

**EAST RANGE WATER BOARD**  
**Regular Meeting**  
**Wednesday, September 20, 2023 4:30 P.M.**  
**City/Town Government Center**

*Appointed Board Members for City of Aurora: Doug Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;*

*Appointed Board Members for the Town of White: Jon Skelton, Vice Chairman of the Board; Clark Niemi;*

*Other Team Members: Luke Heikkila (COA); Kimberly Berens (COA); Jodi Knaus (TOW); Jim Gentilini (COA); Mike Larson (SEH); Miles Jensen (SEH); Kevin Young (SEH); Mia Thibodeau (Fryberger Law); Shannon Sweeney (David Drown Associates);*

**AGENDA**

1. Call to Order/Roll Call
2. Consent Agenda:
  - a. Approval of August 16, 2023 Regular Meeting Minutes & September 7, 2023 Special Meeting Minutes
  - b. Treasurer's Report – Biwabik Fund \$102,589.87; Interim Financing Fund \$241,571.15; Total: \$344,161.62
  - c. Approval of Disbursements
    1. APG 8/31/23 \$22.35
    2. The Hive 8/24/23 \$124.00
    3. Dollar General 8/17/23 \$34.25
    4. Barr Engineering Co. 9/11/23 \$494.50
    5. SEH Invoice #453261 - \$22,650.00
    6. SCT Inspections Steve Thorp - \$3,275.00
  - d. Correspondence – None
3. Legal Matters –Updates Including but not limited to:
  - a. Scenic Acres Land & Facility Title Clearance Status – Mia's concerns about directions for when the title registration should proceed
  - b. Rosa Easement Status – Filing pending; all documents signed; MN Power consent pending
  - c. Creation of New Legal Entity Timeline & Guidance – Tabled to end of Project
4. Guests – No requests received
5. Engineering Updates - SEH
  - a. Funding Initiatives & Cumulative Accounting – Updates by Mike Larson
  - b. Engineering Work – September 2023 Status Report Review
    - a.) Project Schedule – Review bidding memo dated 9/18/23
      1. SEH's analysis of the bid response received from Lakehead
      2. Reject Lakehead Bid Received on 9/7/23
      3. Authorize & Direct SEH to revise bidding documents and resubmit for bids
      4. Authorize additional compensation to SEH for re-bid work - \$13,500.00
    - b.) Final Design
    - c.) Appropriations Permit – DNR Review Status
    - d.) Federal Environmental Review Status
    - e.) Project Certification
    - f.) Biwabik – East Range Water Supply Mutual Aid Agreement
    - g.) Project Permits
6. Community Outreach
7. Other Business
  - a. St. James Pit & Current Water Plant updates – Jim Gentilini
8. Next Meeting Date: Wednesday, October 18, 2023
9. Adjournment

# EAST RANGE WATER BOARD

## Monthly Meeting Minutes

Wednesday, August 16, 2023

City/Town Government Center

4:30 P.M.

*Appointed Board Members for City of Aurora:* Doug Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;

*Appointed Board Members for the Town of White:* Jon Skelton, Clark Niemi;

*Other Team Members:* Luke Heikkila (COA)(Zoom); Kimberly Berens (COA); Mike Larson; Jim Gentilini;

**1. A board meeting was called to order by Chairman Doug Gregor at 4:30 p.m.**

**2. Consent Agenda:**

- a. Approval of July 19, 2023, Regular Meeting Minutes & August 9, 2023 Special Meeting minutes;
- b. Treasurer's Report read by David Skelton: Fund Balances: Interim Financing: \$268,171.85 Biwabik Fund: \$102,589.87;
- c. Approval of Disbursements
  - i. APG Media - \$29.82
  - ii. Range Office - \$90.55
  - iii. SEH - \$2,265.00
- d. Correspondence – None

**MOVED BY CLARK NIEMI, SUPPORTED BY DENNIS SCHUBBE APPROVING THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED**

