

## **PREAMBLE**

This document is comprised of three parts, which serve different purposes.

**Part I: Constitution.** The Constitution is the broadest document. It spells out the nature of our club, its membership, and broad fundamentals of its organization and operations. It provides structure, definition, and backbone, and is the foundation of the club.

**Part II: Bylaws.** Bylaws are governed by the Constitution and are created as a set of rules for day-to-day operations and conducting of business, based on the foundational principles of the Constitution. The Bylaws provide specific procedural rules and more exacting guidelines than the Constitution.

**Part III: Constitution and Bylaws of the Home Association, Inc.** The Home Association was created as a “property holding and managing body for the chapter.” The Home Association Constitution and Bylaws are redundant to the Constitution and Bylaws of the York chapter #67 of the IWLA.

# **CONSTITUTION and BYLAWS**

**YORK CHAPTER No. 67  
IZAAK WALTON LEAGUE  
OF  
AMERICA, inc.**

And of  
**Izaak Walton League  
of America**  
York Chapter No. 67

Home Association, Inc.

*Chartered 1926*

## **The Izaak Walton Pledge**

**To strive for the purity of water, the clarity of air and the wise stewardship of the land and its resources - to know the beauty and understanding of nature, and the value of wildlife, woodlands and open space - to preservation of this heritage and to man's sharing in it.**

**I pledge myself as a member of The Izaak Walton League of America**

**LIFE IS PRECIOUS-  
DEATH TO POLLUTION**

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### **GENERAL GROUND RULES**

**Constitution and Bylaw Revision history:**

Adopted August 14, 1947  
First Revision September 19, 1961  
Second Revision February 19, 1974  
Third Revision August 19, 1982  
Fourth Revision December 22, 1987  
Fifth Revision May 16, 1995  
Sixth Revision April 1, 2011  
Seventh Revision Oct 18, 2011  
Eighth Revision May 19, 2015  
Ninth Revision Feb 16, 2016  
Tenth Revision May 2017  
Eleventh Revision May 2018  
Twelfth Revision May 2019  
Thirteenth Revision July 2020  
Fourteenth Revision May 2022  
Fifteenth Revision February 2023  
Sixteenth Revision July 2023  
Seventeenth Revision (administrative edit only), May 2024

## **CONSTITUTION, IZAAK WALTON LEAGUE, CHAPTER No 67**

### **ARTICLE I**

Name

The name of this organization shall be  
IZAAK WALTON LEAGUE OF AMERICA  
YORK CHAPTER NO. 67, INC.

## **ARTICLE II**

### Objectives

1. To conserve, maintain, protect, and restore:
  - a. All soil, waters, and wildlife, either animal or vegetable
  - b. The natural resources of the United States of America, including particularly, but not exclusively, forest, woods, trees, and other vegetation, marshes, grass lands and prairies.
2. To promote means and opportunities for the education of the public with respect to such resources and the enjoyment and wholesome utilization thereof.
3. To develop opportunity in our own community for the enjoyment of the great out-of-doors as an essential part of character building and the spiritual and physical development of our people; to promote by precept and example the highest standard of sportsmanship; to foster fellowship among lovers of the outdoors; and to band them together in an organization of power and influence; to encourage and promote local projects to meet the foregoing objectives.
4. To Promote and support projects and efforts directed toward restoring and maintaining clean air.
5. Further, IWLA York Chapter No. 67 is organized exclusively for charitable, educational and scientific purposes under section 501(c)(3) of the internal revenue code, or corresponding section of any future federal tax code.

## **ARTICLE III**

### Membership

Any adult person who complies with the admission requirements of the chapter as set forth in the Bylaws, Article I, Membership, shall be eligible for membership.

## **ARTICLE IV**

### Management and Powers

The management of the chapter shall be vested in its Board, which shall consist of:

Officers: President, 1<sup>st</sup> Vice President, 2<sup>nd</sup> Vice President, Recording Secretary, Corresponding Secretary, Treasurer, Assistant Treasurer, State Director; and twelve Directors, whose method of election and duties are fully set forth in the Bylaws.

1. Time of taking office: Officers and Directors elected as set forth in the Bylaws shall be inducted at the regular chapter meeting in August; they shall take office on September 1 of each year. The term of office for Officers shall be one year and the term of office for Directors shall be three years, or until replaced by necessity under the guidelines of the Bylaws.
2. Powers: The Officers and Directors shall be charged with the duty of carrying out the work and objectives of the chapter within the limits of the Constitution and Bylaws.

## **ARTICLE V**

### **Meetings**

1. General membership meetings shall be held either monthly on the third Tuesday of the month at Waltonian Acres, or any other place, date or frequency deemed suitable by the Board; due notice of which shall be sent to the membership in advance of the meeting.
2. Special membership meetings may be called at any time by the President with the consent of the Secretary and the Chairman of the Board, or upon petition by one-tenth of the membership which petition shall be presented to the Board of this chapter.

