

## APPROVED

### Arrowbear Park County Water District Regular Meeting March 21, 2024 6:00 PM

The regular meeting of the Board of Directors of Arrowbear Park County Water District was held March 21, 2024, at the District office located at 2365 Fir Drive, Arrowbear Lake, California.

#### Directors in attendance:

President Sheila Wymer  
Vice President Mark Bunyea  
Director Seth Burt  
Director Craig Carpenter

#### Directors who were absent:

Director Paul Miller

#### Also present were the following:

General Manager Magaña  
Board Secretary Rimmer  
Chief Lindley  
Field Operations Supervisor Weber

#### Visitors present:

O. Rendelman

#### Open Session

President Wymer called the meeting to order. Field Operations Supervisor Weber led the recitation of the Pledge of Allegiance. President Wymer certified the posting of the agenda. President Wymer performed a roll call, Directors that were present: Directors Carpenter, Wymer, Bunyea, and Burt. Directors that were absent: Director Miller

#### Public Comments:

There were no public comments.

#### Approval of Consent Agenda:

Vice President Bunyea made a motion to accept the consent agenda, second was by Director Burt. Motion passed by unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

#### Staff Reports:

1. Field Operations Supervisor Weber gave a field operations report on the monthly repairs and routine services performed in February and reported that the vehicle maintenance work had been completed and the Technicians were beginning their Spring projects.
2. Chief Lindley reported on the Fire Department calls for the month of February.
3. General Manager Magaña reported that he submitted the SSMP and EAR reports, that Field Operations Supervisor was taking his Backflow class and test the last week in March, and that he is continuing work on the Highway 18 Project.

President Wymer excused any individuals who were not required for the balance of the meeting.

#### Discussion / Action Items:

(A) Board

1. The presentation by Douglas Leal of Rural Community Assistance Corporation (RCAC), was postponed.
2. There was a discussion amending Policy 3045.20, to reflect Field Operations Supervisor replacing General Manager, and Policy 3045.30.3, to reflect a credit limit of \$20,000 replacing the credit limit of \$5,000. Motion to amend Policy 3045.20, to reflect Field Operations Supervisor replacing General Manager, and Policy 3045.30.3, to reflect a credit limit of \$20,000 replacing the credit limit of \$5,000 was made by Director Carpenter. Second was by Director Burt and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

3. There was a discussion with a motion to define the word frequent in Policy 2140.50 as it pertains to Advances of Wages. The Board unanimously decided that frequent would mean 4 times in a calendar year. Motion made by Director Burt amend Policy 2140.50 and define frequent as 4 times per calendar year, seconded by Director Carpenter, and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

4. There was a discussion with a motion to approve the repayment to the Internal Revenue Service for Quarters ending June 2020 (\$33,028.09), September 2020 (\$7,229.48), and December 2020 (\$6,269.20), for a total of \$46,526.77 for disputed Tax Credits, penalties and interest received based on the information submitted by Innovation Refunds. Motion to repay the Internal Revenue Service \$46,526.77 was made by Director Burt, seconded by Vice President Bunyea, and approved by a unanimous vote.

Ayes: Carpenter, Wymer, Bunyea, and Burt

Nays: None

Abstain: None

Absent: Miller

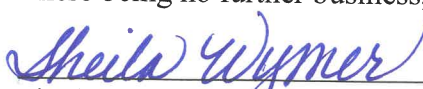
Announcements:

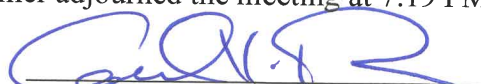
- A) The President had no announcements.
- B) The Board members had no announcements.
- C) Staff set the date for the Full Board Master Plan Meeting for April 2, 2024, which was then amended to April 9, 2024, at 1:00 PM.

The next Regular Board Meeting will be April 18, 2024, at 6:00 PM.

Adjournment of Open Meeting

There being no further business, President Wymer adjourned the meeting at 7:19 PM.

  
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Sheila Wymer, President

  
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Caroline V. Rimmer, Secretary