**3. Legal Matters** –Gregor updated the Board

- a. Scenic Acres Land & Facility Title Clearance Status – Town Board will approve at their September monthly board meeting.
- b. Rosa Easement Status – No new updates; still pending;
- c. Creation of New Legal Entity Timeline & Guidance – Tabled to end of Project

**4. Guests** – No requests received.

**5. Engineering Updates** –

- a. Funding Initiatives & Cumulative Accounting – Larson was present and gave a brief financial update.
- b. Engineering Work
  - i. August 2023 Status Report was reviewed by the Board
    1. Draft Appropriations Permit from DNR was reviewed;
    2. Pre-bid meeting was held August 9, 2023 and Gregor questioned if the Technical Committee would be meeting in response to the questions that came up at the pre-bid meeting. David Skelton informed the Board Jensen will be communicating with the bidders.
    3. Bid opening will now take place on September 7, 2023 at 2:00 p.m.

**IT WAS MOVED BY DAVID SKELTON, SUPPORTED BY JON SKELTON EXTENDING THE BID OPENING MEETING TO SEPTEMBER 7, 2023 AT 2:00 P.M. AT THE CITY/TOWN GOVERNMENT CENTER. MOTION CARRIED**

**IT WAS MOVED BY SCHUBBE, SUPPORTED BY NIEMI AUTHORIZING SEH TO RE-ADVERTISE THE PROJECT BIDS SUBJECT TO INPUT & RECOMMENDATIONS BY SEH. MOTION CARRIED**

**6. Community Outreach Plan**

- a. The Public Forum will be held on August 24, 2023 at 6:30 p.m. Shannon Sweeney will be invited to present along with Mike Larson on the financials and rate estimates for the Project. Tentative agenda was discussed with Mayor Gregor opening comments and introductions, then engineering and

economics of the Project. The Need, The Want, and How Does It Affect Me will all be addressed. Gregor wants to ensure SEH is aware of the Board's expectations there will be a formal presentation by SEH.

**IT WAS MOVED BY JON SKELTON, SUPPORTED BY SCHUBBE DIRECTING KNAUS TO SEND A FORMAL INVITATION TO MILES JENSEN INVITING THEM TO THE PUBLIC MEETING AND INFORMING THEM OF THE EXPECTATIONS OF A FORMAL PRESENTATION BY SHE AT THE PUBLIC FORUM. MOTION CARRIED**

**7. Other Business**

a. St. James Pit & Current Water Plant updates – Gentilini stated everything is good.

**8. Next Meeting Date: Wednesday, September 20, 2023**

**9. Adjournment**

**MOTION BY NIEMI, SUPPORTED BY DAVID SKELTON TO ADJOURN MEETING AT 5:19 PM. MOTION CARRIED.**

# **EAST RANGE WATER BOARD**

## **Special Meeting Minutes**

**Thursday, September 7, 2023**

**City/Town Government Center**

**2:00 P.M.**

*Appointed Board Members for City of Aurora Present: Doug Gregor, Chairman of the Board; David Skelton;*

*Appointed Board Members for the Town of White Present: Clark Niemi;*

*Other Team Members: Luke Heikkila (COA); Kimberly Berens (COA); Mike Larson; Jim Gentilini;*

*Others Present: Richard Hess, Craig Anttila, Edward Kippley*

- 1. Mike Larson, SEH began the meeting at 2:00 p.m. and opened the bid envelope received from Lakehead Constructors, Inc: Package A Water Main bid was \$4,631,765.75; Package B Water Treatment Plan bid was \$21,930,000.00; Package C Raw Water Intake & Pump Station Bid was \$7,695,000.00 for a total bid package of \$34,256,765.75. Four addendums were recognized in this bid. 5% bid bond was enclosed. This is the only bid received. No Board action was taken but a quorum was present.**
- 2. Adjournment at 2:05 p.m.**

## ERWB - Interim Financing

### Revenue

	DATE	VENDOR	DESCRIPTION		
<b>Beginning Balance</b>	7/22/2021	First Independent Bank	Interim Financing	\$	<b>1,000,410.00</b>
<i>Ending Balance</i>				\$	<i>1,000,410.00</i>