## **ARTICLE VI**

### **Property, Acquisition, Maintenance**

1. All property, real or otherwise, held by the chapter, or acquired hereafter, shall be held in the name of the Izaak Walton League of America, York Chapter No. 67 Home Association, Incorporated.
2. Real property may be acquired only after it has been reasonably shown that the chapter can adequately maintain such property and provided such acquisition is approved by a two-thirds affirmative vote of the Board and further approved by a majority vote of those members in good standing of the Senior chapter present at an open meeting of the chapter called for such purpose, providing thirty (30) days advance written notification of such meeting shall have been given to the membership.

## **ARTICLE VII**

### **Severing of Membership – Forfeitures**

1. Any member whose connection with the chapter shall be severed, voluntarily or otherwise shall forfeit all rights in any funds or property belonging to the chapter and shall be denied the use of league and/or chapter insignia and facilities and shall be required to turn over to the chapter any keys or property, equipment or supplies held by him.
2. All materials or equipment presented to the chapter or committee of the chapter shall be considered property of the chapter and cannot be removed from the chapter property without the consent of the Board.

**ARTICLE VIII**  
Amendments

The Constitution may be amended with the approval of the Board who agree to the amendment by a two-thirds vote, provided further that such amendments so approved shall thereafter be likewise approved by a two-thirds vote by written ballot of those members in good standing of the Senior chapter present at a chapter meeting, provided thirty (30) days advance notice of the intention to vote on proposed amendments has been given to the membership in writing.

**ARTICLE IX**  
Provisions not covered

1. In all cases where subjects are not covered by the Constitution and Bylaws of York Chapter 67, the Constitution and Bylaws of the National Organization shall govern.
2. No activities utilizing the grounds of the York Chapter shall be conducted for private gains without prior approval of the Board.
3. Official written notification may be in the form of USPS mail, electronic mail to the email address on record supplied by the membership, or published chapter newsletter.
4. In all instances in the Constitution and/or Bylaws where a member of Chapter #67 is referred to in the third person, the term "he" or "-man" is to be understood in the generic sense.

**END of IZAAK WALTON LEAGUE, CHAPTER No 67 CONSTITUTION**

**BYLAWS, IZAAK WALTON LEAGUE, CHAPTER No 67**

## **ARTICLE I**

### Membership

#### 1. Admission Requirements:

- A. An applicant must be 18 years of age or older.
- B. An applicant must attend at least one chapter work detail.
- C. An applicant must attend an orientation.
- D. Money for dues and initiation fees must accompany all applications when they are presented to the Chairman of the Membership Committee.
- E. The membership committee will conduct background checks, and investigate applicants further if needed, and report all findings to the Board. The applicant may be asked to attend a Board meeting if clarification is needed.
- F. Each application must be individually approved by a two-thirds vote of the Board who are present at any Board meeting (minimum of thirteen consenting votes).
- G. Each applicant must be introduced to the membership at a chapter meeting, or if unable, attend a second chapter work detail, or other organized club event where members may meet them before being voted on by the membership.
- H. Each application must thereafter be approved by a majority vote of the members in good standing of the Senior chapter present at a chapter meeting.

#### 2. Dues – to obtain revenue necessary to operate the chapter, each new member shall pay:

- A. An initiation fee which shall be at a prevailing rate set by the Board and the membership.
- B. Annual chapter dues shall be at a prevailing rate set by the Board and the membership.
  - 1. Perspective members shall pay the full annual amount, plus initiation fee, for the current calendar year regardless of what time of year they join.
- C. Annual dues may be changed from time to time to conform with changes adopted by the national or state units by a two-thirds vote (minimum of thirteen consenting votes) of the Board present at a meeting where a quorum is present.
- D. Annual dues and/or initiation fees may be changed by two-thirds vote of the Board (minimum of thirteen consenting votes) and by a majority vote of those members in good standing of the Senior chapter attending a chapter meeting called for such purpose; provided thirty (30) days advance written notice of proposed change shall have been given to the membership.



- E. If annual Dues are not paid in advance by December 31 of the preceding year, membership shall be suspended, and no privileges of the chapter shall be exercised until the dues are paid. Suspended members must pay all current dues and late fees, as declared by the Board, to be reinstated. Members whose dues are more than twelve months in arrears must apply as a new member to obtain membership.
- F. Members in good standing called to active military duty shall have their dues waived and may retain their membership by paying the current year's dues within six (6) months of their return. The initiation fee will also be waived.
- G. Members of the Junior chapter having been members in good standing for at least the two consecutive preceding years in the Junior chapter and who have attained the age of 18 years of age may, on January 1 of the year after becoming 18 years of age, become a member of the Senior chapter by paying the annual dues. Initiation fees of such Junior member will be waived.
- H. Membership discounts are discontinued as of revision 16 of these Bylaws, however all previous granted discounts will remain in effect for those members issued for the duration of their membership.
- I. The spouse of a paid-up deceased member, upon the approval of the Board, will be given the opportunity to continue that member's membership without applying for membership as a new member, or paying any initiation fee. Upon approval a membership card will be issued in the name of the surviving spouse.
- J. Spousal Membership: A husband and wife may join the chapter as a spousal membership. They will pay only one initiation fee. Dues will be at a reduced rate.

