

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST

www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Michael Dickman, Trustee  
Nicholas A. Kantas, Trustee

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## NOTICE

### **NOTICE OF A SPECIAL MEETING OF THE BOARD OF TRUSTEES OF THE LYONS TOWNSHIP SCHOOL TREASURER'S OFFICE**

**June 22, 2020 – 6:00 P.M.**

The Board of Township Trustees of Schools, Range 38 North, Range 12 East, Illinois (Lyons Township) have called a special meeting on June 22, 2020 at 6:00 P.M.

Pursuant to Governor Pritzker's Executive Order 2020-07, the special meeting will be a virtual meeting.

### **Microsoft Teams Virtual Meeting Information**

**[Click Here to Join Meeting](#)**

To Join Meeting via Phone, Dial +1-872-810-3297,  
and enter Conference ID: 127 166 693#

## AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **Public Comments**
4. **Review/Approval of Minutes**

Board of School Trustees review and approval of the Lyons Township School Treasurer's minutes of:

- May 18, 2020 – TTO Open Meeting
- May 18, 2020 – TTO Closed Meeting

5. **Treasurer's Report**

6. **Review the Lyons Township Treasurer's Financial Reports**

Board of School Trustees discussion and review of the Lyons Township School Treasurer's financial statements for the following months as presented:

- April 2020
- May 2020

7. **Review School Districts Official Records**

Board of School Trustees discussion and review of the Lyons Township Schools and Coop's financial records for:

- April 2020

**NEW BUSINESS:**

8. **Approval of Lyons Township School Treasurer's Surety Bond - FY2021**

9. **Approval of Cyber Liability Insurance Policy – FY2021**

10. **Review/Approval of Payables List**

Board of School Trustees approval and ratification for the payment of expenses is requested for the Lyons Township School Treasurer's payables in the amount of

- June 22, 2020 - \$ 57,241.61
  - **Total \$ 57,241.61**

11. **Approval of Resolution 2020-04: Resolution Designating Temporary PTO Flex Time for the Township Trustees of Schools, Township 28 North, Range 12 East, County of Cook, State of Illinois**

**OLD BUSINESS:**

12. **Pro-Rata Receivables - FY2019**

13. **Cook County Tax Distribution – FY2021**

14. **District 204 Litigation Update**

15. **Motion to suspend the Regular Meeting for the purpose of entering closed session**

- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)*, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- *Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)*, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body.”