### Disbursements

	DATE	VENDOR	DESCRIPTION		
		<b>BEGINNING BALANCE JANUARY 1, 2023</b>		\$	<b>675,974.25</b>
	1/11/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	1,241.50
	1/31/2023	East Range Times	Status Reports 1-3	\$	776.25
	2/7/2023	SEH	ERWB Tasks 2-4	\$	3,825.00
	2/14/2023	Fryberger, Buchanan, Smith & Frederick	Refund - double paid	\$	(668.00)
	2/23/2023	Vivd Design	Card Stock for Bulk Mailing	\$	275.00
	2/27/2023	U.S. Post Office	EDDM - Bulk Mailing	\$	241.35
	2/27/2023	w.a.fisher	East Range Water Facility Map	\$	65.03
	2/9/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	802.00
	3/1/2023	East Range Times	9" Thank You Ad	\$	62.10
	3/6/2023	SEH	ERWB Tasks 2-4	\$	7,783.00
	3/15/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	1,073.00
	3/16/2023	LMCIT	Property/Casualty insurance	\$	1,976.00
	3/24/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	3,159.41
	4/11/2023	SEH	ERWB Tasks 2-4	\$	9,697.50
	4/13/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	888.00
	4/18/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	1,217.00
	5/8/2023	Fryberger, Buchanan, Smith & Frederick	Refund - double paid	\$	(3,159.41)
	5/8/2023	BARR	Embarrass Pit Groundwater Model Update	\$	3,998.00
	5/10/2023	SEH	ERWB Tasks 2-4	\$	1,341.50
	5/4/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	518.00
	5/23/2023	St. Louis County Land Of Minerals	Lease	\$	500.00
	5/11/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	3,114.00
	6/16/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	1,313.00
	6/19/2023	Barr	Embarrass Pit Groundwater Model Update	\$	7,679.00
	6/30/2023	APG	Notice Drinking Water System	\$	18.80
	7/3/2023	BARR	Embarrass Pit Groundwater Model Update	\$	6,141.50
	7/31/2023	APG	Ad for Bids	\$	29.82
	8/3/2023	Range Office	Paper for save the date	\$	90.55
	8/14/2023	SEH	ERWB Tasks 2-4	\$	2,265.00
	8/17/2023	Park State Bank - Dollar General	ERWB Public Mtg Supplies	\$	34.25
	8/24/2023	Park State Bank - Ogami	ERWB Public Mtg Supplies	\$	133.14
	8/30/2023	Park State Bank - Ogami	ERWB Public Mtg Supplies (refund sales tax)	\$	(9.14)
	9/5/2023	APG	Ad for Bids	\$	22.35
	9/11/2023	BARR	Embarrass Pit Groundwater Model Update	\$	494.50
	9/13/2023	Steve Thorp	Plan Review plus Insurance	\$	3,275.00
	9/15/2023	SEH	ERWB Tasks 2-4	\$	22,650.00
<b>Total Disbursements</b>				\$	<b>758,838.25</b>
<b>Ending Balance</b>	as of September 19, 2023			\$	<b>241,571.75</b>
<b>Biwabik Fund</b>	<b>beginning balance 10/20/2021</b>			\$	<b>129,839.79</b>

	DATE	VENDOR	DESCRIPTION		
	1/1/2022	First Independent Bank - Russell	Interest Payment	\$	6,198.62
	6/1/2022	First Independent Bank - Russell	Interest Payment	\$	7,017.30
	1/1/2023	First Independent Bank - Russell	Interest Payment	\$	7,017.00
	6/1/2023	First Independent Bank - Russell	Interest Payment	\$	7,017.00

