 2, 2023, at the City/Town Government Center.***

**ROLL CALL:**

Present: Supervisors-Skelton, Anttila, Kippley; Clerk-Knaus, Deputy Treasurer-Forsline; Foreman-Niemi; Attorney – Kearney

Absent:

Also Present: Bill Lesar, Troy Kriner, Gary Starken

**1. APPROVAL OF CONSENT AGENDA**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPROVE THE CONSENT AGENDA WHICH INCLUDED TOWNSHIP BOARD MEETING MINUTES FROM OCTOBER 5, 2023 AND SPECIAL MEETING MINUTES ON OCTOBER 3, 2023; ALL BILLS AND PAYROLL AS PRESENTED BELOW, COMMITTEE MINUTES AND REPORTS, AND CORRESPONDENCE TO BE FILED FOR OCTOBER 2023. MOTION CARRIED**

|  |  |  |  |
| --- | --- | --- | --- |
| **Check#** | **Vendor** | **Description** |  **Total**  |
| CC10-02-2023 | Cardmember Service | Laptop, Light Bar, Event Supplies |  $ 614.28  |
| D10-04-23 | Empower | Employee Deductions |  $ 350.00  |
| DD10042301 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,858.62  |
| DD10042302 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 512.35  |
| DD10042303 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,412.70  |
| DD10042304 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,501.48  |
| DD10042305 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 2,709.07  |
| DD10042306 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,749.82  |
| DD10042307 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 810.34  |
| DD10042308 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 2,035.81  |
| DD10042309 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 2,021.07  |
| DD10042310 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,326.77  |
| DD10042311 | Payroll Period Ending 09/30/2023 | Regular Payroll Ending 9/30/23 |  $ 1,699.11  |
| F10-04-23 | E.F.T.P.S. | Withholding PPE 09/30/2023 |  $ 5,903.49  |
| M10-04-23 | MN Department of Revenue | Withholding PPE 09/30/23 |  $ 1,151.93  |
| P10-04-23 | P.E.R.A. | Payroll Deductions |  $ 3,071.44  |
| 34922 | East Mesabi Sanitation | Refuse Collection Sep 2023 |  $ 12,640.94  |
| 34923 | Menard's-Virginia | Operating Supplies |  $ 172.72  |
| 34924 | St. Louis County Auditor | Election Machine Maintenance |  $ 765.00  |
| 34925 | Pomp's Tire Service, Inc. | Tire on JD, Dump Truck |  $ 4,400.58  |
| 34926 | APG Media of MN | Meeting Notices - SEP |  $ 339.60  |
| 34927 | Essentia Health | Random Testing - Baland |  $ 60.00  |
| ST10-11-23 | MN Dept of Revenue - Sales Tax | Sales Tax - Sep 23 |  $ 1,626.00  |
| 34928 | CTC | Town Office Phone OCT 2023 |  $ 225.39  |
| 34929 | Zito Media | Fire Hall & PW Telephone & Internet |  $ 410.78  |
| 34930 | Knaus, Jodi | Fire Warden |  $ 187.50  |
| 34931 | Amanda Gross | Fire Warden |  $ 187.50  |
| D10-18-23 | Empower | Employee Deductions |  $ 350.00  |
| DD10182301 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,838.72  |
| DD10182302 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 85.85  |
| DD10182303 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,396.70  |
