

Medical Director

Associating with an Existing EMS Agency

Medical Directors ensure the continued competency of Nationally Registered EMS personnel and licensed personnel by validating level-specific skills and reviewing education. To review recertification applications, Medical Directors <u>must</u> be affiliated with an agency, which has been authorized within the National Registry system.

Here's how to do it:

To Affiliate with an Existing EMS Agency:

- 1. Login with your user name and password.
- 2. Under "My Current Role", select Medical Director.
 - The instructions for how to create an account and to add the Medical Director role to existing account are found on the INFORMATION FOR: MEDICAL DIRECTOR page on NREMT.org. A link to the page can be found in the footer of the website.
- 3. Click on the **Agency** button on the left-side menu, to expand the ribbon, then select **Affiliate with Agency.**

- 4. Complete the *Request Agency Affiliation form* and click **submit.**
- 5. The agency's Training Officer will approve your request to affiliate as a Medical Director with the agency by logging on to their NREMT Training Officer account.



The agency's current Training Officer on file must approve your Medical Director role request. If the Training Officer currently listed for the agency is no longer with the agency the agency will change the Training Officer. See instructions on "HOW TO AFFILIATE AS A TRAINING OFFICER AT AN EXISTING AGENCY."