Biwabik Fund ending balance as of 09/19/2023 \$ 102,589.87

**TOTAL ENDING BALANCE Biwabik and Interim Financing combined as of 09/19/2023** **\$ 344,161.62**



of  
**MINNESOTA LLC**

PO Box 410 || Ashland, Wisconsin 54806

**RECEIVED**

SEP 05 2023

**CITY OF AURORA**

**ADVERTISING &  
PRINTING INVOICE**

**Billed Account Name and Address:**

CITY OF AURORA  
CITY HALL  
PO Box 160  
Aurora, MN 55705-0160

BILLED ACCOUNT NO. <b>MT8000979</b>		ADVERTISER/CLIENT NAME CITY OF AURORA			
CURRENT NET AMT DUE	30 DAYS	60 DAYS	90 DAYS	OVER 120	
<b>\$1009.29</b>	\$516.41	\$0.00	\$0.00	\$0.00	
BILLING PERIOD	TOTAL AMOUNT DUE		PAGE		
8/1/23-8/31/23	<b>\$1525.70</b>		1		

DATE	PUBLICATION	AD ID	DESCRIPTION - OTHER COMMENTS/CHA	PAGES	SIZE	BILLED UNITS	NET AMT
			PREVIOUS BALANCE				546.23
8/1/2023	Mesabi Tribune	127660	AD FOR BIDS AUROR 159723 <i>ERWB</i>		1.00 x 21.44"	0	22.35

**YOUR SALES REPRESENTATIVE IS**

Sara Bober  
sbober@mesabitribune.com



of  
**MINNESOTA LLC**

**REMIT TO:**

APG Media of Minnesota  
P.O. Box 410  
Ashland, WI 54806

Accounts Not Paid within 30 days of the invoice:  
a 1.5% monthly finance fee is charged to the account.

To pay by credit card please call - (715) 858-7330

**Billed Account Name and Address:**

CITY OF AURORA  
CITY HALL  
PO Box 160  
Aurora, MN 55705-0160

<b>BILLING DATE</b>
8/31/23
<b>CUSTOMER NUMBER</b>
MT8000979
<b>INVOICE NUMBER</b>
MT8000979-0823
<b>AMOUNT DUE</b>
\$ 1525.70
<b>AMOUNT PAID</b>
\$ _____



- Waterboard -

DOLLAR GENERAL STORE #15614  
AURORA, MN 218-865-9119

ORGANIZATION NAME CITY OF AURORA  
ADDRESS 16 W 2ND AVE N  
AURORA, MN  
55705

TAX EXEMPT SALE

CV LIQ FRNCH VAN C 818254003100 E 2.25  
TRUVIA SWEETENER P 812130020052 E \*2.00  
REGULAR PRICE 3.45  
CV KILD CREAMER 35 021600105636 E 6.00  
FOLGERS CLASS RST 025500304045 E 9.50  
IL FOAM CUP 20 OZ 709859000628 5.20  
2 @ 2.60  
CV WATER 24PK 027541009293 E 9.30  
2 @ 4.65

TOTAL \$34.25  
Visa 9285 CHIP \$34.25

AUTH# 004465

REF: 000000019143 AID: A0000000031010

CUSTOMER COPY

2023-08-17 11:59:50 15614 01 1169



890523078042239217615943419418766214321303

-CUT HERE-

\*\*\*\*\*  
\* Complete survey at [dscustomerfirst.com](http://dscustomerfirst.com) \*  
\* For a chance to \*  
\* WIN A \$100 Gift Card \*  
\* Weekly Drawings, Must be 18+ to enter \*  
\* Survey Code \*  
\* **1553-2088-1138-272** \*  
\*\*\*\*\*

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**SATURDAY AUG. 19TH ONLY!**





# INVOICE

Barr Engineering Co.  
 4300 MarketPointe Drive, Suite 200  
 Minneapolis, MN 55435  
 Phone: 952-832-2600; Fax: 952-832-2601  
 FEIN #: 41-0905995 Inc: 1966

**Remittance address:**  
**Lockbox 446104**  
**PO Box 64825**  
**St Paul, MN 55164-0825**

Ms. Jodi Knaus  
 East Range Water Board  
 16 West Second Avenue North  
 PO Box 146  
 Aurora, MN 55705

September 11, 2023  
 Invoice No: 23692735.00 - 4

<b>Total this Invoice</b>	<b>\$494.50</b>
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Email Invoice to: [jodi.knaus@townofwhite.com](mailto:jodi.knaus@townofwhite.com)

