

KITTITAS COUNTY EMS & TRAUMA CARE COUNCIL – EXECUTIVE COMMITTEE

May 13, 2021 - Committee Minutes (w/additional actions noted if required between meetings)

Submitted by - Cheryl Burrows, EMS Coordinator

MEMBERS (emailed packet): Lee Hadden, Chairman, Josh DeHerrera, Vice Chair, Dede Utley, Secretary/Treasurer, Cheryl Burrows, EMS Coordinator/Administrator
Members reviewed Financial Report emailed & vouchers in person by Chairman.

FINANCIAL REPORT / ACTION ITEMS:

- **Treasurer’s Report / Vouchers:** Coordinator

Account Balance:

- Checking 2021 = \$133,667.25
Total Balance = \$133,667.25

Program Balances:

- 2021 Office = \$ 110,679.39
- FY20 Training = \$ 22,987.86
Total Balance = \$133,667.25

Checks issued (2021): #6263-6284 (22) = \$20,597.17

Voided check(s): none

TOTAL PAYMENTS = \$20,597.17

The Executive Committee reviewed and approved payroll & benefits for April, revenues, and expense vouchers noted in register. All account activities were available for review.

- **Other – Committee/Chair update or action:**

- Banking & Internal Controls - Dede reviewed monthly activities on 5-19-21 and has online banking access. Copy of bank activity report & Revenue Log included in financial packet.
- SCR FY21 Grant Funds Request to date for \$1,112.06. Approved and signed by Chair.
- EMS Training Report provided. Public FA/CPR Class & Babysitter Classes approved to be offered in June.
- 4/13/21 - Requested approval to apply for Stop the Bleed Training Kit Grant valued at \$1,000. Approved.

Approved by:

Prepared by:

Lee Hadden, Chairman
Joshua DeHerrera, Vice Chair

Cheryl Burrows
EMS Coordinator

Date: _____