## **ARTICLE II**

### **Duties of Officers and Directors**

1. The Board shall constitute the governing body and shall have general control over all Officers and Directors, the management of the affairs and policies of the chapter and the disbursement of funds.
2. The Board shall designate as its Chairman the past President of the chapter; provided the retiring President shall have been elected as one of the twelve Directors. In the event the past President shall not have been elected to the Board as a Director, the twelve Directors shall elect from one of their number a member to serve as Chairman, and a second from their number as Vice Chairman to act in the absence of the Chairman.
3. These chairmen may not be Officers but must be duly elected Directors.
4. QUORUM – Thirteen (13) or more Officers and Directors shall constitute a quorum, with a minimum of thirteen (13) consenting votes necessary to pass any motion, unless specifically excepted elsewhere, as in the case of "use of grounds" and yet to be determined relatively minor matters.
  - a) Use of grounds may be approved by a majority vote of Board members present at any Board meeting, be it regular, special, or electronic, even if a quorum is not present.

**PRESIDENT** - The President shall act as a general manager of the chapter. He also shall preside at chapter meetings, and perform such other duties as ordinarily pertain to the office of President, including the appointing of all committee chairmen.

**1<sup>st</sup> & 2<sup>nd</sup> VICE PRESIDENTS** - The Vice Presidents shall act as understudies and assistants to the President. Upon the death, disability or absence of the President or any Vice President, the first or second Vice President in order shall act in the President's stead or in the stead of the higher Vice President for the balance of this term of office or until recovery unless otherwise provided herein.

**CORRESPONDING SECRETARY** - The Corresponding Secretary shall handle the correspondence of the chapter.

**RECORDING SECRETARY** - The Recording Secretary shall keep accurate permanent minutes of all business transacted, in paper form, and shall assist the Corresponding Secretary when needed and shall perform such other duties as may be prescribed from time to time by the Board.

**TREASURER –**

- 1) It shall be the duty of the Treasurer to receive all monies accruing to the chapter and home association; to deposit the funds as promptly as possible in a financial institution(s) approved by the Board; and to account for the same at each regular meeting or at any time when requested by the Board.
- 2) The Treasurer shall disburse funds only on receipt of a voucher approved by the Board; however, the Treasurer may make payment of ordinary current expenses as they fall due. Such payments shall be approved at the next regular Board meeting.
- 3) All disbursements of funds of the chapter shall be by check or Chapter initiated electronic transfer drawn by the Treasurer.
- 4) At no time, shall any creditor, including the National office, be granted access to chapter accounts for retrieval of owed funds.
- 5) Upon retirement from office, the Treasurer shall give a satisfactory account of all monies held by him and shall turn over to his successor, or the President of the chapter, all funds and property in his possession belonging to the chapter.
- 6) He shall perform such other duties as ordinarily pertain to the office.

**ASSISTANT TREASURER** – It shall be the duty of the Assistant Treasurer, upon the death, disability, or absence of the Treasurer, to act in the Treasurer's stead for the balance of his term of office or until his recovery unless otherwise provided herein.

**STATE DIRECTOR** – The State Director shall attend, or in case of emergency have a representative attend, all meetings called by the State President. He shall be the duly elected chapter representative at these meetings. He shall report all business transactions at these meetings to the membership.

**BOARD –**

- 1) The Board shall meet the first Tuesday of each month at a place designated by the Chairman of the Board.
- 2) The Board shall be charged with the management of the chapter. The Board shall act on all matters pertaining to the operation of the chapter and its properties. It shall establish and carry out policies within the limits and conditions of the National and State organization.
- 3) The Board shall authorize and approve the disbursement of all funds, except as noted elsewhere, in regard to committees with checking accounts
- 4) It shall also keep minutes of all business transacted and present a synopsis of such minutes at the next regular meeting of the membership. Disapproval of the action of the Board shall require a two-thirds vote of the members in good standing of the Senior chapter present in which the synopsis of the Board minutes are read.

- 5) In case any Officer, Director, or committee chairman, for any reason fails to serve, his position may be declared vacant by a two-thirds majority vote (minimum thirteen consenting votes) of the Board. All vacancies in appointive offices shall be filled by the President with the approval of the Board. Vacancy of a duly elected Director shall be filled for the remainder of the vacancy by the candidate receiving the next highest vote total in the last previous general election. If the vacated position had run unopposed, or if the runners up candidate(s) are unavailable to serve, the vacancy shall be filled by a candidate approved by a two-thirds majority vote of the Board until an election can be held.
- 6) The Board shall approve the delegates to the National and State Conventions. Delegates must be members in good standing with at least two (2) years of continuous membership.

