

**Notice of Board Meeting
Special Meeting
Stilwell Utility Department
925 West Hickory, Stilwell Oklahoma
VIA Zoom App ID: 479 709 7822
Tuesday, September 01, 2020
4:00 P.M.**

VIDEOCONFERENCING WILL BE UTILIZED FOR THE MEETING AS AUTHORIZED BY 25 O. S. 307.1 C. BOARD MEMBERS/TRUSTEES APPEARING REMOTELY BY VIDEO ARE CHAIRMAN BILL C. GARRETT, SHARON JACKSON, MARILYN HILL RUSSELL AND DOUG FUNBURG.

AN EXECUTIVE SESSION MAY BE CONDUCTED DURING THE COURSE OF THE VIDEOCONFERENCE AS AUTHORIZED BY OKLAHOMA STATUTES 25 O. S. SECTION 307 B.4 AND 25 O. S. SECTION 307.1 C, D. THE BOARD MEMBERS/TRUSTEES PARTICIPATING IN THE POSSIBLE EXECUTIVE SESSION BY VIDEO CONFERENCE ARE CHAIRMAN BILL C. GARRETT, SHARON JACKSON, MARILYN HILL RUSSELL AND DOUG FUNBURG.

FOR THOSE MEMBERS OF THE PUBLIC WHO WISH TO VIEW AND/OR PARTICIPATE (AS PERMITTED AND AUTHORIZED BY STILWELL UTILITY/STILWELL AREA DEVELOPMENT AUTHORITY PROCEDURE), IN THE VIDEO CONFERENCE MEETING, FOLLOW THIS PROCEDURE: IF VIEWING FROM A SMART PHONE, DOWNLOAD THE ZOOM APP OR FROM YOUR PC/LAPTOP GO TO ZOOM.COM. YOU DO NOT NEED AN ACCOUNT TO JOIN A MEETING. SELECT JOIN MEETING, ENTER THE MEETING ID: AND SELECT JOIN.

I. Call Meeting to Order

The Agenda for this meeting of the Stilwell Utility Department is identical to the Agenda for the Stilwell Area Development Authority. Consideration will be given to combining the Agendas for both meetings, and conducting the meetings for both, jointly.

II. Special Agenda

1. Discussion, consideration, approval or non-approval of proposed job description, and/or possible modification to the proposed job description, for the proposed position of Economic Development Director for Stilwell Area Development Authority and Stilwell Utilities, with cost of such position shared with the City of Stilwell, Stilwell, Ok.
2. Discussion, consideration, and approval or non-approval of proposal to amend and supplement Stilwell Area Development Authority and Stilwell Utilities Policy Manuals to include the position of Economic Development Director, with job duties mirroring the proposed job description set forth in Item 1., above, if adopted.
3. Discussion, consideration, approval or non-approval of proposed compensation for the proposed position of Economic Development Director for Stilwell Area Development Authority and Stilwell Utilities, with cost of salary, benefits and expenses shared with and to be apportioned with the City of Stilwell, Stilwell, OK. The proposed total compensation for this proposed position would be up to \$75,000.00, as a base salary, and 5.00% of all grants awarded, with a total combined compensation cap of \$120,000.00 in any calendar year.

4. Discussion, consideration, approval or non-approval of proposal to hire a person to fill the position of Economic Development Director to act on behalf of Stilwell Area Development Director and Stilwell Utilities, with costs apportioned with the City of Stilwell, Stilwell, OK, with directions to staff of Stilwell Utilities to post the job position and advertise as required by law.

III. Adjournment

Posted: 4:00 P.M. August 31, 2020
925 West Hickory-Utility Office
503 West Division-City Office
SUD Board Secretary, Vice-Secretary or Chief Executive Officer

Bill Garrett



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