16. **Motion to reconvene the Regular Meeting of the Board of Trustees**

17. **Action as a result of Closed Session**

- FY2021 – LTTO Employee Compensation

18. **Adjournment**

Call to Order

# Pledge of Allegiance

# Public Comments

# Review/Approval of Minutes

May 18, 2020 – TTO Open Meeting

May 18, 2020 – TTO Closed Meeting

# Treasurer's Report

# Review the Lyons Township Treasurer's Financial Reports

- April 2020
- May 2020

# Lyons Township Trustee of Schools

## Account Level Operating Statement For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

		<u>04/01/2020 - 04/30/2020</u>			<u>Budget</u>	<u>Budget Balance</u>		
<b>All Funds</b>								
<b>REVENUE</b>								
LineDesc		MTD	YTD	Budget	BudgetBalance		Percent	
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	\$0.00	(\$11,500.00)	(\$1,678,186.00)	(\$1,666,686.00)		0.7%	
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	\$2,434.45	(\$595,327.31)	(\$354,104.00)	\$241,223.31		168.1%	
10.4.1940.0000.000.4003	PRORATA - PRIOR YEARS	\$0.00	\$0.00	(\$386,985.00)	(\$386,985.00)		0.0%	
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	(\$2,675.72)	\$0.00	\$2,675.72		0.0%	
<b>REVENUE</b>		<b>\$2,434.45</b>	<b>(\$609,503.03)</b>	<b>(\$2,419,275.00)</b>	<b>(\$1,809,771.97)</b>		<b>25.2%</b>	
<b>EXPENDITURE</b>								
LineDesc		MTD	YTD	Budget	BudgetBalance		Percent	
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$11,666.66	\$116,666.60	\$140,000.00	\$23,333.40		83.3%	
10.5.2520.1000.000.5002	SALARIES - OFFICE MANAGER	\$6,000.00	\$60,000.00	\$72,000.00	\$12,000.00		83.3%	
10.5.2520.1000.000.5004	SALARIES - PAYROLL	\$5,250.00	\$52,500.00	\$63,000.00	\$10,500.00		83.3%	
10.5.2520.1000.000.5008	SALARIES - PT RECORDS MANAGEMENT	\$3,333.34	\$33,150.22	\$40,500.00	\$7,349.78		81.9%	
10.5.2520.1000.000.5011	SALARIES - DIR OF FINANCE AND OPERATIONS	\$9,236.64	\$86,011.44	\$110,000.00	\$23,988.56		78.2%	
10.5.2520.1000.000.5012	SALARIES - ACCOUNTANT	\$5,694.14	\$36,726.07	\$60,000.00	\$23,273.93		61.2%	
10.5.2520.1000.000.5013	SALARIES - SR ACCOUNTANT	\$0.00	\$3,171.84	\$0.00	(\$3,171.84)		0.0%	
10.5.2520.1000.000.5015	SALARIES - PT BUSINESS SERVICES	\$312.00	\$11,964.20	\$27,500.00	\$15,535.80		43.5%	
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$3,241.22	\$30,702.20	\$35,500.00	\$4,797.80		86.5%	
10.5.2520.2130.000.0000	FICA	\$3,418.82	\$30,920.81	\$33,500.00	\$2,579.19		92.3%	
10.5.2520.2140.000.0000	MEDICARE	\$799.56	\$7,746.89	\$8,000.00	\$253.11		96.8%	
10.5.2520.2210.000.0000	LIFE INSURANCE	\$90.10	\$875.50	\$1,100.00	\$224.50		79.6%	
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$6,748.64	\$74,969.07	\$93,000.00	\$18,030.93		80.6%	
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$381.32	\$3,612.44	\$7,000.00	\$3,387.56		51.6%	
10.5.2520.2341.000.0000	VISION INSURANCE	\$62.02	\$652.79	\$1,100.00	\$447.21		59.3%	
10.5.2520.3100.000.0000	CPA SERVICES	\$4,030.00	\$44,248.75	\$85,500.00	\$41,251.25		51.8%	
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$4,000.00	\$4,000.00		0.0%	
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$2,810.50	\$7,529.50	\$9,000.00	\$1,470.50		83.7%	
10.5.2520.3110.000.0000	EMPLOYEE ASSISTANCE SERVICES	\$0.00	\$1,875.00	\$2,500.00	\$625.00		75.0%	
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$0.00	\$126,228.00	\$123,000.00	(\$3,228.00)		102.6%	
10.5.2520.3160.000.0027	SOFTWARE	\$566.85	\$1,868.75	\$10,000.00	\$8,131.25		18.7%	
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$0.00	\$20,600.00	\$22,000.00	\$1,400.00		93.6%	
10.5.2520.3180.000.0000	LEGAL SERVICES	\$7,908.75	\$22,279.63	\$26,000.00	\$3,720.37		85.7%	
10.5.2520.3180.000.0001	DISTRICT 204 - LITIGATION	\$171,861.99	\$704,742.93	\$500,000.00	(\$204,742.93)		140.9%	
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$0.00	\$1,528.90	\$750.00	(\$778.90)		203.9%	
10.5.2520.3200.000.0000	PROPERTY SERVICES	\$49.16	\$491.60	\$600.00	\$108.40		81.9%	
10.5.2520.3200.000.0002	PROPERTY APPRAISAL	\$0.00	\$75.00	\$0.00	(\$75.00)		0.0%	
10.5.2520.3210.000.0000	SANITATION SERVICES	\$70.00	\$700.00	\$840.00	\$140.00		83.3%	
10.5.2520.3220.000.0000	CLEANING SERVICES	\$425.00	\$4,250.00	\$5,100.00	\$850.00		83.3%	
10.5.2520.3250.000.0000	RENTALS	\$4,600.00	\$42,066.00	\$54,000.00	\$11,934.00		77.9%	
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$0.00	\$12,051.95	\$14,000.00	\$1,948.05		86.1%	
10.5.2520.3250.000.0004	ENVELOPE INSERTER LEASE	\$501.00	\$2,004.00	\$2,004.00	\$0.00		100.0%	
10.5.2520.3320.000.0000	TRAVEL	\$0.00	\$145.86	\$1,600.00	\$1,454.14		9.1%	
10.5.2520.3330.000.0000	MEETING EXPENSE	\$0.00	\$600.65	\$1,000.00	\$399.35		60.1%	
10.5.2520.3400.000.0000	TELEPHONE SERVICE	\$541.99	\$5,986.24	\$3,000.00	(\$2,986.24)		199.5%	
10.5.2520.3400.000.0005	POSTAGE	\$220.00	\$709.30	\$500.00	(\$209.30)		141.9%	
10.5.2520.3400.000.0006	DELIVERY SERVICES	\$0.00	\$0.00	\$80.00	\$80.00		0.0%	
10.5.2520.3400.000.0008	INTERNET	\$178.35	\$1,922.51	\$9,000.00	\$7,077.49		21.4%	
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$0.00	\$20,304.10	\$19,000.00	(\$1,304.10)		106.9%	
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	\$37.46	\$8,674.06	\$7,500.00	(\$1,174.06)		115.7%	
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$9,046.00	\$9,000.00	(\$46.00)		100.5%	
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$0.00	\$3,320.00	\$3,200.00	(\$120.00)		103.8%	
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$0.00	\$0.00	\$15,000.00	\$15,000.00		0.0%	
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$0.00	\$1,900.00	\$1,900.00		0.0%	
10.5.2520.3800.000.2009	ILLINOIS DEPT OF EMPLOYMENT SECURITY	\$0.00	\$2,268.00	\$14,000.00	\$11,732.00		16.2%	
10.5.2520.4100.000.0000	OFFICE SUPPLIES	\$1,723.62	\$6,405.47	\$10,000.00	\$3,594.53		64.1%	
10.5.2520.4100.000.0018	PAPER	\$0.00	\$567.00	\$600.00	\$33.00		94.5%	