### **ARTICLE III**

#### **Funds and Property**

1. All funds of this chapter shall be deposited by the Treasurer in the name of the chapter in such bank(s) or financial institution(s) as shall be approved by the Board. All funds held by anyone acting for the chapter shall be turned over to the Treasurer as soon as practicable and credited to the proper account.
  - a. Committees with their own Board approved accounts are excepted.
  - b. Committees with their own accounts must provide accounting to the treasurer monthly.
2. Any person having charge or control of funds of this chapter shall give bond as required by the Board for the safe custody of the funds of the chapter. The cost of the bond shall be borne by the chapter.
3. A committee with approval of the Board may have their own checking account for the convenience of the Treasurer and the committee.
4. The President shall appoint a committee of three (3) at the December meeting to audit the accounts of the Treasurer, and any committee handling funds, and prepare an annual statement to be presented at the March meeting.
5. All chapter documents shall be held in a safe deposit box in such bank as shall be approved by the Board. The Treasurer, Assistant Treasurer and Chairman of the Board and/or President shall be given charge of the deposit box, and any two of whom MUST be present to open said box for removal or placing of any material.

### **ARTICLE IV**

#### **Nominations and Elections**

1. The annual election of Officers and Directors shall be held each year at the regular June chapter meeting. Members in good standing of the Senior chapter who attend this meeting shall be eligible to vote.
2. At the monthly March Board meeting the President shall appoint a Nominating Committee.
  - a. It shall be the duty of the Nominating Committee to place in nomination for the annual elections, candidates for all offices; provided such candidates have first given their consent to serve if elected.
  - b. It is further provided that the committee shall place in nomination four (4) or more candidates for the office of Director, one of whom shall be the retiring President, provided said retiring President has first given his consent to serve if elected. The four (4) candidates for Director receiving the highest number

of votes shall be declared elected for a term of three (3) years. In case of a tie vote, the incumbent twelve Directors shall decide the winner of such tie by secret ballot.

- c. Nominations may also be made from the floor of the May chapter monthly meeting, provided said nominees have consented to serve if elected.
3. Voting at the June chapter meeting shall be by written secret ballot previously prepared by the Nominating Committee.
  4. No Director may succeed himself for one (1) year after serving on the Board, unless the member has been appointed by the Board to fill a vacancy under the guidelines of Article II of the Bylaws.
  5. The office of President of the chapter shall not be held by one individual for more than three consecutive years; provided, however, such individual has been nominated and elected each year.
  6. No Director may serve as an Officer unless he has resigned his position of Director prior to taking office as an Officer.
  7. To be eligible to hold any elected office, a member must have been in good standing in the chapter for at least two (2) years.
  8. No member shall hold more than one elected office at the same time.
  9. The caretaker may not hold an elected office in the York Chapter #67

## **ARTICLE V**

### **Committee and Duties**

The President shall appoint, subject to the approval of the Board, such standing committees as regularly constituted to carry on the work of the chapter and such committees as he deems necessary from time to time to carry out the aims of the chapter.

1. Committee Chairman and Co-Chairman shall be responsible for all property assigned to their committee and shall be charged with carrying out the work of their committee.
2. The Chairman shall make the application to the Board for such funds as needed to carry out the work of the committee. An amount of money as may be specified by the Board from time to time may be spent without approval of the Board.
3. Committee Chairman may carry on correspondence in line with their regular activities on chapter stationary, provided a copy of all correspondence is available to the Board for inspection. The chapter will furnish stationary when requested.
4. Reports of committee, with the exception of the finance committee, activities shall be presented at each monthly Board and membership meeting or to the Board when requested.

### **Committee Duties**

1. **BUILDINGS AND GROUNDS COMMITTEE** - Shall be responsible for assisting in opening and closing the meeting rooms, attending to the lights and ventilation, protect materials and property, report breakage or

damage to be repaired to the Chairman of the Board and assist in making and keeping a current inventory record of material and property.

The caretaker shall be responsible to the chairman of the Buildings and Grounds Committee.

**2. MEMBERSHIP COMMITTEE** – The Membership Committee shall be responsible for all records of the active members of the chapter. They shall be responsible to send out dues notice and file forms with National and State units. They shall collect all dues and initiation fees and turn the dues and fees over to the Treasurer.

**3. INSURANCE COMMITTEE** – The Insurance Committee shall each year review all insurance policies held by the chapter and report their findings and recommendations to the Board. They shall be responsible for all claims and administrative matters.

## **ARTICLE VI**

### Auxiliary

#### **Junior Chapter**

1. The Chairman of the Junior Chapter Committee, along with the members of his committee, shall provide suitable programs of conservation education and outdoor activities.
2. The Offices of Chairman and Treasurer of the Junior chapter shall be held by two members of the parent Senior chapter.
3. The Constitution and Bylaws of the Junior chapter must be approved by the Board.