| DD10182304 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 581.38  |
| DD10182305 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 2,698.43  |
| DD10182306 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,749.82  |
| DD10182307 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 511.19  |
| DD10182308 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 2,317.00  |
| DD10182309 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,942.64  |
| DD10182310 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,326.77  |
| DD10182311 | Payroll Period Ending 10/14/2023 | Regular Payroll Ending 10/14/2023 |  $ 1,699.11  |
| F10-18-23 | E.F.T.P.S. | Withholding PPE 10/14/2023 |  $ 5,574.00  |
| M10-18-23 | MN Department of Revenue | Withholding PPE 10/14/23 |  $ 1,087.24  |
| P10-18-23 | P.E.R.A. | Payroll Deductions PPE 10/14/23 |  $ 3,078.13  |
| DD10192301 | Payroll Period Ending 10/09/2023 | Lislegard Separation Payroll |  $ 1,234.88  |
| F10-19-23 | E.F.T.P.S. | Withholding PPE 10/09/2023 |  $ 348.78  |
| M10-19-23 | MN Department of Revenue | Withholding PPE 10/09/23 |  $ 77.09  |
| 34932 | Aurora, City of | Shred Right; Invoice 805 |  $ 114.93  |
| 34933 | Aurora Auto Value | Parts for truck 4,6,5, F350, and FD |  $ 1,319.93  |
| 34934 | Bradach Lumber | Salt tank Roof Repair; Invoice 230429 |  $ 19.98  |
| 34935 | Como Oil & Propane | LPG-Transport LLCC/SHOP; Invoice 1511204637 |  $ 905.07  |
| 34936 | Coldspring Memorial | Branes Niche Plaque; Q2 790381 |  $ 344.67  |
| 34937 | Central Pension Fund | Employer Paid Pension Oct 2023 |  $ 3,119.23  |
| 34938 | Curtis Antila | Housing Institute/Planning/Trigstad RD |  $ 800.00  |
| 34939 | ACCO Brands Direct | Planner Refills |  $ 103.00  |
| 34940 | Diamond Mowers | JD mower parts; Invoice 252570 |  $ 475.85  |
| 34941 | Excel Business Systems | Copier Contract #73996 |  $ 229.18  |
| 34942 | Fred Faust | Impact Univ. Joint, Socket, Flange Nuts; |  $ 208.09  |
| 34943 | FSSolutions | DOT Testing Baland |  $ 61.16  |
| 34944 | Hoyt Lakes, City of | Ambulance Agreement |  $ 800.00  |
| 34945 | East Range Joint Powers Board | 4th Qtr 2023 |  $ 3,750.00  |
| 34946 | J.R. Kopp | IT Services |  $ 187.50  |
| 34947 | Knaus, Jodi | Optical reimbursement |  $ 200.00  |
| 34948 | Lawson Products | Parts, bolts |  $ 1,135.03  |
| 34949 | Colosimo, Patchin, & Kearney, LTD | Monthly retainer Nov 2023 |  $ 465.00  |
| 34950 | Lake Country Power | Sept Electric Service |  $ 1,939.00  |
| 34951 | Lehman, Brian | 2023 clothing allowance |  $ 87.50  |
| 34952 | Lundgren Motors, Inc. | 2019 F350 oil and filter |  $ 50.41  |
| 34953 | L & M Fleet Supply, Inc. | LLCC Supplies, Heater for PW |  $ 157.41  |
| 34954 | Baland, Michael | 2023 clothing allowance |  $ 134.00  |
| 34955 | Mesabi East Schools ISD 2711 | Summer Lifeguards Salaries & Payroll Taxes |  $ 8,329.42  |
| 34956 | Monitor Productions, Inc. | tv's @ hotels advertising |  $ 438.00  |
| 34957 | Minnesota State Fire Chiefs Assoc. | Conference Fee 2023 |  $ 425.00  |
