

**NORTH CENTRAL REGIONAL TRAUMA ADVISORY COUNCIL**  
**MEETING MINUTES of November 13, 2025; 9:00 am**  
Tele/videoconference

Members Present: April Bauch, Jenny Blenker, Gina Brandl, Kortni Brevik, Heather Butcher, Carly Butt, Dr. Michael Clark, Dr. Trina Daniels, Nicole Dekan, Dawn Everson, Joel Fetterer Adam Finn, Robin Geiger, Sarah Guzinski-Sherman, Jamie Haring, Del Horn, Trevor Howard, Sue Janquart, Jason Joling, Jason Keffeler, Chris Keller, Sandra Koch, Andrea Krantz, Liz, Kracht, Ken Marg, Adam Meshak, Rachel Milkey, Heather Rhodes, Kari Rickert, Andrienne Schroeder, Tina Stephanus, Rachel Symons, Amanda Tabin, Linda Vollmar, Julie Williams, Ty Zastava

Others present: Don Kimlicka

Chairperson: Sara Steen

NCRTAC Coordinator/ Recorder: Michael Fraley

Introduction and Welcome	Sara Steen welcomed attendees.
Sept Meeting Minutes	Motion by Rickert to approve the Sept 11, 2025 meeting minutes as posted. Second by Symons. Unanimously approved.
Correspondence	None.
NCW HERC Update	<ul style="list-style-type: none"><li>• Final contract is in place and beginning work on a long list of deliverables</li><li>• MRSA exercise is being planned as part of the Central Wisconsin Airport triennial disaster drill</li><li>• Working to complete the HVA</li><li>• Full membership meeting will be in-person on December 10 in Wausau</li></ul>
State Trauma/ STAC	<ul style="list-style-type: none"><li>• STAC has not met since our last general meeting<ul style="list-style-type: none"><li>◦ Next meeting is December 3 and fully virtual</li></ul></li><li>• The 2026 Data Dictionary has been approved and posted<ul style="list-style-type: none"><li>◦ <a href="https://www.dhs.wisconsin.gov/publications/p01117.pdf">https://www.dhs.wisconsin.gov/publications/p01117.pdf</a></li></ul></li><li>• Michael reviewed the recently updated EMS and Falls report<ul style="list-style-type: none"><li>◦ <a href="https://www.dhs.wisconsin.gov/publications/p03493-2024.pdf">https://www.dhs.wisconsin.gov/publications/p03493-2024.pdf</a></li></ul></li><li>• Discussion about the increasing number of cases from e-bikes and e-scooters. There is some concern about collecting good data and the need to educate EMS and hospital providers to properly document when one is involved. The ICD-10 coding is also not intuitive and may lead to cases being missed.<ul style="list-style-type: none"><li>◦ DHS is preparing a Criteria Highlight email</li><li>◦ STAC Injury Prevention committee will be discussing</li></ul></li><li>• Trauma Registry and Trauma Program trainings have wrapped up for the year and more will be scheduled for Spring.</li><li>• CRC has reviewed quite a few site visits recently and most have gone well. Nice to see some unclassified facilities regaining classification</li></ul>
State EMS Update	<ul style="list-style-type: none"><li>• A few EMS bills are being considered</li></ul>

