

**Minutes  
Town of Clifton  
Regular Town Council Meeting  
November 10, 2016  
7:00 P.M.**

**Town Councilmembers Present:**

Felix Callicotte, Mayor  
Luis Montoya, Vice Mayor  
Barbara Ahmann, Councilmember  
Ray Lorenzo, Councilmember  
B. Waddell Reyes, Councilmember  
Ray West, Councilmember  
Vacant, Councilmember

\*Absent

A quorum was present

**Call to Order:** The meeting was called to order by Mayor Felix Callicotte followed by the Pledge of Allegiance.

**Call to the Public:** Danny Cervantez commended the Clifton Police Department for their efforts in solving the recent theft of private property within the community.

Steve Ahmann provided an update on the Community Garden. Speaking on behalf of the Chamber of Commerce, Mr. Ahmann also mentioned their efforts to boost local shopping by sponsoring a local merchant bingo game currently underway.

Chief of Police, Omar Negrete introduced Joseph Cota as the newest certified police officer to the department. Congratulations were offered to Officer Cota by members of the Council.

**Council Reports:** Vice-Mayor Luis Montoya thanked Jeanette West for her efforts in promoting the North Clifton RV Park. He mentioned the recent ad in the Phoenix Tourism Magazine featuring the park. The Vice-Mayor also provided an update on the forthcoming Festival of Lights event which is sponsored by the town.

Also providing a report was Council member Barbara Ahmann who provided details on the dinner offered by Metcalf Elementary honoring all local emergency response personnel. She also informed the council that there will be a San Francisco River Clean-Up Event on February 17, 2017.

Mayor Callicotte reported that he had attended the recent meeting of the tourism council where the topic of discussion focused on promoting Greenlee County.

**Consent Agenda:** Vice-Mayor Luis Montoya made a motion to approve the following items listed under consent agenda with corrections to the minutes as noted:

1. Approval of the October 13, 2016 Regular Meeting Minutes and corrections to the October 26, 2016 Work Session Minutes; (*corrections to town's wastewater treatment facility and collection system changing paragraph four ("Also discussed was the proposed replacement of the facility ~~which is~~ with an extended .....*");
2. Receive Department Reports;
3. Approval of October 2016 Demands.

Second to the motion was made by Council member Ray West. Motion carried.

\*Note: 1 or more members of the Clifton Town Council may attend by teleconference

## **New Business**

**Presentation on the Strategic Highway Safety Plan. – Ian McGaughey, Town Manager:** The Town Manager presented a power point presentation on the Strategic Highway Safety Plan. Mr. McGaughey explained that this report was initiated through the Southeastern Arizona Council of Governments (SEAGO) with the goal of improving the regions/4 counties chances of competing for statewide funding. The initial step was to develop this safety plan. This data provides information on locations/areas where fatalities and serious injuries have been recorded by local law enforcement agencies.

**Discussion and/or action to direct the Town Manager to pursue funding for a new Waste Water Treatment Plant and Waste Water Collection System Improvements for the Town of Clifton:** Town Manager, Ian McGaughey recalled that the town council had recently met in work session to discuss the state of the town's antiquated waste water treatment plant and collection system. Also discussed were options as proposed by the town engineer whether to renovate the current system, consider replacing the current system or do nothing at this time.

Motion to direct the Town Manager to pursue funding for a new Waste Water Treatment Plant and Waste Water Collection System Improvements for the Town of Clifton was made by Council member Ray West. Second to the motion was made by Council member Barbara Ahmann. Motion carried.

**Discussion and/or action regarding replacing the Train Depot marquee:** Town Manager, Ian McGaughey reported that the current marquee is deteriorating. Discussion on replacing it had been discussed before and was pushed back for consideration at a later date. Staff has provided information on possible options to replace the current sign. Mr. McGaughey offered options for council's consideration to replace it. Options included: continue utilizing the current sign, include the sign purchase in next year's budget or authorize staff to purchase the sign with funds allocated from the Council's budget under the contingency fund line item.

Discussion from the Council favored looking into a digital/electronic style sign but requested more information to include quotes or cost comparison.

Motion to authorize staff to obtain quotes for a digital sign was made by Council member Barbara Ahmann. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

**Discussion and/or action to approve Resolution No. 2016-13: Adopting a Policy and Prescribing Procedures for Purchasing from the Mayor and any Member of the Council.:** Council member Ray West made a motion to approve Resolution No. 2016-13, second to the motion was made by Vice-Mayor Luis Montoya. Motion carried.

**Discussion and/or action to accept writing-off the November 10, 2016 list of uncollected-outstanding debt accounts for delinquent sewer customers:** Staff provided a list of customers with uncollected debt which has been carried in the billing system for several years. Numerous attempts have been made to collect these accounts with no success. These accounts include deceased individuals or customers with no updated or current contact information available because they were renting the property and have since moved. Efforts to continue keeping these accounts active is costly and time consuming for the town.

Of particular concern was the possibility that customers who leave outstanding debt with the town could return at some point and establish another account with no regard to the debt that was left unpaid.

Motion to direct the Town Manager to seek legal advice to determine whether the town could require the customer to pay the outstanding debt prior to establishing a new service with the town was made by Council member Ray West. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

**Discussion and/or action to appoint Ruben Campos as the staff representative to the town's personnel committee:** Motion to appoint Ruben Campos to serve as the staff representative to the town's personnel committee was made by Council member Barbara Ahmann. Second to the motion was made by Council member Ray Lorenzo. Motion carried.

**Discussion and/or action regarding the appointment to fill the vacancy on the Town Council to replace Roy Tyler:** Town Manager, Ian McGaughey reported that the League of AZ Cities and Towns will be holding a training seminar on December 8<sup>th</sup> and 9<sup>th</sup> for Newly Elected Officials which may be beneficial for the new appointee.

Motion to schedule a special meeting prior to the December 8, 2016 Regular Council Meeting to include an executive session option for the candidates to be interviewed was made by Council member Ray Lorenzo. Second to the motion was made by Council member B. Waddell Reyes. Motion carried.

**Discussion and/or action regarding the appointment to fill the vacancy on the town's Board of Adjustment:** Town Manager, Ian McGaughey reported that after publicizing the vacancy only one letter of interest was received by Victoria Harriman. Mr. McGaughey explained that although she does not live within the town limits, there was no interest from current residents.

Motion to appoint Victoria Harriman to serve on the town's Board of Adjustment was made by Council member Ray West. Second to the motion was made by Vice-Mayor Luis Montoya. Motion carried.

**Town Manager's Report:** Mr. McGaughey provided the Council with an update on the following activities and projects he has been working on:

- Participated in a conference call with all parties involved in assisting the town to apply for USDA-RD grant funding for the proposed Wastewater Treatment Plant and Collection System.
- Reported on the final tally on the recent town property auction as conducted by Bruce Tingle, Auctioneer.
- Informed the council that he is waiting to hear from FMI on the results of the Community Investment Partnership Program grant application submitted by the town.
- Provided an update on the recent storm damage/cleanup occurring on November 4, 2016.
- Reported that storm drain cleanup continues with work done by Simon Sewer.
- Update on forthcoming projects affecting the town to include the Arizona Department of Transportation –Traffic Calming Project scheduled for August 2017 and the implementation of the design phase of the Zorrilla St. Bridge rehabilitation project.

**Adjournment:** Motion to adjourn was made by Council member Ray West. Second to the motion was made by Vice-Mayor Luis Montoya. Motion carried.

Meeting adjourned at approximately 8:30 p.m.

Approved:

---

Felix Callicotte, Mayor

Attest:

---

Esperanza Castaneda, Town Clerk