## **ARTICLE VII**

### Suspension & Expulsion

Any member may be suspended or deprived of the use and privileges of the chapter, home association and its property, for any cause deemed sufficient in accordance with the existing Bylaws and/or Ground Rules.

1. Only upon completion of the following procedure in the order listed may a member be suspended or expelled:
  - a. Reasonable evidence or proof of guilt must be presented in writing to the Board.
  - b. The Board shall make a thorough investigation of the accusations (the details of such an investigation shall be kept in confidence during the investigation.)
  - c. Findings and recommendations will be forwarded to the chapter membership based upon a two-thirds vote of the Board. (quorum minimum of thirteen consenting votes applies).
  - d. Final action concerning suspension or expulsion shall be determined by a 2/3 majority vote upon a written ballot of those members present at any regular chapter meeting, by written ballot, providing 30 days written notice to the membership was supplied.

2. Charges of misconduct may be brought by any member in good standing. Any member being tried for misconduct, suspension or expulsion shall be entitled to speak in his own behalf and may be defended by any fellow member or members in good standing.
3. The penalties for misconduct shall be determined by the Board and shall be related to the seriousness of the infraction found to have been committed. The results of the action, once approved by the membership, will be sent in writing to the charged member by the Board Chair.
4. **OFFICIAL MISCONDUCT** Should an Officer or Director act in a manner unbecoming to his office, fail to abide by the duties of his office, or disregard existing Ground Rules, said Officer or Director can be relieved of his office by a two-thirds vote of the Board (minimum thirteen consenting votes), and a two-thirds vote of the membership present at a regular chapter meeting, by written ballot, providing that 30 days written notice has been sent prior to the membership meeting).
5. Any member convicted of a violation of the Pennsylvania Game Commission or the Pennsylvania Fish and Boat Commission laws or any felony shall have his membership reviewed by the Board. This could result in revocation of membership.

## **ARTICLE VIII**

### Control of Chapter Property

Construction, alteration, change, removal, or alternations of any chapter property is vested in the membership of the "Home Association". Management, supervision, and care of all "Home Association" property are vested in the Officers and Directors; provided that such authority may be delegated in writing to the Buildings and Grounds Committee.

1. Members in good standing, and their immediate family when accompanied by a member, shall be permitted to use the grounds and facilities from sunrise to sunset without permission of the Board. Members in good standing may invite, and must accompany, personal guests, not to exceed six (6) persons, except for the use of the Trap, Rifle, and Pistol Ranges, where up to three (3) guests are allowed. The member must have direct control and supervision at all times of his/her guests while shooting together on a range.
  - a. Immediate family shall consist of the member, their spouse, and any unmarried children less than 18 years of age.
  - b. Misuse of membership card is a charge of misconduct.
2. Groups of seven (7) persons or more when sponsored by a member in good standing may, upon filling out an application, if said application is approved by the Board, use the grounds, facilities, and buildings.
  - a. At no times shall the pavilions on the lake be reserved.
3. Members of the Junior chapter may use the grounds and facilities, providing such use is an approved activity of the Junior chapter. They may also have the use of the grounds and facilities providing they are accompanied by a member of the Senior chapter or by an adult approved in advance by the Junior chapter Advisors.
  - a. Use of all ranges must be accompanied by an adult member.

4. No member may enter the grounds after dark (unless a scheduled event) without first checking in with the caretaker. All members must be off the grounds by sunset, unless camping overnight or attending a scheduled event.
5. No discharging of firearms on Sunday mornings before 9:00 am.

## **ARTICLE IX**

### Amendments

The Bylaws may be amended with the approval of the Board who agree to the amendment by a two-thirds vote, provided further that such amendments so approved shall thereafter be likewise approved by a two-thirds vote by written ballot of those members in good standing of the Senior chapter present at a chapter meeting, provided thirty (30) days advance notice of the intention to vote on proposed amendments has been given to the membership in writing.

## **ARTICLE X**

### Provisions Not Covered

1. The proceedings of this chapter, its Officers, Directors, and committees, shall be governed by and conducted according to the latest edition of Robert's Manual of Parliamentary Rules, except as otherwise provided.
2. The fixed order of business at the chapter meetings shall be:
  - A. Invocation and pledge to the flag.
  - B. Reading of the last chapter meeting minutes;
  - C. Treasurer's report
  - D. Membership report
  - E. Reading of correspondence
  - F. Old or unfinished business;
  - G. Committee Reports
  - H. New Business
  - I. Introduction of guests
  - J. Good of the chapter;
  - K. Entertainment;
  - L. Adjournment.

Or as fixed from time to time by majority vote.

3. No Statement of policy to commit this chapter on any matter shall be proclaimed until it has been presented to the Board and the recommendation of the Board received.
5. No provision contrary to the provisions of the National or State organization shall be permitted to stand as part of the chapter Constitution and Bylaws.