| 34958 | Mid-State Truck Service, Inc. | Truck #6 |  $ 49.56  |
| 34959 | Minnesota Power | Electric Quarry Lift Station |  $ 208.58  |
| 34960 | Minnesota Power | Electric South Ave Lift Station |  $ 26.42  |
| 34961 | Minnesota Power | Electric street lighting |  $ 233.61  |
| 34962 | Minnesota State Fire Dept. Assoc. | 2024 MSFDA membership DUES |  $ 175.00  |
| 34963 | Madison National Life Ins Co, Inc | Renner FICA/MED ER Portion for STD |  $ 344.25  |
| 34964 | MN Department of Health | LLCC License |  $ 375.00  |
| 34965 | Mediacom | IRRR Grant Reimb. Wynne Ridge |  $ 65,000.00  |
| 34966 | Mesabi Bituminous Inc | Road 70 Culvert Blacktop |  $ 1,055.60  |
| 34967 | St. Louis County Auditor | Election Ballots, Coding, Drives |  $ 1,080.92  |
| 34968 | VC3 | October Service Contract |  $ 38.00  |
| 34969 | Stevens Welding & Fabricating, LLC | Grader Repair |  $ 3,500.00  |
| 34970 | Northland Tractor Repair | 2010 Mack Repairs |  $ 2,354.64  |
| 34971 | Linde Gas & Equipment Inc. | Welding Supplies/Services |  $ 234.70  |
| 34972 | O'Day Equipment, LLC | Yearly Smart Testing |  $ 1,440.19  |
| 34973 | PeopleService Inc. | W/WW Professional Services |  $ 365.00  |
| 34974 | St. Louis County Auditor-PW | Sep 2023 Fuel |  $ 5,269.08  |
| 34975 | Polansky, Roxane | Clothing Allowance |  $ 272.97  |
| 34976 | Peterson, Wesley | Clothing Allowance |  $ 155.98  |
| 34977 | Towmaster | Truck #5 |  $ 2,065.82  |
| 34978 | Taconite Tire | Scrap Disposal Fee |  $ 60.00  |
| 34979 | Michael Baland | Travel Expenses |  $ 438.70  |
| 34980 | Bryan Lehman | Travel Expense |  $ 178.00  |
| 34981 | Towmaster | Truck #5 |  $ 1,590.00  |
| 34982 | Taconite Tire | Grader Tire |  $ 147.00  |
| 34983 | White Cap | 60 bags of Asphalt Cold Patch |  $ 1,253.40  |
| 34984 | L & M Fleet Supply, Inc. | Batteries, Plow jacks |  $ 213.90  |
| 34985 | Madison National Life Ins Co, Inc | Disability Insurance |  $ 336.71  |
| 34986 | I.U.O.E. Local 49 Fringe Benefits | DEC 2023 Group Insurance |  $ 11,360.00  |
| 34987 | FSSolutions | DOT Testing Hway |  $ 61.16  |
| 63286 | MN NCPERS | Life Insurance Employee Paid |  $ 48.00  |
| 63287 | I.U.O.E. Local 49 | Union Dues OCT 2023 |  $ 280.00  |
| 63288 | Colonial Life | October 23 Employee Deductions |  $ 592.98  |
| DD10312301 | Payroll Period Ending 10/31/2023 | October 2023 Monthly Payroll |  $ 686.42  |
| DD10312302 | Payroll Period Ending 10/31/2023 | October 2023 Monthly Payroll |  $ 150.23  |
| DD10312303 | Payroll Period Ending 10/31/2023 | October 2023 Monthly Payroll |  $ 299.24  |
| DD10312304 | Payroll Period Ending 10/31/2023 | October 2023 Monthly Payroll |  $ 279.01  |
| DD10312305 | Payroll Period Ending 10/31/2023 | October 2023 Monthly Payroll |  $ 481.78  |
| F10-31-23 | E.F.T.P.S. Monthly | Employee Deductions |  $ 218.14  |
| M10-31-23 | MN Department of Revenue Monthly | Employee Withholding |  $ 64.34  |
| P10-31-23 | P.E.R.A. Monthly | Retirement Deductions |  $ 243.52  |
|  |  | **TOTAL** |  **$ 206,669.23**  |