**Regarding: Embarrass Pit Groundwater Model Update**

**Professional Services from June 17, 2023 to August 11, 2023**

Job:	100	Embarrass Pit Model Update
Task:	001	Meetings

**Labor Charges**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Support Personnel II						
Frolick, Shelly	7/3/2023		.30	115.00	34.50	
			.30		34.50	
<b>Subtotal Labor</b>						<b>34.50</b>
					<b>Task Subtotal</b>	<b>\$34.50</b>

Task:	002	Model Updates and Recalibration
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**Labor Charges**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Support Personnel II						
Frolick, Shelly	6/19/2023		.30	115.00	34.50	
			.30		34.50	
<b>Subtotal Labor</b>						<b>34.50</b>
					<b>Task Subtotal</b>	<b>\$34.50</b>

Task:	004	Technical Memorandum
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**Labor Charges**

			<b>Hours</b>	<b>Rate</b>	<b>Amount</b>	
Vice President						
Kero, Peter	7/14/2023		.50	205.00	102.50	

Terms: Due upon receipt 1 1/2% per month after 30 days. Please refer to the contract if other terms apply.

Project	23692735.00	Embarrass Pit GW Model Update	Invoice	4
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Engineer / Scientist / Specialist III

Janzen, Adam	6/18/2023	1.70	170.00	289.00
Janzen, Adam	7/17/2023	.20	170.00	34.00
		2.40		425.50

**Subtotal Labor** **425.50**

**Task Subtotal** **\$425.50**

**Job Subtotal** **\$494.50**

**Total this Invoice** **\$494.50**

	<b>Current</b>	<b>Prior</b>	<b>Total</b>	<b>Received</b>	<b>A/R Balance</b>
<b>Invoiced to Date</b>	<b>494.50</b>	<b>17,818.50</b>	<b>18,313.00</b>	<b>17,818.50</b>	<b>494.50</b>

Thank you in advance for the prompt processing of this invoice. If you have any questions, please contact Adam Janzen, your Barr project manager, at (952) 842-3596 or email at [ajanzen@barr.com](mailto:ajanzen@barr.com)



# Invoice

Invoice Number: 453261

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



**BILL TO:**

Attn: Accounts Payable  
East Range Water Board  
16 West 2nd Avenue North  
AURORA MN 55705

**Pay This Amount \$22,650.00**  
Due Date 15-OCT-23  
Invoice Date 15-SEP-23  
Bill Through Date 31-AUG-23  
Terms 30 NET  
SEH Customer Acct # 84463  
Customer Project #  
Agreement / PO # 163450  
Authorized Amount \$562,968.00  
Authorized Amount Remaining \$11,325.00

**REMIT PAYMENT TO:**

Short Elliott Hendrickson, Inc.  
PO Box 64780  
Saint Paul, MN 55164-0780

Project Manager Miles Jensen  
mjensen@sehinc.com  
651.490.2000  
Client Service Manager Miles Jensen  
mjensen@sehinc.com  
651.490.2000  
Accounting Representative Justin Oelschlager  
joelschlager@sehinc.com  
651.490.2000

Project #	Project Name	Project Description
163450	ERWBD Tasks 2-4 East Range WTP	ERWBD Aurora Tasks 2-4 East Range WTP

**Notes:**

**CC:**

kimberly@ci.aurora.mn.us  
cityclerk@ci.aurora.mn.us  
lindsey@ci.aurora.mn.us

**Fee**

Description	Amount	
(75% of \$45,300.00) less previously billed of \$11,325.00	\$22,650.00	
		<b>\$22,650.00</b>
	<b>Invoice total</b>	<b>\$22,650.00</b>

**Project Billing Summary**

	<u>Current Amount Due</u>	Previously Invoiced	Cumulative
Totals	\$22,650.00	\$528,993.00	\$551,643.00

# SCT Inspections

3170 Stark Road  
Harris MN 55032

651-788-2514    thorps00@msn.com

Bill To:                      **East Range  
Water Board**                      218-229-2614