**END BYLAWS, IZAAK WALTON LEAGUE, CHAPTER No 67**

**IZAAK WALTON LEAGUE OF AMERICA  
YORK CHAPTER NO. 67, INC  
HOME ASSOCIATION  
CONSTITUTION**

The Constitution of York Chapter No. 67 Inc. Izaak Walton League of America, operating under the Pennsylvania Division and the National Organization of the Izaak Walton League of America – York Chapter NO. 67 Inc. Home Association. The designation “Home Association” being merely a subdivision of the York Chapter NO. 67 Inc. created and constituted solely as a property holding and managing body for the chapter.

**END OF IZAAK WALTON LEAGUE OF AMERICA, YORK CHAPTER  
NO. 67, INC HOME ASSOCIATION CONSTITUTION**



**IZAAK WALTON LEAGUE OF AMERICA  
YORK CHAPTER NO. 67, INC  
HOME ASSOCIATION  
BYLAWS**

**ARTICLE I**

Name

The name of this organization shall be “Izaak Walton League of America – York Chapter No. 67, Home Association, Inc.”

**ARTICLE II**

Objectives

The object of the Home Association, Inc. shall be to purchase, acquire, hold, possess and manage land, building, and appurtenances in the Commonwealth of Pennsylvania for the use, benefit, enjoyment and recreation of the members of the Izaak Walton League of America, York Chapter No. 67, Inc., in accordance with the charter granted in the Court of Common Pleas of York County, Pennsylvania, under date of June 2, 1941, and by authority of the Act of General Assembly of the Commonwealth of Pennsylvania, entitled the Pennsylvania Non-Profit Corporation Law.

**ARTICLE III**

Membership

Membership in the Izaak Walton League of America, York Chapter No. 67, Inc.

**ARTICLE IV**

Meetings

Meetings shall be held twice annually, to wit: the third Tuesday in September following the September chapter meeting; and on the third Tuesday in March following the March chapter meeting; provided that meetings may be called at any time by the President to expedite the business of the “Home Association”; AND provided

further that meetings may be called at any time on petition of not less than ten (10) members in good standing. Thirty days advance written notice of all special meetings shall be provided to the.

## **ARTICLE V**

### **Quorum**

Thirteen or more Officers and Directors shall constitute a quorum for the transaction of business of the “Home Association”, with a minimum of thirteen (13) consenting votes necessary to pass a motion.

## **ARTICLE VI**

### **Officers and Directors**

The Officers and Directors duly elected by the York Chapter No. 67 Inc. shall serve as Officers and Directors of the “Home Association”.

## **ARTICLE VII**

### **Duties of Officers and Directors**

The Officers and Directors shall serve the “Home Association” in the same capacity and authority exercised as Officers and Directors of the York Chapter No. 67, Inc.

## **ARTICLE VIII**

### **Suspension and Expulsion**

Any member suspended or expelled from York Chapter no. 67, Inc. shall also be suspended or expelled from the Home Association.

## **ARTICLE IX**

### **Amendments**

These Bylaws may be amended by presentation to the Board and its approval by a minimum of thirteen consenting votes; provided, further, that such amendments shall be approved by a majority vote by written ballot of those members in good standing of the Senior chapter present at any chapter meeting provided thirty (30) days advance written notice of the meeting and the proposed amendments shall have been given to the membership.

## **ARTICLE X**

### **Control of Chapter Property**

The construction, alteration, change removal or alteration of any real chapter property is vested in the membership of the Home Association. The management, supervision, and care of all “Home Association” property is vested in the Officers and Directors; provided that such authority may be delegated to the Buildings and Grounds Committee.

**CARETAKER** – A caretaker shall be provided by the Board. The caretaker shall be given residence with his family in the house on the grounds and use of the property as set forth in the provisions of the current working agreement approved by the Board. The caretaker shall be responsible to the Chairman of the Buildings and Grounds Committee but may consult with the President or the Board when deemed necessary. The Chairman of the Board, the incumbent President, Chairman of the Buildings and Grounds Committee and two duly elected members of the Board shall review the caretaker working agreement every two years on each even year. This committee shall also be responsible to screen new applicants when openings occur.

**PREDATORY CONTROL OFFICER** – The Chairman of the Board with the consent of the Board may appoint a predatory control officer. The predatory control officer shall be under the supervision of the Board.

## **ARTICLE XI**

### Use of Property

The Property shall be used as a dog training area as provided for in the State Game Code; for shooting matches; for outings; for field trials run under the rules of the American Field and/or American Kennel Club; and for such other recreational, educational and conservation purposes as may be designated from time to time.

## **ARTICLE XII**

### General

Nothing in these Bylaws shall be construed to permit any action not in accordance with the policies and purposes of the parent body, the Izaak Walton League of America.