## Lyons Township Trustee of Schools

### Account Level Operating Statement For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

			<u>04/01/2020 - 04/30/2020</u>	<u>Budget</u>	<u>Budget Balance</u>		
10.5.2520.4100.000.0024	ENVELOPES	\$0.00	\$1,607.00	\$1,100.00	(\$507.00)	146.1%	
10.5.2520.4400.000.0000	PERIODICALS	\$21.49	\$563.89	\$600.00	\$36.11	94.0%	
10.5.2520.4900.000.0020	CHECKS	\$0.00	\$652.05	\$1,700.00	\$1,047.95	38.4%	
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$5,816.64	\$4,500.00	(\$1,316.64)	129.3%	
10.5.2520.6400.000.0000	DUES AND FEES	\$0.00	\$2,474.25	\$2,000.00	(\$474.25)	123.7%	
	<b>EXPENDITURE</b>		<b>\$251,780.62</b>	<b>\$1,613,273.10</b>	<b>\$1,656,774.00</b>	<b>\$43,500.90</b>	<b>97.4%</b>
			<b>\$254,215.07</b>	<b>\$1,003,770.07</b>	<b>(\$762,501.00)</b>	<b>(\$1,766,271.07)</b>	<b>131.6%</b>
<b>Net (Revenue)/Expense</b>							

Lyons Township Trustee of Schools

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Account Level Operating Statement For the Period 04/01/2020 through 04/30/2020

