

May 20, 2013  
5:15 P.M.  
Commission Room

The Commissioners of the City of Horton met for a regular meeting on Monday, May 20, 2013 at 5:15 p.m. in the City Hall Commission Room.

Mayor Lentz called the meeting to order and the prayer was given by Pastor Tom Stone, followed by the Pledge of Allegiance.

Present: Mayor Lentz, and Commissioners Krug, Forkenbrock, Edwards and Barton.

Motion by Commissioner Forkenbrock to approve the agenda. Seconded by Commissioner Barton. All aye.

Motion by Commissioner Edwards to approve appropriation ordinance #3246 (Payroll) in the amount of \$34,882.29. Seconded by Commissioner Forkenbrock. All aye.

Motion by Commissioner Edwards to pull appropriation ordinance #3247 (Disbursements) from the agenda. Seconded by Commissioner Forkenbrock. All aye.  
Commissioner Edwards questioned a \$50.00 return fee that the City reimbursed for a dog fine, and a credit on Page #5.

Motion by Commissioner Edwards to approve appropriation ordinance #3247 (Disbursements) in the amount of \$257,713.69. Seconded by Commissioner Forkenbrock. All aye.

### **Public Comments**

David Allen Sr. asked about the possibility of hiring a retired officer to patrol crosswalks for the summer for the same hours they are patrolled during the school year. He also voiced concern over the caretakers' vehicle being in Everest.

### **Update from the Chief of Police**

Beau provided the Commissioners with the overtime report and reports from the new dispatch software. A few of the reports that the new software can generate include the Fuel Report, Calls for Service by Source, Call Percentage by Day of Week/By Time of Day, and Calls by Officer by Month. The Commissioners requested to see these reports on a regular basis.

Dispatch is going full force dispatching for the Kickapoo Tribe, and they will start installing dispatch equipment on May 28th.

### **Report on Tri-County Manor**

The administrator of the Manor was present to give the Commission an update. She was happy that the State was just there and they had received the best survey results in years. They are working on a Disaster Plan and need bring to the Commission for approval. Lesa also said the Manor would be having a mock evacuation drill to include police and fire dept.

### **Adoption of Animal Excrement Ordinance**

Commissioner Krug was concerned that we didn't go into depth while amending the current Ordinance, and therefore didn't address the citizen's request. Mayor Lentz suggested that the police address the people in question face to face and let them know the repercussions. Commissioner Edwards motioned that we table pending talks with those in question.

### **Community Garden – Judy Stone**

Kevin Hill provided a Quit Claim Deed so the City can sign 1595 Euclid over to Judy Stone. Kevin also provided a Water Usage Agreement for the Commissioners and Judy to review. Motion by Commissioner Forkenbrock to authorize Judy Stone to also use to property to the south for planting overflow. Seconded by Commissioner Edwards. All aye.

The Commissioners requested that Judy be present at the next meeting on June 3<sup>rd</sup> to finalize documents on water usage.

### **EMC Insurance Recommendation Updates**

Rex West and team are working on repairing the last four recommendations from EMC Insurance and providing corrective actions taken. The recommendations included fixing a ceiling tile, repairing the gap in the steps at the library, fixing some chains on a swing, and putting outlet cover and GFI outlets in. Commissioner Edwards offered to speak to the library about who is responsible for the repair of the steps.

### **Update from BG Consultants Inc.**

Samuel Johnson from BG Consultants was present and provided the Commissioners with an update on Phase II of the sewer project. Sam presented the Preliminary Engineering Report, and reported that the funding has not been determined by USDA for Phase II. Sam recommended that he keeps moving forward with engineering and design of Phase II. Motion by Commissioner Edwards to authorize BG Consultants Inc. to proceed with the Phase II design. Seconded by Commissioner Forkenbrock. All aye.

### **Adoption of Procurement Resolution**

Motion by Commissioner Edwards to allow the City Clerk to sign the Procurement Resolution for Phase II of the sewer project. Seconded by Commissioner Forkenbrock. All aye.

### **Executive Session**

Motion by Commissioner Edwards to go into executive session for 15 minutes at 6:26 p.m. to discuss attorney/client privilege to include the Commission, Kimberly Clausen, City Attorney, and Samuel Johnson. Seconded by Commissioner Barton. All aye. Executive session ended at 6:40 p.m. and no action was taken.

### **Staff Reports**

Rex West reported on the activities of the crews. They are working on installing meters and mowing. They will be tearing out the concrete at 10<sup>th</sup> and Central next week. Rex stated there are eight different areas to replace shutoff valves, some with resetters, some not. It will be a case by case basis.

## **City Clerk's/Administrator's Agenda**

Kim requested approval for the Commission for 500 ton of rock requested by Rex West. This rock will be used for the lake and the heights. Motion by Commissioner Forkenbrock to authorize the purchase of rock. Seconded by Commissioner Edwards. All aye.

Kim asked for approval on behalf of Susan Hisle to rent out the city pool on 5/24/2013 for two hours in the evening for a 20 year reunion get together. They will pay \$50 an hour, and lifeguards will be on duty. Motion by Commissioner Forkenbrock to authorize the use of the city pool the evening of 5/24/2013. Seconded by Commissioner Barton. All aye.

The city has received 11 applications for the Water Operator I position. We will be looking at setting up interviews the first week of June.

## **Commissioner's Agenda**

### **Commissioner Krug**

Inquired about putting parking lines in the street downtown and on street by City Hall.

### **Commissioner Forkenbrock**

Asked if we could put an announcement in the newspaper reminding people that non potable water is not to be taken from Mission Lake or the Little Lake unless you are a resident of Horton. This will be enforced by the Horton Police Department.

### **Commissioner Edwards**

Motion by Commissioner Edwards to approve the amendment of Ordinance No. 1103 to allow citizens to consume alcoholic beverages at Mission Lake camp sites and the Ball Fields . Seconded by Commissioner Forkenbrock. Aye—Commissioners Edwards, Forkenbrock, and Mayor Lentz. Nay—Commissioners Krug and Barton.

Kevin Hill is working to amend the next draft of the Ordinance before the next Commission Meeting with designated guidelines.

### **Commissioner Barton**

Motion by Commissioner Barton to get estimates to overlay the tennis court to make it usable. Seconded by Commissioner Edwards. All aye.

### **Mayor Lentz**

The Mayor and Commissioner Edwards met with Preston and Brian Foster regarding the software for the new water meters.

Mayor Lentz recommended that we offer the excess dirt that is being piled at the school to the citizens of Horton. The stipulations are you have to be a resident of Horton, and it can be used for non-profit use only. Mayor Lentz requested that an announcement be put in the paper to contact City Hall if you are interested.

A resident is having a problem with their sewer line and says that the City is responsible. Mayor Lentz said that the city looked at it and the problem appears to be a pipe on the residents end. Mayor Lentz is working with BG Consulting to resolve, and the resident needs to show proof that it is the City's fault.

Commissioner Barton brought up moving the camper dump station to a different location. Motion by Commissioner Barton to give Mayor Lentz permission to do a Feasibility Study for moving the dumping station to the corner of 16<sup>th</sup> St. Seconded by Commissioner Edwards. All aye.

Motion by Commissioner Forkenbrock to adjourn the meeting at 7:42 p.m. Seconded by Commissioner Barton. All aye.

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Kim Clausen, City Clerk

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Tim Lentz, Mayor