



RSTPA PRODUCER SURVEY

Producer Name: _____

Phone Number(s): _____

Email Address: _____ Website: _____

Co-Producer Name: _____

Phone Number(s): _____ Email Address: _____

Arena Address: _____

Please Circle One:

Indoor? Yes No Stalls? Yes No Limited Hookup? Yes No Limited

Name(s) of Judge(s) for your events:

_____ Phone: _____

_____ Phone: _____

Name of designated Show Secretary: _____

Phone Number(s): _____ Email Address: _____



Requested Event Dates

Name of Arena: _____ Address: _____

Please complete a separate page with requested dates for each different Arena location if applicable.

Producers may have no more than 10 shows per show year. Shows can be 1, 2, or 3 day shows, but they will count as ONE show.

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Requested Date(s) _____

Directions to arena from nearest town/major highway: _____

Do you plan to offer any added money or special awards, i.e.; Buckle and/or Saddle Series? Please explain:

Please return the completed survey and signed Producer Agreement to the RSTPA office a minimum of 4 weeks prior to your first event date.

Producer Signature: _____ Date: _____

APPROVED BY: _____ Date: _____



RSTPA SANCTIONING AGREEMENT

RSTPA agrees to provide the following services:

1. RSTPA will provide the producer with information and criteria regarding event production including regulations, class divisions, contestant ratings, class handicaps, and payouts.
2. RSTPA will track RSTPA member points and number of shows according to the event results provided by the producer.
3. RSTPA **requires** the use of SortArena Software by its show producers. More information can be obtained by contacting the RSTPA office. Producers will log into the program using RSTPA affiliate information.
4. RSTPA will publish a list of all event dates & approved show flyers on the RSTPA Website, email blast and other social media outlets. RSTPA will NOT approve any event within 250 miles of another approved event on the same date, unless agreed upon by both producers and RSTPA.
5. RSTPA agrees to host an annual National Finals event with added money and prizes.
6. RSTPA reserves the right to make fair and necessary changes, additions, and amendments to the association's rules and procedures with the solicitation of input from RSTPA producers. All producers will be notified of change. RSTPA rule book can be found on our website.



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Guidelines for Producers

All RSTPA event producers must agree to the following terms and conditions.

1. An RSTPA producer must be a reputable person who can furnish proof that they are capable through ability or experience and may conduct themselves in the capacity of an RSTPA event Producer and as a representative of RSTPA.
2. The Event Producer must submit the required RSTPA Producer contract pages with requested show dates a minimum of 4 weeks prior to the first show requested date. No two producers within 250 miles of each other may have events on the same date, unless agreed upon by both producers and RSTPA. Producers may not have more than 10 shows per show calendar year. The shows can be 1, 2, or 3 day shows but they will count as one show.
3. Event Producers must have RSTPA Approved Judges for their events. The Event Producer must request that Judge Test be sent to selected individuals so that those individuals have adequate time to apply and submit the required documentation for RSTPA Approval a minimum of 4 weeks prior to the Producers first scheduled event. RSTPA judges test and approved official judge's list can be found on the website at www.rstpa.org.
4. Event Producers must provide their own event insurance prior to each scheduled event.
5. The Event Producer shall have authority and responsibility to enforce all rules pertaining to the show. They may excuse any horse or exhibitor from the show prior to or during the Judging for any infraction of rules or misconduct.
6. The Event Producer shall have the authority and responsibility to enforce all RSTPA Rules & Ratings. Any suggested rating changes will be confirmed by the RTSPA Office.
7. Pay rates for Judges, Timekeeper, Announcer, Show Secretaries, Gate Person and Cattle Handlers is up to the Event Producers discretion. These shall be paid by the Event Producer.
8. The Event Producer must be present on the show grounds for the duration of the show. In the event of an emergency and the Event Producer is unable to fulfill their duties, they may appoint an acting Event Producer in their absence. The acting Event Producer must also remain on the show grounds for the duration of the show. The Event Producer shall extend every effort to satisfy the comfort of the horses, cattle, exhibitors, spectators, and officials. Producers will be held responsible for maintaining clean and orderly conditions throughout the show.
9. Producers are responsible for collecting Membership Forms & Membership Fees. RSTPA offers a 1-year free membership for all new members. First time participants are entitled to a Free One Day Pass, which entitles them to day monies, but points and attendance will not count, unless they sign up for a FREE One Year Membership. Participants cannot compete in ANY future shows unless they are a current Member of RSTPA. Membership List & Rating List is located on RSTPA website.