**END OF IZAAK WALTON LEAGUE OF AMERICA, YORK CHAPTER  
NO. 67, INC HOME ASSOCIATION CONSTITUTION**

## **REVISION HISTORY (Administratively initiated, Dec 2017)**

### **Eighth Revision May 2015**

A complete overview and rewrite for clarity and definition, with various small changes and the addition of the Preamble.

### **Ninth Revision February 16, 2016**

Changed By-laws Article VIII, section A, paragraph one;

From:

Members in good standing, their immediate family when accompanied by a member, shall be permitted to use the grounds and facilities from sunrise to sunset without permission of the Board. Members in good standing may invite, and must accompany, personal guests, not to exceed six (6) persons, except for the use of the Trap Range, Rifle Range, Pistol Range, and Black Powder Range where only one (1) guest is allowed.

To (with changes in red font):

Members in good standing, and their immediate family when accompanied by a member, shall be permitted to use the grounds and facilities from sunrise to sunset without permission of the Board. Members in good standing may invite, and must accompany, personal guests, not to exceed six (6) persons, except for the use of the Trap, Rifle, and Pistol Ranges, where up to three (3) guests are allowed. The member must accompany and have direct control and supervision at all times of his/her guests while shooting together on a range.

### **Tenth Revision May 2017**

Changed By-laws Article I, Paragraph 2B

From: (Changes in red)

B. Annual chapter dues shall be at a prevailing rate set by the Board and the membership.

1. If a prospective member submits an application from Dec.1 until April 1, they shall pay the full amount of the dues for one year.

The following provisions 2, 3 and 4, include a proration of the current year's dues, and the complete following year's dues.

2. If a prospective member submits an application from April 1 until June 30, they shall pay one & three quarter's year's dues.

3. If a prospective member submits an application from July1 until Sept 30, they shall pay one and one-half years dues.

4. If a prospective member submits an application from October 1 until November 30, they shall pay one and one quarter years dues.

To: (Changes in red)

B. Annual chapter dues shall be at a prevailing rate set by the Board and the membership.

1. Perspective members shall pay the full annual amount, plus initiation fee, for the current calendar year regardless of what time of year they join.

And Article IV, Paragraph 2,

From: It is further provided that the committee shall place in nomination four (8) or more candidates for the office of Director

To: (Changes in red) It is further provided that the committee shall place in nomination four (4) or more candidates for the office of Director.

### **Eleventh Revision May 2018**

#### Changed By-laws Article IV, Section 4

From:

4. The office of President of the chapter shall not be held by one individual for more than two consecutive years; provided, however, such individual has been nominated and elected each year.

To: (Changes in red):

4. The office of President of the chapter shall not be held by one individual for more than three consecutive years; provided, however, such individual has been nominated and elected each year.

### **Twelfth Revision May 2019**

#### Changed Constitution Article VI, Section D

From:

**D.** Alcoholic drinks and/or narcotics and habit-forming drugs shall be barred from use on any chapter property or at any chapter function.

To:

**D.** The use and/or sale of narcotics and habit-forming drugs is positively prohibited. Alcohol shall only be possessed on club property in very specific circumstances with prior approval of the Board.

#### Changed Ground rule:

From:

- The use and/or sale of beer, drugs, or alcoholic beverages are positively prohibited, as stated in the Constitution (Article VI-D)

To:

- The use and/or sale of narcotics and habit-forming drugs is positively prohibited, as stated in the Constitution (Article VI-D).
- Alcoholic beverages are prohibited on club grounds, except for specific circumstances where they are approved by the board.

12/3/2019

From:

- Ice skate at your own risk.

To:

- No persons are to be on the pond ice at any time.

### **Thirteenth Revision July 2020**

#### Changed Constitution Article II,

Added Section E:

- E. Further, IWLA York Chapter No. 67 is organized exclusively for charitable, educational and scientific purposes under section 501(c)(3) of the internal revenue code, or corresponding section of any future federal tax code.

**Fourteenth Revision May 2022**

Changed Bylaws Article I,

Delete Bylaws Article I, Section B in its entirety:

- B. An applicant shall have two sponsors who are members of this chapter in good standing for at least two (2) years.
  - a. A member in good standing is one whose current dues are paid.

Re-letter the section Headers accordingly.

**Fifteenth Revision February 2023:**

Amended Bylaws article IV,

Remove Section 8 in its entirety as outdated. (deleted text in red)

- 8. No member or employee of the Game Commission, Fish Commission, Sanitary Water Board or Water and Power Resources Board, or any similar State or Local agency shall be eligible to hold any office in the chapter.

Amended Bylaws Article I, Section 1 from: (new text in red)

From:

1. Admission Requirements:

- A. An applicant must be 18 years of age or older.
  - a. An applicant and one of his sponsors must attend one open meeting and be acknowledged as a guest before a membership application shall be filed. Sponsor and guest must sign log book.
  - b. An applicant must attend an orientation as approved by the Board before presenting an application for membership.
- B. Money for dues and initiation fees must accompany all applications when they are presented to the Chairman of the Membership Committee.
- C. Each application must be individually approved by a two-thirds vote of the Board who are present at any Board meeting.
- D. An application shall be forwarded to the Membership Chairman for processing.
- E. Each application must thereafter be approved by a majority vote of the members in good standing of the Senior chapter present at a chapter meeting.
- F. A decision not to admit an applicant at any stage shall be final.