Fiscal Year: 2019-2020

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04/01/2020 - 04/30/2020

Budget

Budget Balance

End of Report

# Lyons Township Trustee of Schools

## Account Level Operating Statement For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

		<u>05/01/2020 - 05/31/2020</u>			<u>Budget</u>	<u>Budget Balance</u>			
10		EDUCATION							
REVENUE									
LineDesc		MTD	YTD	Budget	BudgetBalance	Percent			
10.4.1940.0000.000.4001	PRORATA - CURRENT YEAR	(\$472,698.02)	(\$484,198.02)	(\$1,678,186.00)	(\$1,193,987.98)	28.9%			
10.4.1940.0000.000.4002	PRORATA - IMMEDIATE PRIOR YEAR	\$0.00	(\$595,327.31)	(\$354,104.00)	\$241,223.31	168.1%			
10.4.1940.0000.000.4003	PRORATA - PRIOR YEARS	\$0.00	\$0.00	(\$386,985.00)	(\$386,985.00)	0.0%			
10.4.1950.0000.000.0000	REFUND OF PRIOR YEARS' EXPENDITURES	\$0.00	(\$2,675.72)	\$0.00	\$2,675.72	0.0%			
<b>REVENUE</b>		<b>(\$472,698.02)</b>	<b>(\$1,082,201.05)</b>	<b>(\$2,419,275.00)</b>	<b>(\$1,337,073.95)</b>	<b>44.7%</b>			
EXPENDITURE									
LineDesc		MTD	YTD	Budget	BudgetBalance	Percent			
10.5.2520.1000.000.5001	SALARIES - TREASURER	\$11,666.66	\$128,333.26	\$140,000.00	\$11,666.74	91.7%			
10.5.2520.1000.000.5002	SALARIES - OFFICE MANAGER	\$6,000.00	\$66,000.00	\$72,000.00	\$6,000.00	91.7%			
10.5.2520.1000.000.5004	SALARIES - PAYROLL	\$5,250.00	\$57,750.00	\$63,000.00	\$5,250.00	91.7%			
10.5.2520.1000.000.5008	SALARIES - PT RECORDS MANAGEMENT	\$3,333.34	\$36,483.56	\$40,500.00	\$4,016.44	90.1%			
10.5.2520.1000.000.5011	SALARIES - DIR OF FINANCE AND OPERATIONS	\$9,236.64	\$95,248.08	\$110,000.00	\$14,751.92	86.6%			
10.5.2520.1000.000.5012	SALARIES - ACCOUNTANT	\$5,694.14	\$42,420.21	\$60,000.00	\$17,579.79	70.7%			
10.5.2520.1000.000.5013	SALARIES - SR ACCOUNTANT	\$0.00	\$3,171.84	\$0.00	(\$3,171.84)	0.0%			
10.5.2520.1000.000.5015	SALARIES - PT BUSINESS SERVICES	\$0.00	\$11,964.20	\$27,500.00	\$15,535.80	43.5%			
10.5.2520.2120.000.0000	BENEFITS - IMRF	\$3,382.96	\$34,085.16	\$35,500.00	\$1,414.84	96.0%			
10.5.2520.2130.000.0000	FICA	\$3,399.48	\$34,320.29	\$33,500.00	(\$820.29)	102.4%			
10.5.2520.2140.000.0000	MEDICARE	\$795.04	\$8,541.93	\$8,000.00	(\$541.93)	106.8%			
10.5.2520.2210.000.0000	LIFE INSURANCE	\$0.00	\$875.50	\$1,100.00	\$224.50	79.6%			
10.5.2520.2220.000.0000	MEDICAL INSURANCE	\$6,748.64	\$81,717.71	\$93,000.00	\$11,282.29	87.9%			
10.5.2520.2230.000.0000	DENTAL INSURANCE	\$0.00	\$3,612.44	\$7,000.00	\$3,387.56	51.6%			
10.5.2520.2341.000.0000	VISION INSURANCE	\$0.00	\$652.79	\$1,100.00	\$447.21	59.3%			
10.5.2520.3100.000.0000	CPA SERVICES	\$3,916.25	\$48,165.00	\$85,500.00	\$37,335.00	56.3%			
10.5.2520.3100.000.0019	PROGRAMMING & TRAINING	\$0.00	\$0.00	\$4,000.00	\$4,000.00	0.0%			
10.5.2520.3100.000.0023	PROF. & TECH. SERVICES - IT	\$3,152.50	\$10,682.00	\$9,000.00	(\$1,682.00)	118.7%			
10.5.2520.3110.000.0000	EMPLOYEE ASSISTANCE SERVICES	\$625.00	\$2,500.00	\$2,500.00	\$0.00	100.0%			
10.5.2520.3160.000.0000	ANNUAL I.V. LICENSE	\$0.00	\$126,228.00	\$123,000.00	(\$3,228.00)	102.6%			
10.5.2520.3160.000.0027	SOFTWARE	\$118.00	\$1,986.75	\$10,000.00	\$8,013.25	19.9%			
10.5.2520.3170.000.0000	AUDIT/FINANCIAL SERVICES	\$750.00	\$21,350.00	\$22,000.00	\$650.00	97.0%			
10.5.2520.3180.000.0000	LEGAL SERVICES	\$0.00	\$22,279.63	\$26,000.00	\$3,720.37	85.7%			
10.5.2520.3180.000.0001	DISTRICT 204 - LITIGATION	\$0.00	\$704,742.93	\$500,000.00	(\$204,742.93)	140.9%			
10.5.2520.3190.000.0000	OTHER PROFESSIONAL AND TECHNICAL SERVICES	\$0.00	\$1,528.90	\$750.00	(\$778.90)	203.9%			
10.5.2520.3200.000.0000	PROPERTY SERVICES	\$0.00	\$491.60	\$600.00	\$108.40	81.9%			
10.5.2520.3200.000.0002	PROPERTY APPRAISAL	\$0.00	\$75.00	\$0.00	(\$75.00)	0.0%			
10.5.2520.3210.000.0000	SANITATION SERVICES	\$70.00	\$770.00	\$840.00	\$70.00	91.7%			
10.5.2520.3220.000.0000	CLEANING SERVICES	\$425.00	\$4,675.00	\$5,100.00	\$425.00	91.7%			
10.5.2520.3250.000.0000	RENTALS	\$4,600.00	\$46,666.00	\$54,000.00	\$7,334.00	86.4%			
10.5.2520.3250.000.0003	COPIER & PRINTER LEASE	\$968.00	\$13,019.95	\$14,000.00	\$980.05	93.0%			
10.5.2520.3250.000.0004	ENVELOPE INSERTER LEASE	\$0.00	\$2,004.00	\$2,004.00	\$0.00	100.0%			
10.5.2520.3320.000.0000	TRAVEL	\$0.00	\$145.86	\$1,600.00	\$1,454.14	9.1%			
10.5.2520.3330.000.0000	MEETING EXPENSE	\$0.00	\$600.65	\$1,000.00	\$399.35	60.1%			
10.5.2520.3400.000.0000	TELEPHONE SERVICE	\$567.37	\$6,553.61	\$3,000.00	(\$3,553.61)	218.5%			
10.5.2520.3400.000.0005	POSTAGE	\$0.00	\$709.30	\$500.00	(\$209.30)	141.9%			
10.5.2520.3400.000.0006	DELIVERY SERVICES	\$0.00	\$0.00	\$80.00	\$80.00	0.0%			
10.5.2520.3400.000.0008	INTERNET	\$178.35	\$2,100.86	\$9,000.00	\$6,899.14	23.3%			
10.5.2520.3600.000.0000	PRINTING AND BINDING	\$0.00	\$20,304.10	\$19,000.00	(\$1,304.10)	106.9%			
10.5.2520.3800.000.0011	RETIREE/COBRA BENEFITS	(\$90.07)	\$8,583.99	\$7,500.00	(\$1,083.99)	114.5%			
10.5.2520.3800.000.0013	COMMERCIAL PACKAGE	\$0.00	\$9,046.00	\$9,000.00	(\$46.00)	100.5%			
10.5.2520.3800.000.0014	WORKERS COMPENSATION	\$47.00	\$3,367.00	\$3,200.00	(\$167.00)	105.2%			
10.5.2520.3800.000.0016	PUBLIC OFFICIALS LIABILITY	\$0.00	\$0.00	\$15,000.00	\$15,000.00	0.0%			
10.5.2520.3800.000.0017	CYBER LIABILITY	\$0.00	\$0.00	\$1,900.00	\$1,900.00	0.0%			
10.5.2520.3800.000.2009	ILLINOIS DEPT OF EMPLOYMENT SECURITY	\$0.00	\$2,268.00	\$14,000.00	\$11,732.00	16.2%			
10.5.2520.4100.000.0000	OFFICE SUPPLIES	\$245.90	\$6,651.37	\$10,000.00	\$3,348.63	66.5%			
10.5.2520.4100.000.0018	PAPER	\$0.00	\$567.00	\$600.00	\$33.00	94.5%			

Lyons Township Trustee of Schools

Account Level Operating Statement For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

