

SIDNEY TOWNSHIP HALL RENTAL AGREEMENT
P.O. BOX 141, 3019 S GROW RD., SIDNEY, MI 48885
HALL POLICY: (Key returned to drop box-Office open Mon 2-5p)

This is a SMOKE-FREE building. Capacity of building: 85 Tables: 15 ea (8 ft)

NO ALCOHOLIC BEVERAGES allowed in the building or on the premises. NO dances are allowed in building.

DECORATIONS: Table decorations only. DO NOT put anything on the walls.

TABLES: Need to be moved by picking up on each end and not dragged or this causes damage. Renter is responsible for any damage to chairs and tables. Conference table must be covered if using food or craft supplies.

APPLICANT.....is responsible for shutting off lights, locking doors (s), heat/air turned down & taking any and all TRASH out before leaving. The floor needs to be vacuumed and the hall left in a clean & orderly manner as found before leaving. (Vacuum and cleaning items can be found in men's bathroom.)

PERSON/GROUP using facilities will be held liable for damages to building and/or equipment. If damage exceeds \$50, person/group will be billed for the balance.

RENTAL FEE: \$75 for SIDNEY TWP RESIDENTS, \$125.00 for NON-resident, PLUS \$50 deposit. If building is left clean and undamaged, \$50 will be refunded after the board meeting the following month. For deposit, please pay with separate check.

NO CHARGE: Senior Citizen group meeting (62 & OLDER) as well as NON-PROFIT ORGANIZATIONS within the township for meetings. The township offices will not be rented out.

TOWNSHIP BOARD RESERVES THE RIGHT TO CANCEL, OR PROHIBIT FURTHER USE IF RULES ARE NOT ADHERED TO. Updated 3-25-17.

CONTACT: CORINDA STOVER 616-894-5949

Please print clearly:

Date of event_____ Event hours_____

I, _____ fully understand & agree to the above rules in the use of the Sidney Twp Hall. **Check one:** ___Resident ___ Non-resident

Name: _____ Mailing Address: _____

City & Zip _____ Phone: _____

Office Use: Key # ___ returned ___ Hall in good shape ___ PAID# _____ Please Refund to above address: _____