To:

1. Admission Requirements:
  - A. An applicant must be 18 years of age or older.
  - B. An applicant must attend at least one chapter work detail.
  - C. An applicant must attend an orientation.
  - D. Money for dues and initiation fees must accompany all applications when they are presented to the Chairman of the Membership Committee.
  - E. The membership committee will conduct background checks, and investigate applicants further if needed, and report all findings to the Board. The applicant may be asked to attend a Board meeting if clarification is needed.
  - F. Each application must be individually approved by a two-thirds vote of the Board who are present at any Board meeting.
  - G. Each applicant must be introduced to the membership at a chapter meeting, or if unable, attend a second chapter work detail, or other organized club event where members may meet them before being voted on by the membership.
  - E. Each application must thereafter be approved by a majority vote of the members in good standing of the Senior chapter present at a chapter meeting.

#### Sixteenth Revision July 2023:

#### CONSTITUTION, IZAAK WALTON LEAGUE, CHAPTER No 67

1. Constitution, Article II, Membership
  - a. Change “**citizen of the united states of good character**” to “**adult person**”
    - i. We have provisions elsewhere to judge character, criminal history and such. Legal residents qualify under those conditions.
2. Constitution, Article IV, Management and Powers
  - a. **Removed section C**, defining a Quorum as 12. This is now redefined as 13 in the Bylaws.
3. Constitution, Article VI, Property, Acquisition and Maintenance.
  - a. **Removed Section A**, as redundant to the Bylaws and ambiguous.
  - b. **Removed Section B**, as redundant with the Bylaws.
  - c. **Removed Section D**, as redundant with the Bylaws and general rules.
4. Constitution, Article IX, Provisions not covered.
  - a. Added **section 3**, “**Official written notification may be in the form of USPS mail, electronic mail to the email address on record supplied by the membership, or published chapter newsletter**”.
  - b. Moved **section 4** from the preamble to here, to make it “official”: “**In all instances in the Constitution and/or Bylaws where a member of Chapter #67 is referred to in the third person, the term “he” or”-man” is to be understood in the generic sense**”.

## BYLAWS, IZAAK WALTON LEAGUE, CHAPTER No 67

1. Bylaws Article I, Membership
  - a. Section 2.
    - i. Changed the end of renewal period from **January 31**, to **December 31**, to reflect previously approved dues structure and timing.
    - ii. Removed **section I and J** concerning discounts for various memberships.
    - iii. Added **section H, "Membership discounts are discontinued as of revision 16 of these Bylaws, however all previous granted discounts will remain in effect for those members issued for the duration of their membership"**, for clarification.
2. Bylaws Article II, Duties of officers and Directors:
  - a. Section 4, Quorum redefined as 13, and added electronic board meetings.
  - b. Corresponding Secretary duties: **Removed duties assigned to the state and national directors.**
  - c. Treasurer Duties:
    - i. Redefined "**bank**" to "**financial institution**".
    - ii. **Added section 3, "All disbursements of funds of the chapter shall be by check or Chapter initiated electronic transfer drawn by the Treasurer".**
      1. granting the ability for electronic payments
    - iii. **Added section 4, "At no time, shall any creditor, including the National office, be granted access to chapter accounts for retrieval of owed funds."**
      1. preventing certain types of electronic transfers.
3. Bylaws Article III, funds and Property
  - a. **Removed section 2, concerning disbursements of funds as now redundant with the treasurers' duties section.**
4. Bylaws Article IV, Nominations and elections
  - a. Moved all nomination and election activities forward a month closer to the time of taking office.
5. Bylaws Article VIII, Control of Chapter Property
  - a. **Removed sections C and D, concerning the RV trailer rallies and long-term parking/residing, as no longer applicable.**

## BYLAWS, IZAAK WALTON LEAGUE, CHAPTER No 67 HOME ASSOCIATION

1. Article XII, General
  - a. **Removed: "As provided in the deed to the property held by the "Home Association", failure to maintain a recognized chapter of the Izaak Walton League of America, Inc. shall automatically cause the said property to be granted and conveyed to the Pennsylvania Fish Commission or the Pennsylvania Game Commission for public recreation purposes".**
    - i. This provision is in direct violation of the National Bylaws, and is factually incorrect.

**Seventeenth Revision May 2024:**

And administrative revision to remove the General Ground Rules from this document, and publish them separately on the website. This was approved by the board on May 7<sup>th</sup>, 2024 and does not effect the substance of the document, as the general ground rules are under the administrative control of the Board, and not the Home Association.