

OFFICIAL IBSD MINUTES

MARCH 23, 2016
IONA-BONNEVILLE SEWER DISTRICT (IBSD)
MONTHLY BOARD MEETING

Meeting called to order by Chairman Jason Blundell at: 7:04 p.m.

Board Members Present: Jason Blundell (Chairman, absent); Robert Esplin (Acting Chairman); Matt Porter (absent); Stephanie Bird; Brady Belliston

IBSD Staff: Cindy Wellman, Manager; Donna Bridges, Field Coordinator

Attorney: Tony Sasser, Sasser Law Office

Public: Aaron Swenson, Forsgren & Associates; Kevin Harris, Forsgren & Associates; David Smith, City of Idaho Falls

Agenda Items:

1. School District #93 High School, update
2. Beach's Corner Commercial: Aaron Swenson, Forsgren Associates
3. Lincoln main, update: Forsgren Associates
4. Fee analysis and financial reserves, discussion
5. City of Idaho Falls contract, update
6. Investment committee, discussion: Matt Porter
7. Facility security, discussion: Cindy Wellman
8. Chart of accounts and budget implementation, discussion: Cindy Wellman
9. Approval of minutes: 02/24/2016
10. Payment of bills

Meeting minutes: For additional information, please reference the meeting recording.

00:21:30 **SCHOOL DISTRICT #93 HIGH SCHOOL, UPDATE**

Ms. Bridges stated that Jeff Freiberg, the School District's engineer, could not attend the meeting but he did provide a preliminary layout for Board review.

Ms. Wellman has received an inquiry from the plumbing designer asking if a neutralization tank is required along with a list of chemicals used in the science labs. She is working with the City of Idaho Falls to see what is allowed and if pretreatment is required. Mr. Harris reviewed the list of chemicals, which he believes is the entire inventory of a science laboratory. Mr. Smith provided a copy of the City's Sewer Ordinance which notes what is allowed and not allowed.

00:29:05

00:29:05 **BEACH'S CORNER COMMERCIAL: AARON SWENSON, FORSGREN ASSOCIATES**

Mr. Swenson stated that he was hired by a developer to plat an area near Beaches Corner. The area includes 160 acres. There are not any sold lots or plans yet for the use. They would connect

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at the intersection of Telford and Ammon Roads. He is requesting a Will Serve letter from IBSD to Bonneville County so he can record the plat. This area is already annexed into the District and is zoned for commercial use.

MOTION: Ms. Bird made a motion to provide a Will Serve letter for Forsgren & Associates for the commercial development area near Beaches Corner. **MOTION SECONDED:** Mr. Belliston seconded. **MOTION PASSED:** 3-0 (Yay: Mr. Esplin, Ms. Bird and Mr. Belliston)

00:35:00

00:35:00 **LINCOLN MAIN, UPDATE: FORSGREN ASSOCIATES**

Mr. Harris stated that the design for the Lincoln mainline replacement is being finalized. He would like to meet for a final review in the next week.

Mr. Harris stated that he has received the video reports for the 1st Street line. The reports note chemical damage so he will review the actual videos to assess the damage.

One of the issues that occurred during the construction of the bridge is there were unknown connections where the sleeve was proposed. Mr. Noel met the contractor on site and modified the plan for the sleeve to accommodate these connections.

00:43:30

00:43:30 **FEE ANALYSIS AND FINANCIAL RESERVES, DISCUSSION**

Ms. Wellman asked to postpone this item until Mr. Blundell and Mr. Porter can be in attendance.

00:43:50

00:00:00 **CITY OF IDAHO FALLS CONTRACT, UPDATE**

Ms. Wellman stated that she received an invoice from the City of Idaho Falls for a video inspection for a newly constructed subdivision. Prior to this and prior to the implementation of the new contract there had not been any charges for inspections. It was the understanding of the staff that the first inspection would be included but upon review of the contract it appears all inspections are to be billed. The other problem is that cost of the inspection seems high. Often several inspections are required so this has the potential of adding up significantly.

Mr. David Smith stated that when an inspection is done they pour a dyed liquid in the pipe so any dips are visible. They will then video the line. The charges are for time and material.

Mr. Esplin stated this feels like a violation of the trust between Idaho Falls and IBSD. There is also a question as to what the processing fee includes since a portion of that fee is for maintenance but it seems like Idaho Falls is charging for anything above processing. These additional fees will have to be passed to the developer which will be difficult since it will be hard to anticipate all the additional charges.

Mr. Sasser suggested having a meeting with Chris Frederickson to discuss this issue. Mr. Smith stated there is a worksheet that has the itemized charges included in the bill. He will provide a copy of this.

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00:21:30

00:43:50 INVESTMENT COMMITTEE, DISCUSSION: MATT PORTER

Ms. Wellman asked to postpone this item until Mr. Porter can be in attendance.

00:44:10

00:44:10 FACILITY SECURITY, DISCUSSION: CINDY WELLMAN

Ms. Wellman asked to postpone this item.

00:44:20

00:44:20 CHART OF ACCOUNTS AND BUDGET IMPLEMENTATION,
DISCUSSION: CINDY WELLMAN

Ms. Wellman asked to postpone this item since she is waiting on Caselle for information.

00:44:30

00:44:30 APPROVAL OF MINUTES: 02/24/2016

MOTION: Ms. Bird made a motion to approve the minutes for the meeting held on February 24, 2016. MOTION SECONDED: Mr. Belliston seconded. MOTION PASSED: 3-0 (Yay: Mr. Esplin, Ms. Bird and Mr. Belliston)

00:45:05

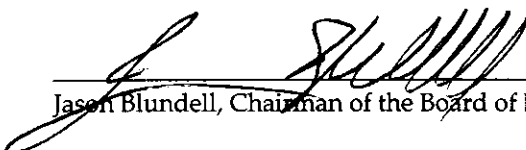
00:45:05 PAYMENT OF BILLS

MOTION: Ms. Bird made a motion to approve the payment of the bills. MOTION SECONDED: Mr. Belliston seconded. MOTION PASSED: 3-0 (Yay: Mr. Esplin, Ms. Bird and Mr. Belliston)


00:56:20

00:56:20 ADJOURNMENT

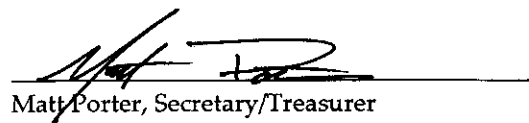
The meeting adjourned at 8:00 p.m.



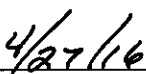
Jason Blundell, Chairman of the Board of Directors



Date



Matt Porter, Secretary/Treasurer



Date