			<u>05/01/2020 - 05/31/2020</u>	<u>Budget</u>	<u>Budget Balance</u>		
10.5.2520.4100.000.0024	ENVELOPES	\$0.00	\$1,607.00	\$1,100.00	(\$507.00)	146.1%	
10.5.2520.4400.000.0000	PERIODICALS	\$0.00	\$563.89	\$600.00	\$36.11	94.0%	
10.5.2520.4900.000.0020	CHECKS	\$0.00	\$652.05	\$1,700.00	\$1,047.95	38.4%	
10.5.2520.5500.000.0000	CAPITALIZED EQUIPMENT	\$0.00	\$5,816.64	\$4,500.00	(\$1,316.64)	129.3%	
10.5.2520.6400.000.0000	DUES AND FEES	\$500.00	\$2,974.25	\$2,000.00	(\$974.25)	148.7%	
	<b>EXPENDITURE</b>		<u>\$71,580.20</u>	<u>\$1,684,853.30</u>	<u>\$1,656,774.00</u>	<u>(\$28,079.30)</u>	<u>101.7%</u>
<b>Net (Revenue)/Expense</b>			<u>(\$401,117.82)</u>	<u>\$602,652.25</u>	<u>(\$762,501.00)</u>	<u>(\$1,365,153.25)</u>	<u>79.0%</u>

Lyons Township Trustee of Schools

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Account Level Operating Statement For the Period 05/01/2020 through 05/31/2020

Fiscal Year: 2019-2020

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05/01/2020 - 05/31/2020

Budget

Budget Balance

End of Report

# Review School Districts Official Records

- April 2020

Lyons Township School Treasurer's Office  
 District Operations Report  
 April 2020

District	Beginning FY20 Fund Balance	Beginning FY20 fund balance adjustments	Revenues	Beg. Balance + Revenues	Disbursements	Ending FY20 Fund Balance	% of Total Ending Fund Balance
995	254,607.96		-43.54	254,564.42	21,767.41	232,797.01	0.08%
999	884,162.42		366,444.04	1,250,606.46	1,247,392.87	3,213.59	0.00%
101	9,473,738.08		19,435,927.52	28,909,665.60	15,953,187.65	12,956,477.95	4.71%
102	9,734,285.90		42,780,647.00	52,514,932.90	33,489,917.79	19,025,015.11	6.92%
103	12,399,392.72		34,974,911.24	47,374,303.96	29,518,894.79	17,855,409.17	6.49%
104	12,397,473.91		30,093,895.53	42,491,369.44	25,303,384.80	17,187,984.64	6.25%
105	15,974,267.09		25,855,270.45	41,829,537.54	21,517,208.76	20,312,328.78	7.38%
106	12,791,029.55		14,556,042.51	27,347,072.06	11,323,789.51	16,023,282.55	5.82%
106.5	2,180,203.74		8,507,249.81	10,687,453.55	9,384,544.02	1,302,909.53	0.47%
106.7	9,360.47		0.00	9,360.47	9,360.47	0.00	0.00%
107	13,974,230.20		15,974,343.19	29,948,573.39	13,586,723.16	16,361,850.23	5.95%
108	6,052,177.93		6,267,870.13	12,320,048.06	5,059,493.98	7,260,554.08	2.64%
109	30,879,643.59		42,928,341.42	73,807,985.01	33,314,850.51	40,493,134.50	14.72%
204	41,472,893.85		80,418,598.59	121,891,492.44	62,154,590.52	59,736,901.92	21.71%
2045	3,661,488.31		23,630,424.83	27,291,913.14	18,592,502.57	8,699,410.57	3.16%
217	30,337,937.52		37,834,331.64	68,172,269.16	30,498,183.14	37,674,086.02	13.69%
<b>TOTAL</b>	<b>198,552,285.54</b>	<b>0.00</b>	<b>383,624,254.36</b>	<b>586,101,147.60</b>	<b>310,975,791.95</b>	<b>275,125,355.65</b>	<b>100.00%</b>

# Approval of Lyons Township School Treasurer's Surety Bond - FY2021

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST  
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Michael Dickman, Trustee  
Nicholas A. Kantas, Trustee

22 Calendar Ave. STE D  
LaGrange, IL 60525  
Phone 708-352-4480  
Fax 708-352-4417

**DATE:** June 18, 2020

**TO:** Board of School Trustees

**FROM:** Kenneth T. Getty, MBA, CSBO 

**SUBJECT:** Lyons Township School Treasurer's Surety Bond - FY2021

The Treasurer's surety bond is up for annual renewal. This bond, required by law, protects the Treasurer's office in the event of financial wrongdoing or dishonesty on the part of the Treasurer. The annual premium is \$15,000. There is no cost increase over the current year.

Recommended Motion:

*"I move to approve the renewal of the Treasurer's bond for fiscal year 2021".*

# Approval of Cyber Liability Insurance Policy – FY2021

# Township Trustees of Schools

TOWNSHIP 38 NORTH, RANGE 12 EAST  
www.lyonstto.net

BOARD OF SCHOOL TRUSTEES  
Michael S. Thiessen, President  
Michael Dickman, Trustee  
Nicholas A. Kantas, Trustee

22 Calendar Ave. STE D  
LaGrange, IL 60525  
Phone 708-352-4480  
Fax 708-352-4417

**DATE:** June 18, 2020  
**TO:** Board of School Trustees  
**FROM:** Kenneth T. Getty, MBA, CSBO   
**SUBJECT:** Cyber Liability Insurance Policy - FY2021

Cyber liability coverage protects the LTTO and its Member Districts if there is an unauthorized release of private/confidential information; copyright/trademark violation allegations and computer security compromises. The coverage provides defense costs in the event of state or Federal regulatory proceeding in the event of privacy law violations and expert resources and monetary reimbursement for the expenses related handling of these types of incidents.

