

**DIABLO COMMUNITY SERVICE DISTRICT  
MINUTES  
SPECIAL MEETING  
June 28, 2016 4:00 p.m.  
OAK ROOM, DIABLO COUNTRY CLUB**

**CALL TO ORDER:** President Ray Brant called the meeting to order at 4:00 p.m.

**ROLL CALL:** Secretary Richard J. Breitwieser: called the roll as follows:

Directors Present: Brant, Torru, Hoffman  
Directors Absent: Mini, Chow

**ACTION ITEM:** Set Specifications for Election to be held on November 8, 2016.

On motion of Director Torru, Second by Director Hoffman, Resolution 2016 – 1 was unanimously passed as set forth as follows:

Ayes: Torru, Brant, Hoffman  
Noes: None  
Abstention: None  
Absent: Chow, Mini

**BEFORE THE BOARD OF DIRECTORS OF THE  
DIABLO COMMUNITY SERVICE DISTRICT**

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**Resolution Ordering  
Specifications of the  
Election Order**

**RESOLUTION NO. 2016 - 1**

***WHEREAS***, California Elections Code Requires a general election be held in each district to choose a successor for each elective officer whose term will expire on the first Friday in December following the election to be held on the first Tuesday after the first Monday in November in each even numbered year; and

***WHEREAS***, other Elections may be held in whole or in part of the territory of the district and it is to the advantage of the district to consolidate pursuant to Elections Code Section 10400, and,

**WHEREAS**, Elections Code Section 10520 requires each district involved in a general election to reimburse the county for the actual costs incurred by the county elections official in conducting the election for that district; and,

**WHEREAS**, Elections Code Section 13307 requires that before the nominating period opens the district board must determine whether a charge shall be levied against each candidate submitting a candidate's statement to be sent to the voters; and,

**WHEREAS**, Elections Code Section 12112 requires the elections official of the principal county to publish a notice of the election once in a newspaper of general circulation in the district;

**NOW THEREFORE IT IS ORDERED** that an election be held within the territory included in this district on the 8<sup>th</sup> day of November, 2016, for the purpose of electing members to the board of directors of said district in accordance with the following specifications: 24

#### **SPECIFICATIONS OF THE ELECTION ORDER**

1. The Election shall be held Tuesday, the 8<sup>th</sup> day of November 2016. The purpose of the election is to choose members of the board of directors for the following seats:  
Director                      Full term  
Director                      Full term
2. The district has determined that the Candidate will pay for the Candidate's Statement. The Candidate's Statement will be limited to 250 words. As a condition of having the Candidate's Statement published, the candidate shall pay the estimate cost at the time of filing. The District hereby establishes the estimated cost for a candidate statement as the following: \$63.00.
3. The district directs that the County Registrar Voters of the principal county publish the notice of election in a newspaper of general circulation that is regularly circulated in the territory.
4. This Board hereby requests and consents to the consolidation of this election with other elections which may be held in whole or in part of the territory of the district, pursuant to Elections Code 10400.
5. The district will reimburse the county for the actual cost incurred by the county elections official in conducting the general district election upon receipt of a bill stating the amount due as determined by the elections officials.
6. The Clerk of the Board is ordered to deliver copies of this Resolution, to the Registrar of Voters, and if applicable, to the Registrar of Voters of any county in which the election is to be held, and to the Board of Supervisors.

**ACTION ITEM:**

On motion of Director Torru, second by Director Hoffman payment of MCE invoice 1606002 dated June 9, 2016 in amount of \$8188.00 generally for asphalt restoration on Canada Via of approximately 800 SF. was unanimously approved:

Ayes: Torru, Brant, Hoffman  
Noes: None  
Abstention: None  
Absent: Chow, Mini

**ACTION ITEM:**

On motion of Director Torru, second by Director Hoffman, Payment of \$1408 to BARTKIEWICS, KRONIC, & SHANAHAN for legal services connected with representation on Proposition 218 matters was unanimously approved.

Ayes: Torru, Brant, Hoffman  
Noes: None  
Abstention: None  
Absent: Chow, Mini

Diablo Community Service District  
By

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Richard J. Breitwieser, Secretary