	<ul style="list-style-type: none"> <li>• License renewal materials are on the website</li> <li>• Michael reviewed some of the results from the National Pediatric Prehospital Readiness Project survey including areas that EMS agencies may wish to work on to increase scores: <ul style="list-style-type: none"> <li>○ QI/PI</li> <li>○ Interaction with Systems of Care</li> <li>○ PECC</li> <li>○ Semi-annual skills checks</li> </ul> </li> <li>• Michael can share additional information as requested</li> </ul>
RTAC Coordinator	<ul style="list-style-type: none"> <li>• Michael reviewed the budget and to-date expenses</li> <li>• Michael is moving the NCRAC-WI.org website to a new platform. Feedback on potential changes is welcome</li> <li>• Michael is working on getting everyone on Outlook distribution lists. Let him know if anyone is missing from meeting invites</li> <li>• Michael will be out of state for about 6 weeks beginning the middle of December. Arrangements are being made to have someone available to transport Stop the Bleed training kits, Injury Prevention displays, give away materials, etc.</li> </ul>
Request for Project Funds	<ul style="list-style-type: none"> <li>• Motion by Meshak to approve the request from the Port Edwards School District for 10 individual hemorrhage control kits. Second by Symons. Unanimously approved</li> </ul>
TXA bolus dose for EMS	<ul style="list-style-type: none"> <li>• Group discussed endorsing a 2 gram bolus dose for TXA when administered by EMS. The recent joint position statement from NAEMSP/ACEP/ACS-COT on TXA. <ul style="list-style-type: none"> <li>○ <a href="https://journals.lww.com/jtrauma/fulltext/2025/09000/tranexamic_acid_in_trauma_a_joint_position.6.aspx">https://journals.lww.com/jtrauma/fulltext/2025/09000/tranexamic_acid_in_trauma_a_joint_position.6.aspx</a></li> </ul> </li> <li>• Group agreed to review and revise the NCRTAC position statement on TXA to include the 2 g dose as well as a pediatric dose. Michael will draft changes to the position statement and send it to MMC and AWH for TMD review and then put on the January agenda for approval</li> </ul>
Process to reviewing requests for project and education funding	<ul style="list-style-type: none"> <li>• Michael noted that the intervals in the process approved last meeting were too long and proposed a new timeline</li> <li>• Motion by Horn to change the process to: <ul style="list-style-type: none"> <li>○ Requests are due 14 days before a scheduled NCRTAC general meeting</li> <li>○ The RTAC Coordinator and Executive Council Chair will determine which committee will review the request or if the item should be placed on the general agenda</li> <li>○ If the committee or general membership do not come to a conclusion, the request will be sent to the Executive Council who will then meet within 30 days to make a determination.</li> <li>○ A form will be developed and information about the process will be placed on the website</li> </ul> </li> <li>• Second by Keffeler. Unanimously approved</li> </ul>
Process improvement committee	<ul style="list-style-type: none"> <li>• Rachel Symons presented a case <ul style="list-style-type: none"> <li>○ Discussion about non-accidental trauma (NAT) screening</li> </ul> </li> <li>• Several members attended the recent geriatric trauma virtual seminar. Committee will be discussing items learned and will report back to the general membership as needed</li> <li>• PI and TPMs will meet after the general meeting</li> </ul>

Out of Hospital Committee	<ul style="list-style-type: none"> <li>Discussed: <ul style="list-style-type: none"> <li>MCI/MPI course offerings</li> <li>Triage ribbon color</li> <li>Re-establishing PHTLS in the region</li> <li>Building a contact list for hospitals and EMS providers</li> <li>Developing a spinal motion restriction education</li> <li>DMIST education</li> </ul> </li> </ul>
Injury Prevention Committee	<ul style="list-style-type: none"> <li>Discussed having supplies of fall prevention brochures/materials printed. Group was in favor. Amanda will work with Michael</li> <li>November 18 is National Injury Prevention Day. Amanda encouraged members to use the opportunity to put out DNR hunting safety information</li> <li>Michael highlighted a “Pop-Up Webinar” being hosted by the Falls Free Wisconsin Coalition November 18 at 1100 <ul style="list-style-type: none"> <li><a href="https://tinyurl.com/2sss6m8j">https://tinyurl.com/2sss6m8j</a></li> </ul> </li> </ul>
Conference Planning Committee	<ul style="list-style-type: none"> <li>Michael is seeking volunteers to help on the committee</li> <li>Keynote is already booked</li> <li>WI EMS for Children may provide a speaker</li> <li>If anyone has any recommendations for format change, let Michael know</li> <li>Seeking ideas for hands-on sessions</li> <li>Dr. Clark mentioned the newly-opened Forensic Center might offer something</li> <li>Other ideas included small group discussions and rural trauma (ACS efforts)</li> </ul>
Regional Trauma Plan	<ul style="list-style-type: none"> <li>Michael reviewed the draft of the regional trauma plan revision</li> <li>It is due to DHS June 30</li> <li>Michael will send sections specific to committees for them to review and revise at their next meetings</li> <li>The Needs Assessment can be either a formal survey or a review of previous information</li> </ul>
Other business	<ul style="list-style-type: none"> <li>None</li> </ul>
Future Agenda Items	<ul style="list-style-type: none"> <li>Regional trauma plan</li> </ul>
Announcements/ Training	<ul style="list-style-type: none"> <li>None</li> </ul> <p>See Calendar at NCRTAC-WI.org for more events and details</p>
Adjournment	Meeting adjourned.

Next Meeting:  
Thursday, January 8, 2026  
9:00 am – Noon  
Online Only – Zoom