The premium for the policy for FY2021 is \$1,403.00. There is a \$472.00 premium decrease from the current fiscal year (FY2020: \$1,875.00).

Recommended Motion:

*“I move to approve the renewal of the cyber liability insurance policy for fiscal year 2021”.*

# Review/Approval of Payables List

- June 22, 2020- \$ 57,241.61

➤ **Total Amount - \$ 57,241.61**

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# LYONS TOWNSHIP TRUSTEE OF SCHOOLS VOUCHER

Voucher No: 1101      Voucher Date: 06/22/2020      Prepared By: Brigid Murphy

Printed: 06/19/2020 02:20:09 PM

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LYONS TOWNSHIP TRUSTEE OF SCHOOLS is hereby authorized to draw warrants against LYONS TOWNSHIP TRUSTEE OF SCHOOLS funds for the sum of \$57,241.61 on account of obligations incurred for value received in services and for materials as shown below for period July 1, 2019 to June 30, 2020 (period cannot overlap fiscal year end.)

I certify that this claim is just and correct, and the services and/or materials herein represented have been received during the period listed above. All items are properly coded and not in excess of the budget.



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Michael S. Thiessen      Board President

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Michael Dickman      Trustee

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Nicholas A. Kantas      Trustee

LYONS TOWNSHIP TRUSTEE OF SCHOOLS

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Fund		Amount
10	EDUCATION	\$57,241.61
		<b>\$57,241.61</b>

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## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1101      06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
ACCURATE OFFICE SUPPLY CO.	1000018					
Check Group:						
OFFICE SUPPLIES		1	0	225830 6/19/2020	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$2,020.23
					Check #: 0	
					PO/InvoiceTotal:	\$2,020.23
					Vendor Total:	\$2,020.23
ADT SECURITY SERVICES	1000021					
Check Group:						
06/03/20 - 07/02/20		1	0	767829825 6/22/2020	10.5.2520.3200.000.0000 PROPERTY SERVICES	\$49.16
					Check #: 0	
					PO/InvoiceTotal:	\$49.16
					Vendor Total:	\$49.16
BLUE CROSS AND BLUE SHIELD OF IL						
Check Group:						
M-June 2020		1	0	Acct#245480-June 2020 6/22/2020	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$6,206.29
D-June 2020		1	0	Acct#245480-June 2020 6/22/2020	10.5.2520.2230.000.0000 DENTAL INSURANCE	\$381.32
D-June 2020		1	0	Acct#245480-June 2020 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$35.50
M-July 2020		1	0	Acct245480-July 2020 6/22/2020	10.2.0481.0000.000.9944 HEALTH INSURANCE PAYABLE-ER	\$6,206.29
D-July 2020		1	0	Acct245480-July 2020 6/22/2020	10.5.2520.2230.000.0000 DENTAL INSURANCE	\$381.32
D-July 2020		1	0	Acct245480-July 2020 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$35.50

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1101

06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check #: 0						
						PO/InvoiceTotal: <u>\$13,246.22</u>
						Vendor Total: <u>\$13,246.22</u>
COMCAST	1000050					
Check Group:						
06/16/20-07/15/20		1	0	87712018801611 24 6/22/2020	10.5.2520.3400.000.0008  INTERNET	\$178.35
Check #: 0						
						PO/InvoiceTotal: <u>\$178.35</u>
						Vendor Total: <u>\$178.35</u>
Companion Life Insurance Company						
Check Group:						
V-June 2020		1	0	124481 6/22/2020	10.5.2520.2341.000.0000 VISION INSURANCE	\$62.02
V-June 2020		1	0	124481 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$7.57
L-June 2020		1	0	124481 6/22/2020	10.5.2520.2210.000.0000 LIFE INSURANCE	\$90.10
L-June 2020		1	0	124481 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$70.89
V-July 2020		1	0	138898 6/22/2020	10.5.2520.2341.000.0000 VISION INSURANCE	\$62.02
V-July 2020		1	0	138898 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$7.57
L-July 2020		1	0	138898 6/22/2020	10.5.2520.2210.000.0000 LIFE INSURANCE	\$90.10
L-July 2020		1	0	138898 6/22/2020	10.5.2520.3800.000.0011 RETIREE/COBRA BENEFITS	\$70.89
Check #: 0						

