

Southwestern REACT Board Meeting

December 4, 2025

Attending: June McCollough, Roger, McCollough, Per Martin, Mike Bailey, John Wright – Quorum Achieved

Call to Order: 1839 hrs.

Special Motions: None.

Visitors: Jim Patterson, Heather Wright

Minutes: Minutes of Last Board Meeting: Published in the REACTer on December 4th for the last time. Minutes will be on the website going forward. Motion to approve the minutes. M/S/C.

Correspondence: Roger/June/Mike

1. Member Application received on November 30th from Hector Valtierra. This was the first correspondence received at the new post office box.
2. Membership applications were received via email on December 4th from Gabriel King and James Fotis, Jr.

Treasurer's Report: June

1. Balance as of October 31, 2025: \$ 2966.73
2. No Deposits, one expense:
 - a. Go Daddy Expense - \$19.99
3. Ending Balance as of Nov. 30th: \$ 2946.74

Secretary's Report: Mike

1. Nothing to report.

REACTer Editor: John, VP.

1. REACTer published and emailed out.

Website Manager: Per

1. Nothing to report. No changes.
2. John proposed a member's only section behind a firewall on the website to put minutes, Team roster, etc.

Election Committee: Per

1. Tyler sent out electronic ballots on November 26th. Some members did not receive it electronically so Per will follow-up with an email to them to check spam folders. Paper ballots sent out on Dec. 1st to 2 members who don't utilize email.

Recruiting Efforts: Mike.

1. Detailed the ham class presentation that took place on November 22, 2025 with John Wright. Recommend George Reeves join a pool of recruiters and speakers with John.
2. Mike proposed a mentorship program for new members—Per suggested checklist, John recommended checking for weaknesses and strengths to tailor training to that. John developed a Team Member Handbook that includes Policy and Procedures, Bylaws and Operations. June proposed we accept the Handbook as our training manual. M/S/C.
 - a. Mike to send out an email to recruit mentors.

December General Meeting: This will be an in-person meeting and emphasis will be on a shared meal and camaraderie. John will send out a reminder email to the team and attempt to coordinate potluck contributions to prevent duplication.

Unfinished Business:

1. John had suggested that event organizers be sent thank you notes for the opportunity to have partnered with them in 2025 and offering to collaborate with them again in 2026. This will not only be a way of building the business relationship but to also ensure that event applications are submitted early. John is willing to donate high quality stationary for this effort. Mike developed a general template for these notes and provided an example to the Board. He will provide those Word documents to John for the three organizations that utilize our services for events so he can print out and send the notes.

New Business:

1. Events for 2026: No requests have been received but websites for the events we usually support have published their 2026 dates. Per to update our website with “pending” events for 2026.
2. REACT International has changed bylaws for the election of Directors changing numbers and length of service. Mike noted change in bylaws will force update of policy 5-01. Board reviewed and has no objections. Mike to contact John Capodanno noting no objections and noting the areas in the governance documents that will need to be updated with the bylaw changes.
3. Change in Mail Distribution: Any mail sent to June for membership renewal, she requests that an email be sent notifying her of the incoming USPS mail.

Training Moment: No training moment for December.

Suggestions for future training included how to complete After Action Reports (AAR), troubleshooting obstacles, and what elements to include in AARs.

Completed Events: The AARs from Silver Strand Half Marathon and FITT from November 9th were published in REACTer that went out today.

Upcoming Events: Nothing remaining for 2025. No event requests have come in for 2026.

Meeting Adjourned: 2022 hrs.

No Board meeting in January.