**2. THE TREASURER’S REPORT FOR THE MONTH OF OCTOBER 2023, LISTED RECEIPTS IN THE AMOUNT OF $:**

|  |  |
| --- | --- |
| Ag Market Value CreditMPCA Fuel Leak ReimbursementGarbage Bag RevenueCulvert Permit FeeScrap Metal Recycling - HolmesLLCC Rental FeesRefuse Revenue | 1,815.561,843.271,388.0050.00243.00870.00408.45 |
| Interest Earned | 30.58 |
| **TOTAL** | **$6,648.86** |

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO ACCEPT THE TREASURER’S REPORT FOR THE MONTH OF OCTOBER 2023 RECEIPTS AS READ. MOTION CARRIED**

**3. CITIZENS/GUESTS**: None

**4. UNFINISHED BUSINESS:**

4.1 Fire Department Updates:

* AFG Grant - Knaus is working on submitting the required Civil Rights Evaluation Tool and the equipment has been ordred.
* Special Meeting is still needed to continue discussions and adopt Standard Operating Procedures. Kippley wants this resolved and is frustrated payrolls are not being submitted on a timely basis. There are eight officers and at least one of them should be able to attend and represent the department at these meetings. Also, with the FD being at the top of the agenda the monthly meetings are extended sometimes by an hour or more. Kippley suggested removing the department from the top of the agenda each month and instead scheduling quarterly meetings specifically for FD issues. These dates can be selected and scheduled for the entire year at the Re-org meeting in January. Knaus will begin building an agenda and will communicate the changes with Skinner.

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO SCHEDULE A SPECIAL MEETING WITH THE FIRE DEPARTMENT OFFICERS TO REVIEW AND ADOPT THE STANDARD OPERATING PROCEDURES. MOTION CARRIED**

**IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA TO REMOVE THE FIRE DEPARTMENT FROM THE MONTHLY AGENDA AND INSTEAD SCHEDULE A SPECIAL MEETING QUARTERLY TO DISCUSS AND ADDRESS FIRE DEPARTMENT AGENDA ITEMS. MOTION CARRIED**

* Public Works Storage Written Request – this will be moved to the quarterly agenda with the fire department.

4.2 Twin Lakes Property & Dock Discussion – The base of the dock is on Starken’s property but the way the dock is placed in the water and where the concrete steps are they abut or encroach on the Township line. Skelton suggested a fence may be placed there in the future and basically the Starken’s built too close to the property line. Skelton asked Starken what he would like to see happen to resolve the issue. Starken would like the Township to sell him the property. Kippley responded it would have to go publicly for sale and it couldn’t be just sold to him. It would go to the highest bidder. Starken indicated he would need access to his property if a fence goes up he would lose access and he believes he lost ten feet of property from what the seller told him compared to what the St. Louis County Land Explorer indicates. Knaus mentioned maybe a permanent easment could be given but it would have to be at Starken’s cost and Kearney confirmed that the requester normally pays all fees. Kippley suggested getting an estimated cost from Northern Lights Surverying to determine the legal description and there would be attorney costs and recording fees. Starken indicated ten feet may not be enough.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING NIEMI TO GO TO STARKEN’S PROPERTY AND MEET WITH GARY STARKEN TO DETERMINE HOW MUCH PROPERTY HE WOULD NEED AND DETERMINE HOW BEST TO MOVE FORWARD TO SETTLE THIS ISSUE WITH EITHER SELLING A PIECE OF THE PROPERTY OR A PERMANENT EASEMENT. MOTION CARRIED**

4.3 Joint Water Project - Bid opening is on November 6, 2023 at 2:00 P.M.

4.4 LLCC Deed/Legal update – No new updates from the attorney.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.5 Election Cycle – No new updates.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO TABLE TO NEXT MONTH. MOTION CARRIED**

4.6 Zoning Request from Industrial to Residential – The normal process is for the land owner to submit a written request to St. Louis County. Kriner has not purchased the property but when he does he would need to make the request. The Board understands his wishes for the property. Skelton doesn’t see a problem with it and voiced tax revenue is good for the Township. A letter of support could be sent via email to Mr. Kriner. St. Louis County will make the determination once the land owner submits the formal request.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA DIRECTING OFFICE STAFF TO SEND A LETTER OF SUPPORT FOR THE CHANGE OF ZONING CLASSIFICATION FROM INDUSTRIAL TO RESIDENTIAL FOR THE PROPERTY OWNER TO SUBMIT WITH THE APPLICATION TO ST. LOUIS COUNTY. MOTION CARRIED**

4.7 2023 Curve Realignments – Correspondence was reviewed from St. Louis County. Legal work will need to be completed for the Road 36 impacts. St. Louis County will send the Township the legal description needed for the legal documents. Kearney and Knaus will begin work on the process of vacating the sections of road no longer in use.