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1101

06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
						PO/InvoiceTotal: \$461.16
						Vendor Total: \$461.16
De Lage Landen Financial Services, Inc.						
Check Group:						
05/15/2020-06/14/2020		1 0		68148001 6/22/2020	10.5.2520.3250.000.0003 COPIER & PRINTER LEASE	\$968.00
						Check #: 0
						PO/InvoiceTotal: \$968.00
						Vendor Total: \$968.00
DEL GALDO LAW GROUP, LLC						
Check Group:						
April 2020		1 0		24400 6/22/2020	10.5.2520.3180.000.0000 LEGAL SERVICES	\$601.25
May 2020		1 0		24536 6/22/2020	10.5.2520.3180.000.0000 LEGAL SERVICES	\$2,728.75
						Check #: 0
						PO/InvoiceTotal: \$3,330.00
						Vendor Total: \$3,330.00
FIRST COMMUNICATIONS						
Check Group:						
June 2020		1 0		119766533 6/22/2020	10.5.2520.3400.000.0000 TELEPHONE SERVICE	\$421.67
						Check #: 0
						PO/InvoiceTotal: \$421.67
						Vendor Total: \$421.67
FIRST NATIONAL BANK OF LAGRANGE						
Check Group:						
MEETING EXPENSE	1000078	1 0		04/16/20-05/15/20 6/22/2020	10.5.2520.3330.000.0000 MEETING EXPENSE	\$100.00

Lyons Township Trustee of Schools

Voucher Detail Listing

Voucher Batch Number: 1101

06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
OFFICE SUPPLIES		1	0	04/16/20-05/15/20 6/22/2020	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$65.60
COMPUTER MONITORS/DOCKING STATIONS		1	0	04/16/20-05/15/20 6/22/2020	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$2,385.62
MEETING EXPENSE		1	0	05/16/20-6/15/20 6/22/2020	10.5.2520.3330.000.0000 MEETING EXPENSE	\$121.92
STANDING DESK/HEADSETS/LAPTOP BATTERY		1	0	05/16/20-6/15/20 6/22/2020	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$3,008.55
ADOBE PRO LICENSE		1	0	05/16/20-6/15/20 6/22/2020	10.5.2520.3160.000.0027 SOFTWARE	\$178.88
Check #: 0						
						PO/InvoiceTotal: <u>\$5,860.57</u>
						Vendor Total: <u>\$5,860.57</u>
HINCKLEY SPRINGS	1000092					
Check Group:						
May 2020		1	0	14650680053020 6/22/2020	10.5.2520.4100.000.0000 OFFICE SUPPLIES	\$16.00
Check #: 0						
						PO/InvoiceTotal: <u>\$16.00</u>
						Vendor Total: <u>\$16.00</u>
KELLY BRADSHAW	1000114					
Check Group:						
05/01/2020-05/31/2020		1	0	100 6/22/2020	10.5.2520.3100.000.0000 CPA SERVICES	\$4,485.00
06/01/2020 - 06/18/2020		1	0	101 6/22/2020	10.5.2520.3100.000.0000 CPA SERVICES	\$2,242.50
Check #: 0						
						PO/InvoiceTotal: <u>\$6,727.50</u>
						Vendor Total: <u>\$6,727.50</u>

Liberty Mutual Insurance Company

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1101

06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Check Group:						
FY21 Public Official Bond		1	0	Bond#404228444 6/22/2020	10.5.2520.3800.000.0016 PUBLIC OFFICIALS LIABILITY	\$15,000.00
Check #: 0						
PO/InvoiceTotal:						\$15,000.00
Vendor Total:						\$15,000.00
ProxIT, Inc.						
Check Group:						
VOIP Telephone Services		1	0	21278 6/22/2020	10.5.2520.3400.000.0000 TELEPHONE SERVICE	\$169.00
Microsoft Licenses		1	0	21278 6/22/2020	10.5.2520.3160.000.0027 SOFTWARE	\$96.75
IT Support - June 2020		1	0	21278 6/22/2020	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$884.00
Check #: 0						
PO/InvoiceTotal:						\$1,149.75
Vendor Total:						\$1,149.75
RRP HOLDINGS, LLC						
Check Group:						
July 2020 Rent		1	0	July 2020 6/22/2020	10.5.2520.3250.000.0000 RENTALS	\$4,600.00
July 2020 Garbage		1	0	July 2020 6/22/2020	10.5.2520.3210.000.0000 SANITATION SERVICES	\$70.00
Parking FY2021		8	0	July 2020 6/22/2020	10.5.2520.3250.000.0000 RENTALS	\$1,920.00
Check #: 0						
PO/InvoiceTotal:						\$6,590.00
Vendor Total:						\$6,590.00
Vision 96, LLC						
Check Group:						

## Lyons Township Trustee of Schools

### Voucher Detail Listing

Voucher Batch Number: 1101      06/22/2020

Fiscal Year: 2019-2020

Vendor Remit Name Description	Vendor #	QTY	PO No.	Invoice Invoice Date	Account	Amount
Microsoft-May 2020		1	0	3950 6/22/2020	10.5.2520.3160.000.0027 SOFTWARE	\$112.00
VOIP-May 2020		1	0	3950 6/22/2020	10.5.2520.3400.000.0000 TELEPHONE SERVICE	\$134.00
IT Services-May 2020		1	0	3950 6/22/2020	10.5.2520.3100.000.0023 PROF. & TECH. SERVICES - IT	\$552.00
Check #: 0						
PO/InvoiceTotal:						\$798.00
Vendor Total:						\$798.00
WIPE N' KLEEN						
Check Group:						
June 2020		1	0	248161 6/22/2020	10.5.2520.3220.000.0000 CLEANING SERVICES	\$425.00
Check #: 0						
PO/InvoiceTotal:						\$425.00
Vendor Total:						\$425.00
Grand Total:						\$57,241.61

