

LEGAL NOTICE

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES WESTON COUNTY SCHOOL DISTRICT #7

Wednesday, January 14, 2026

Chairman Rankin called the meeting to order at 6:00 pm with the following in attendance: Trustee Diana White, Trustee Justin Mills, Trustee Ty Miller, and Trustee Mark Mitchell. Superintendent Clark Coberly, Principals Jeremy Dietchman and Joe Samuelson, and Business Manager Gina Barritt were also present.

Adjustments of Agenda:

- There were no adjustments to the agenda.

Adoption of Agenda:

• Motion by Trustee Mitchell, seconded by Trustee Miller, to approve the agenda as presented. Motion carried.

Consent Agenda: Approve minutes from the December 3, 2025, Board Meeting and approve the December and January claims for payment:

General Fund 43-51, 24022-240476, 115-120	\$825,887.38
Special Revenue 31-34, 2760-2772, 25-27	\$ 23,961.58
Lunch Fund 5-8, 2544-2554	\$ 16,933.05
Scholarship 549-552	\$ 2,800.00
Activity Fund 27-30, 3818-3827	\$ 2,4115.20
Major Maintenance- 1611-1612	\$ 7,284.90

- The consent agenda was adopted as presented.

Reports:

- Principal Dietchman recognized the students of the month under the principle of "communication", provided current enrollment & attendance numbers, highlighted Bobcat Adventures activities, and provided an update on students activities.
- Principal Samuelson recognized the students of the month under the principle of "communication", provided current enrollment numbers, and highlighted the current happening at the High School including student activities and upcoming events. He also updated the Board on the implementation of standards based grading and the new flex scheduling options available for students to apply for.
- Superintendent Coberly provided an update on the maintenance projects underway throughout the district, including the pool steering committee scheduled to meet in the next couple weeks. Dr. Coberly also informed the board that a calendar committee meeting would be held prior to the February board meeting. In addition, he provided an update on the upcoming recalibration meeting that he and business manager, Gina Barritt will be attending January 22-23, 2026 as well as the upcoming legislative session in February.

Public Comment:

- There were no public comments

Discussion and Information:

- Board Comment: Trustee Mills commended the PTO on the Christmas decorations and how nice and festive the Elementary/MS looked for the Upton Basketball Invite and Christmas programs held in December.
- Business Manager Gina Barritt presented the board with a Budget and Program review timeline. Mrs. Barritt reported that based on the legislative session schedule, a budget work session will be needed in March to review final legislation & funding implication in order to prepare for April and May statutory deadlines for hiring initial contract staff and the presentation of the preliminary budget.

Executive Session:

Motion by Trustee Miller, seconded by Trustee White, to convene to executive session at 7:20 p.m. to discuss the employment of personnel. Motion carried.

Action Items:

- Motion by Trustee Mills, seconded by Trustee Mitchell to approve Revisions to Policies - DIC: Fiscal Management; EFAB: Procurement Policy; EF: Food Services; EFA: Health and Wellness; EFAA: Use of Surplus Commodities. Motion carried.
- Motion by Trustee Mills, seconded by Trustee Miller to approve Personnel Report as presented in Executive Session

Future Business Dates:

- Next Regular Board Meeting-- February 11, 2026 @ 6:00 p.m.
- Joint Appropriations Committee Meeting - January 12-16 - Cheyenne.
- Recalibration Committee Meeting - January 22-23, 2026 - Cheyenne
- Wyoming Budget and Joint Legislative Session Convenes - February 9, 2026
- W&SBA Legislative Forum and Reception - February 22-23, 2026

Adjournment:

There being no further business, the meeting adjourned at 8:14 p.m.

Curtis Rankin, Board Chair
Mark Mitchell, Board Clerk

Publish: February 19, 2026.