

Town of Parsonsfield  
Selectmen Meeting Minutes

1. Approval of November 17, 2015, agenda. /Selectmen reviewed and approved
2. Approval of November 10, 2015, minutes. /Selectmen reviewed and approved/signed
3. Review and approve bills to be paid November 17, 2015, #11A. /Selectmen reviewed and approved/signed  
Review and approve bills to be paid November 24, 2015, #12 /Selectmen reviewed and approved/signed
4. Review ads- None
5. Town Clerk’s Office and CEO.
  - (1) Town Clerk Report. /Selectmen approval/signatures on two Requests to Transfer Funds: for Kezar Falls Fire Department purchase of 1988 GMC Rescue for \$12,000; vehicle will be used as a utility vehicle, and Sacopee Rescue \$1000 purchase of a used Rescue vehicle. See#6/1 Supplemental and #6/5-needs to be notarized /Selectmen reviewed and approved/signed. 2 yr. old Refrigerator, still under warranty, has been given to the Town, will send thank you for tax purpose.
  - (2) CEO Report.- Out of Town
  - (3) ACO-Selectmen approved ACO purchase of equipment/tools/etc. ce
6. Selectmen’s review and signatures of approval.
  - (1) Financials – 2015 Supplemental Tax Bill. MMA Employee Health Insurance 2016 rates
  - (2) Complaint on Bubar garage at 409 Pendexter Road / CEO will draft a letter for Selectmen. Check with Planning Board-**Continued** /Building permit #97-40 for car garage only-Selectman Murphy will draft a letter to John Bubar.
  - (3) 4:30pm Randy Burbank, Effingham Rescue Chief –review Rescue Agreement /Selectmen reviewed and approved/signed
  - (4) Signature needed on Smith letters for property cleanup /Selectmen reviewed and approved/signed
  - (5) Signature needed on Declaration of Environmental Covenant (DEC); needs to be recorded at the Registry of Deeds along with the MEDEP Certificate of Completion (COC) once received back from MEDEP. /Selectmen reviewed and approved/signed
7. Road Commissioner–Road work by Town Crew has ceased for winter months/Emergencies only.
 

**NEW ITEMS–** Selectmen approved Purchase Orders to be used for all purchases/rentals/paving etc.

  - (1) Request to install Culvert-Lane 122 Maplecrest Road /Selectmen reviewed –continue to Nov. 24<sup>th</sup> meeting.
  - (2) Culvert Grants-two submission dates; third round-Feb. 15, 2016, and FY2 May 9, 2016.
  - (3) Hazard Mitigation Grant Application Period Open for disaster declaration for the 26–28 January 2015 blizzard. /Meeting planned for 11/30/2015 @ 10:30am with Don Murphy

**OLD ITEMS-**  
Pictures to be coded to go with road list of repairs needed in 2015/2016, and list of estimated costs for each project by order of priority. Equipment charges for actual work.
8. Selectmen update:
 

Don Murphy\_ Will meet with Connie to take more pictures.  
Ed Bower Jr –Reminded Selectmen of TWC /19 meeting at 6pm. Will meet with Carl Landry/West End Camp Douglas Hawkins –Request contact be made with Marion Wright/PB concerns
9. Meeting Calendar.
10. Workshop items:
  - (1) CMP Street light bulb replacement/costs /Selectmen will workshop-continued from 8/11/2015
  - (2) Rescue Contract review

Respectively Submitted

Approved:

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Debra Taber, Selectmen’s Assistant

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Donald C. Murphy, Selectman Chairman

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Edward I. Bower Jr., Selectman

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Douglas W. Hawkins, Selectman