

GARNETT PUBLIC LIBRARY BOARD
Meeting Minutes
Monday, July 10th, 2020
6:00 PM

Present: Sandra Moffatt, Jennifer Sibley, Linda Huettenmueller, Sharon Yost, Denise Scheibmeir and Mike Hermann as well as Library Director Andrea Sobba.

I. Secretary's Report – The minutes were approved as submitted (Moffatt/Huettenmueller).

II. Treasurer's Report – SEK State Aid account and Gifts & Memorials account check registers were balanced and available for review. Interest paid to the G&M account was: \$1.50 in May; \$1.89 in June; \$1.52 in July. There has been an increase in cleaning costs within the library budget, but this should be covered by federal grants relating to Covid-19. Overall, 41% of the total library budget remains unspent.

III. Payment of bills was approved (Yost/Moffatt).

IV. Librarian Sobba presented her report. Circulation was down 4,000 which directly reflects the impact of pandemic restrictions on the summer reading program. The online program used for the SRP had 87 participants. Reading was tracked using minutes rather than pages, with prize drawings for those logging a minimum of 100 minutes/week. On average, 60 "take-and-make" packets were distributed each week. Estimated story time attendance was 41+. Audio and ebook usage increased by 200 as compared to June, 2019.

V. No minutes were received from the Walker Art Committee but they continue efforts to catalogue the collection.

VI. The FOL are weighing options for holding traditional events with regard to the pandemic. Some events may have to be delayed or cancelled. The annual book sale will go forward as an online sale using the GPL facebook page. They also plan to change out the Storywalk more often due to increased summer usage: Rah, Rah, Radishes! is planned next.

- VII. A. Owen Lutz assembled the 2 new shelving units for the magazine area. The audio shelving is nearly ready.
B. Possible restoration of the stained glass window remains on pause. Now that the library has reopened, Andrea has emailed the restorer from Missouri about rescheduling to provide an estimate.
C. The current estimate for repairs to the front entrance door is \$2500 due to the pneumatic closure system. Andrea will seek another estimate to see if that cost might be decreased.
D. Despite the SRP statistics discussed previously, the Board was pleased with the library staff's efforts to generate creative strategies to salvage the summer reading program for local kids. Hopefully next summer will bring better conditions for getting back to normal.
E. Andrea is still waiting for notice of grant approval for work on the library roof.
F. City Manager Weiner approved the library budget submitted for 2021 with a slight increase to ensure that state aid eligibility was maintained.
G. Trustees reviewed the library's pandemic policy and current status. The library remains in Phase III and patron use of masks is not required except for those using the public computers. A recent national study confirmed that quarantine of returned materials need not exceed 72 hours before recirculation. The first hour of each day's operating hours is still reserved for patrons with special concerns; demand is not high but there are a few patrons utilizing this option. If local cases were to increase significantly before the August meeting of the Board, trustees will consider a mask requirement for all patrons.

VIII. A. The next regular meeting will be held Monday, 8/10/20 at 6:00 PM with social distancing at the library unless restrictions dictate otherwise.

The meeting was adjourned (Moffatt/Yost).

Submitted by Jennifer Sibley, Secretary