Invoice  
#23-002

Address:                      16 West 2nd Ave  
North              Aurora              [kimberly@ci.aurora.mn.us](mailto:kimberly@ci.aurora.mn.us)  
MN 55705

Invoice  
Date:  
7/12/2023

Invoice For:                      Plan Review for East Range (Aurora)  
Water Treatment plan, **10% Final  
payment, Insurance and review of  
Pump Station**

Description	Plan Review Fee	Percent of fee charged	Total fee	
Plan Review of WTP	\$11,600.00	0.1	\$1,160.00	
Plan Review of Raw Water Pump Station	8 hours @ \$125	0	\$1,000.00	
Professional Liability insurance		0	\$765.00	
General Liability insurance		0	\$350.00	
	Invoice Subtotal		\$3,275.00	
		other	\$-	
Make all checks payable to Steve Thorp.		<b>TOTAL</b>		<b>\$3,275.00</b>



## Payment summary SCT Inspections

Below is a payment summary that includes your policy number(s), coverage dates, and payment received. Please keep this document for your records.

If you have any questions, please call our licensed agents at 844-357-0837, Mon-Fri, 7am-10pm ET.

### Payment receipt

#### Policy information

Professional Liability: P100.390.912.3

Coverage start date: July 14, 2023

Coverage end date: July 14, 2024

Total amount due: \$765.00

General Liability: P100.391.794.3

Coverage start date: July 14, 2023

Coverage end date: July 14, 2024

Total amount due: \$350.00

#### Payment type(s)

Payment method: Debit/Credit Card

Payment frequency: Annual

Total annual premium: \$1,115.00

Payment received: \$0.00

The total annual premium includes all relevant discounts and any applicable surcharges.



## Payment schedule SCT Inspections

Below is your annual payment schedule. Hiscox will collect funds automatically on the dates listed. You will not receive any further billing statements unless you make a change to your policy, so it is important to keep this document for future reference.

### Upcoming payment schedule

You will be charged the amounts listed below on the following dates:

- June 14, 2023 \$1,115.00

To ensure your business remains protected, your coverage will automatically renew with the same payment method and frequency listed above. You will receive a new payment schedule and updated policy documents at least 45 days before renewal.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
05/30/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

**PRODUCER**  
Hiscox Inc  
5 Concourse Parkway  
Suite 2150  
Atlanta GA, 30328

**CONTACT**  
NAME  
PHONE (888) 202-3007 FAX  
(Ext. No. Ext.)  
EMAIL contact@hiscox.com AC No.  
ADDRESS

**INSURED**  
SCT Inspections  
3170 Stark Rd  
Hanna, MN 55032

**INSURER(S) AFFORDING COVERAGE**  
INSURER A Hiscox Insurance Company Inc  
INSURER B  
INSURER C  
INSURER D  
INSURER E  
INSURER F

### COVERAGES

**CERTIFICATE NUMBER:**

**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NBR LTR	TYPE OF INSURANCE	ADOL. SUBR	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
X	COMMERCIAL GENERAL LIABILITY					
	CLAIMS MADE					
						EACH OCCURRENCE \$ 1,000,000
						DAMAGE TO RENTALS \$ 100,000
						PHYSICAL DAMAGE \$ 100,000
						MED EXP (Any one person) \$ 5,000
						PERSONAL & ADVERTISING \$ 1,000,000
						GENERAL AGGREGATE \$ 2,000,000
						PRODUCTS / COMPOUND \$ Sft Gen Agg
						\$
						CONSIDERED SINGLE LIMIT (PER OCCURRENCE) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per occurrence) \$
						PROPERTY DAMAGE (Per occurrence) \$
						\$
						EACH OCCURRENCE \$
						AGGREGATE \$
						\$
						PER STATUTE OTH ER \$
						E.L. EACH ACCIDENT \$
						E.L. DISEASE - LEA EMPLOYEE \$
						E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 321, Additional Remarks Schedule, may be attached if space is required)

**CERTIFICATE HOLDER**

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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