4.8 Insurance Claim on Salt/Sand Dome Updates – It turns out the Salt/Sand dome was not listed on our insuranc policy as St. Louis County technically owned the building up to a year ago. The Board can authorize errors and omissions and back date the coverage by paying the premium that should’ve been paid for 2023 to have it covered for roof damage repairs. Niemi informed the Board St. Louis County will be providing 600 tons of salt for this year’s roads. Anttila wants the concrete apron discussion put on next year’s agenda.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE ERRORS AND OMISSIONS STATEMENT ALONG WITH PAYMENT OF THE SMALL PREMIUM OWED TO THE LEAGUE OF MINNESOTA CITIES INSURANCE TRUST TO GET THE SALT/SAND DOME COVERED UNDER THE TOWNSHIPS INSURANCE POLICY RETROACTIVELY FOR 2023.**

4.9 2024 Township Board Salaries Discussion – Any changes must be made prior to the General Election to be effective January 1, 2024.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING A $50.00 INCREASE TO THE MONTHLY STIPEND TO ALL THREE ELECTED BOARD SUPERVISORS PER MONTH. MOTION CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING A $100.00 INCREASE TO BOTH THE CLERK AND TREASURER MONTHLY STIPENDS PER MONTH. MOTION CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA AUTHORIZING A $50.00 CELL PHONE REIMBURSEMENT STIPEND TO KNAUS, GROSS, AND NIEMI EACH MONTH FOR USING THEIR PERSONAL CELL PHONES FOR TOWNSHIP BUSINESS. MOTION CARRIED**

**5. NEW BUSINESS:**

5.1 Special Meeting for Local 49 Contract Negotiations & December Monthly Meeting Date Change

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SET THE DECEMBER MONTHLY MEETING BACK TO THE ORIGINAL SCHEDULED DATE OF THURSDAY, DECEMBER 7, 2023. MOTION CARRIED**

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA TO SET THE LOCAL 49 LABOR NEGOTIATIONS MEETING FOR 6:00 P.M. ON EITHER DECEMBER 6, 2023 OR DECEMBER 13, 2023 WHICHEVER WORKS FOR THE UNION REPRESENTATIVES. MOTION CARRIED**

5.2 Mesabi East Lifeguard Annual Report & Invoice – Skelton would like noted the lifeguard uniforms should be more professional looking/appropriate and this needs to be discussed at a future meeting with Mark Goerdt, Mesabi East School Recreation Director.

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING PAYMENT OF $8,329.42 TO MESABI EAST SCHOOLS FOR LIFEGUARD PAYROLL FOR THE 2023 SEASON. MOTION CARRIED**

5.3 RAMS Annual Dinner Invitation for December 14, 2023 was reviewed – RSVP required

5.4 Stevens Invoice

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON APPROVING PAYMENT OF $3,500.00 TO STEVENS WELDING & FABRICATING FOR GRADER REPAIRS. MOTION CARRIED**

5.5 St. Louis Conty GIS Address Anomaly in White Township Notice was reviewed and will be filed

5.6 RAMS Nomination Form for RAMS Board of Directors was reviewed and is due by 12/01/2023

5.7 Midwest Crane Radio Controls Quote

 **IT WAS MOVED BY SKELTON, SUPPORTED BY ANTTILA APPROVING THE PURCHASE OF THE CRANE RADIO CONTROLS FOR THE PUBLIC WORKS GARAGE FOR $4,910.00. MOTION CARRIED**

5.8 LMCIT Automobile/Mobile Property Coverage for EMTs Discussion – Skelton suggested putting this on the agenda for the first quarterly meeting with the Fire Department.