Producer Initial _____



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Guidelines for Producers Continued

1. The Producer agrees to adhere to all RSTPA rules, ratings and regulations as depicted in the official RSTPA Rulebook.
2. The Producer agrees to make every effort to ensure the safety of all staff, participants, spectators and animals at RSTPA events. The producer will make every effort to ensure that all animals used at RSTPA events are treated in a humane, ethical manner and furthermore agrees that RSTPA is not liable or responsible in such matters.
3. The Producer agrees that RSTPA is a sanctioning body and RSTPA assumes no liability or responsibility for the safety of producers, staff, participants, spectators or animals at RSTPA events.
4. The Producer will make sure that all riders have a current RSTPA membership. Current RSTPA membership list can be found on the RSTPA website.
5. All Flyers and promotional information must be approved by RSTPA office before posting on social media or sharing elsewhere, please see attached RSTPA flyer guidelines.
6. The Producer agrees to provide RSTPA with all requested results, fees collected from the contestant (\$3 per contestant/per ride, day pass fees & membership fees), contestant information and membership forms **within 10 days of the show**. Producer will be fined \$50.00 per day for not submitting requested results above within 10 days of their show. Any returned checks will be charged a \$50.00 returned check fee.
7. The Producer agrees to display the RSTPA banner as well as any sponsor banners that are provided.
8. The Producer agrees to take winner photos in front of the RSTPA banner.

I agree to all the above terms and conditions.

Producers Signature: _____ Date: _____

Mailing Address: _____

OFFICE USE ONLY

DATE RECEIVED: _____ BY: _____



Ranch Sorting Team Penning Association

40 East Finley Road
Bridgeton, NJ 08302
rstpaoffice@yahoo.com
(540) 487-0075

RSTPA SHOW FLYER GUIDELINE

- RSTPA Logo
- Applicable sponsor logos
- Show Dates
- Prize information if applicable
- Address of Arena
- Contact Name & Telephone Number
- Sign Up Time
- Show Start Time
- If Stalls and/or RV Hookups are available, price of Stalls/Hookups
- Classes: please put price after class name & include \$3 per ride sanctioning fee. All classes 6 ride limit with 1 mandatory draw, Pick 5/Draw 1 or Draw All excluding the open class, Open HC, Pick 1 / Draw 1, or all Draw.

RSTPA Ranch Sorting Mandatory Classes: Producers are required to run a Minimum of 3 sorting classes to qualify as a Sanctioned Event. Mandatory classes are the Open HC, Novice Class (#4 Sort), and at least one other class of your choice. Third class could be #10HC, #9HC, #8HC, #7 HC, Rookie #9 HC(2 cap on Sorter), Youth/Masters HC (under age 16, over 40 yrs), Round Robin (must pre-register for round robin the morning of the show)

RSTPA 3 MAN EVENTS Mandatory Classes: Producers are required to run a Minimum of 3 Team Penning classes to qualify as a Sanctioned Event. Mandatory classes are the Open HC, #6 HC or #7 HC and at least one other class of your choice. Third Class could be #11 HC, #10HC, #8HC, #3 Draw (only #1 rated rider may enter this class, no pick partners, must take a min of 3 draws, 6 ride limit.) #11 Masters HC, Pick 2, Draw 2, riders must be age 40 years of age the day of the event to ride in the class. 4 ride limit. Youth HC (Junior Youth 12 yrs. & under, Senior Youth, 16 years & under) Youth Class 1 go, 60 second clock & Producers discretion on Payback.

Please list the following on your show flyer:

- 1-year FREE RSTPA Membership for all New Members.
 - RSTPA Rules & Ratings Apply
 - All rides include \$3 RSTPA Sanctioning Fee.
 - Show Payback (Producers Choice) example: All Classes 50% Payback. Youth Payback 80%
 - RSTPA National Finals October 5-9, 2022 at Garwood Arena, Columbiana, OH. Riders must attend 6 shows & ride minimum 4 times at each show to qualify for RSTPA Finals. Go to www.RSTPA.org for Rules & Ratings.
- ***Announcements day of show supersedes printed materials***

Please email your flyer a minimum of 4 weeks before your show. Flyer should be sent in .jpeg & .pdf format, maximum supported file size is 5MB.

Email flyer to RSTPAoffice@yahoo.com