End of Report

Resolution 2020-04:  
Resolution Designating  
Temporary PTO Flex Time

# Pro-Rata Receivables - FY2019

## Pro Rata Receivables - FY2019

DIST	Interest Earned	BILLED	PAID	DATE	RECEIVED	Balance Due
995	\$ 4,781.32	\$ 815.07	X	5/9/2019	815.07	\$ 0.00
999	\$ 10,281.48	\$ 30,750.48	X	5/9/2019	30,750.48	\$ 0.00
101	\$ 259,375.28	\$ 76,509.97	X	6/3/2020	76,509.97	\$ 0.00
102	\$ 315,981.59	\$ 175,512.66	X	5/20/2020	175,512.66	\$ 0.00
103	\$ 302,012.85	\$ 149,853.86	X	5/26/2020	149,853.86	\$ 0.00
104	\$ 292,747.28	\$ 131,951.23	X	5/11/2020	131,951.23	\$ 0.00
105	\$ 400,260.47	\$ 105,284.37	X	5/13/2020	105,284.37	\$ 0.00
106	\$ 294,488.38	\$ 57,507.99				\$ 57,507.99
1065	\$ 7,272.47	\$ 45,890.88	X	5/22/2020	45,890.88	\$ 0.00
1067	\$ 98.59	\$ 0.40	X	5/22/2020	0.40	\$ 0.00
107	\$ 335,668.83	\$ 62,777.94				\$ 62,777.94
108	\$ 136,288.09	\$ 27,950.95	X	5/14/2020	27,950.95	\$ 0.00
109	\$ 624,640.19	\$ 161,620.59	X	5/19/2020	161,620.59	\$ 0.00
204	\$ 1,066,551.37	\$ 324,941.14				\$ 324,941.14
2045	\$ 153,692.62	\$ 99,774.91				\$ 99,774.91
217	\$ 660,859.24	\$ 174,631.11				\$ 174,631.11
<b>Total</b>		<b>1,625,773.56</b>			<b>906,140.46</b>	<b>719,633.12</b>

### District 204 - Balance Due Prior Years (FY2000 - FY2018)

Prior Years	Interest Earned	Billed		Paid		Outstanding
FY18 Due	\$ 703,167.16	\$ 321,265.01		\$ 201,501.04		\$ 119,763.97
FY17 Due	\$ 570,510.55	\$ 354,103.75		\$ 218,150.11		\$ 135,953.64
FY16 Due	\$ 542,596.93	\$ 322,352.21		\$ 208,061.00		\$ 114,291.21
FY15 Due	\$ 713,546.75	\$ 395,094.69		\$ 236,482.00		\$ 158,612.69
FY14 Due	\$ 289,410.96	\$ 252,053.43		\$ 242,321.00		\$ 9,732.43
FY13 Due	\$ 490,722.55	\$ 253,899.62		\$ 149,551.00		\$ 104,348.62
FY12 Due	\$ 745,253.00	\$ 253,929.98		\$ -		\$ 253,929.98
FY11 Due	\$ 831,824.00	\$ 216,348.13		\$ -		\$ 216,348.13
FY10 Due	\$ 765,437.00	\$ 215,973.48		\$ -		\$ 215,973.48
FY09 Due	\$ 1,055,866.00	\$ 289,560.14		\$ -		\$ 289,560.14
FY08 Due	\$ 1,423,223.55	\$ 245,176.53		\$ -		\$ 245,176.53
FY07 Due	\$ 2,364,773.32	\$ 190,327.88		\$ -		\$ 190,327.88
FY06 Due	\$ 1,447,139.00	\$ 200,679.65		\$ -		\$ 200,679.65
FY05 Due	\$ 1,446,115.55	\$ 180,684.00		\$ -		\$ 180,684.00
FY04 Due	\$ 1,601,109.00	\$ 179,345.00		\$ -		\$ 179,345.00
FY03 Due	\$ 1,243,050.00	\$ 171,264.87		\$ -		\$ 171,264.87
FY02 Due	\$ 2,017,663.00	\$ 186,502.00		\$ 17,948.00		\$ 168,554.00
FY01 Due	\$ 1,882,704.00	\$ 178,897.00		\$ 40,498.00		\$ 138,399.00
FY00 Due	\$ 1,602,157.00	\$ 173,031.75		\$ 98,815.75		\$ 74,216.00
	<b>\$ 21,736,269.32</b>	<b>\$ 4,580,489.12</b>		<b>\$ 1,413,327.90</b>		<b>\$ 3,167,161.22</b>

# Cook County Tax Distribution FY2021

# District 204 Litigation Update

# Closed Session

*Motion to suspend the Special Board Meeting for the purpose of entering Closed Session.*

- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(11)***, “Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting.”
- ***Illinois Open Meetings Act, (5 ILCS 120/2 (c)(1)***, “Discussion on the appointment, employment, compensation, discipline, performance or dismissal specific employees of public body.”

Motion to reconvene the  
Special Meeting  
of the  
Board of Trustees

Time: \_\_\_\_\_

# Action as a result of Closed Session

# Adjournment