5.9 Wold Facility Study/Needs Assessment Proposal

 **IT WAS MOVED BY KIPPLEY, SUPPORTED BY ANTTILA APPROVING THE QUOTE FOR WOLD INC. TO CONDUCT A FACILITY NEEDS ASSESSMENT FOR ALL TOWNSHIP FACILITIES AT A COST OF $12,000.00. MOTION CARRIED**

5.10 Heavy Equipment Operator Vacancy Screening Committee – committee will screen applications, conduct interviews, and recommend to the board candidate(s) finalists for hire.

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO APPOINT CHAIRMAN SKELTON AS THE SCREENING COMMITTEE CHAIR ALONG WITH CLARK NIEMI, BYRAN LEHMAN, AND RICHARD RENNER TO THE SCREENING COMMITTEE FOR HEAVY EQUIPMENT OPERATOR VACANCY. MOTION CARRIED**

5.11 Notice of Timber Sale – St. Louis County was reviewed and will be filed.

**6. REPORTS:**

Clerk’s Report

1.) Public Accuracy Testing was held on Tuesday, October 24th for Elections. It went well. The office will be open Saturday, November 4th from 10:00 A.M. to 3:00 P.M. for Absentee Voting. The General Election is on Tuesday, November 7th

2.) Matt Reid provided a new estimate for Trigstad Road and Curt Anttila and I will be submitting the LRIP Grant this month. St. Louis County is sponsoring the application. The cost is slightly less than the estimate from a few years ago coming in at $2,265,760.00.

3.) Supervisor Anttila and I spent two days at LLCC for the ERJPB Strategic Planning Session. It was a great opportunity to meet as local government units! Final documents will be coming in the next few weeks from Northspan.

4.) Clark and I have spent a lot of time working with FEMA on the Spring damages and reporting. This is a very time intensive process but we are getting closer to jumping through all the hoops!!

5.) The worker’s compensation insurance and property and liability insurance policies are due for renewal.

6.) Quarterly payroll reports were filed.

7.) On-going Projects & Pending Items not discussed:

* Franchise Fees for Power & Utilities (fiber)
* Road Vacation Filings – Kearney working on currently;
* Facilities Capital Improvement Plan & Updated Strategic Plan – Knaus & Anttila will work on this;

 **IT WAS MOVED BY ANTTILA, SUPPORTED BY SKELTON TO FILE THE CLERK’S REPORT. MOTION CARRIED**

Foreman Niemi – Beaver trapping; getting equipment ready for winter and closing out summer projects for the year.

Supervisors:

Anttila – wonders how the Public Works department feels about the new guard rail on Highway 100 as it seems very narrow. Everyone is doing a great job!

Kippley – first snow event went very well.

Skelton – critical incident detail debriefing will take place Monday in Hoyt Lakes – we had members of our Fire Department at the scene. Thank you for your respose.

**7. TRAINING REQUESTS & MEETING NOTICES**: None

**8. ANNOUNCEMENTS:** Next Regular Meeting: Thursday, December 7, 2023 5:00 P.M. @ City/Town Government Center; East Range Water Board Meeting: Wednesday, November 15, 2023 4:30 P.M. @ City/Town Government Center; ERJPB Meeting: Tuesday, November 28, 2023 9:00 AM @ City/Town Government Center; Election Day: Tuesday, November 7, 2023; Board of Canvass Meeting: Monday, November 13, 2023 5:00 P.M. @ City/Town Government Center; Screening Committee Meeting will take place after Board of Canvass meeting on November 13, 2023; Labor Negotiations either December 6th or December 13th;

**9. ADJOURNMENT**

**IT WAS MOVED BY ANTTILA, SUPPORTED BY KIPPLEY TO ADJOURN THE REGULAR MEETING AT 6:48 P.M. MOTION CARRIED**

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**Jodi L. Knaus, Clerk Jon Skelton, Chairman**