

VILLAGE OF INNSBROOK BOARD OF TRUSTEES MEETING MINUTES

Innsbrook Village Hall

1835 Highway F

Tuesday, December 12, 2017, 5:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) OPENING CEREMONY
- 3) ROLL CALL
- 4) APPROVAL OF AGENDA
- 5) APPROVAL OF MINUTES
 - a. Regular Meeting: November 14, 2017
- 6) PUBLIC COMMENTS
(Citizens who have concerns or remarks on Village matters may speak at this time.)
- 7) COMMUNICATIONS/PETITIONS/PRESENTATIONS
- 8) BOARD OF TRUSTEES COMMENTS
- 9) CHAIRMAN'S COMMENTS, REPORTS, APPOINTMENTS
- 10) DEPARTMENT REPORTS:
 - a. Financial Report
 - i. Bills of The Month
 - b. Administrator's Report
 - c. Planning & Zoning Commission
- 11) UNFINISHED BUSINESS:
 - a. Hold Items
- 12) NEW BUSINESS:
 - a. Village Cemetery
 - b. **RESOLUTION NO. 2017-3 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO AN AGREEMENT FOR PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF INNSBROOK.**
 - c. **RESOLUTION NO. 2017-4 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, CHANGING SPECIFIC BOARD OF TRUSTEES MEETINGS IN THE YEAR 2018.**
- 13) ADJOURNMENT

Unfinished Business/ Hold Items

- BHS/Zykan Landfill Area
- Animal Shelter
- Dry Hydrants
- Internet Speeds
- Short Term Rental Properties
(Next quarterly report Mar. 2018)

MINUTES

The December 12, 2017 regular meeting of the Innsbrook Board of Trustees was held at Innsbrook Village Hall and called to order at 5:00 PM with Village Board Clerk Trish Dunn presiding. Board Clerk Dunn led the Pledge of Allegiance. Upon Roll Call, Trustees Trish Dunn, Ted Sator and Tom Stevener were present. Chairman Jeff Thomsen and Trustee Jerry Rust were absent. After roll call Board Clerk Dunn announced that Chairman Jeff Thomsen was caught in traffic and should arrive soon, a quorum was present for the transaction of business.

Also in attendance were Village Administrator/Clerk, Carla Ayala; Allen Huddleston (2 Oakwood Est.); Dan & Carol Zuckner (15735 Walkers Way); Keith Newton (1670 S. Strack Church Rd); Mr. & Mrs. L. Kauble (1765 Hwy F/26119 Rynelle Dr); Mark Lowrance (15609 Walkers Way); Don Zuhone (4 Oakwood Est.); and Mike Schlipp (1683 Hwy F).

APPROVAL OF AGENDA

Motioned by Trustee Stevener, seconded by Trustee Sator, to approve the agenda. All Trustees present voted "Aye". Motion passed and approved with a 3-0 vote.

APPROVAL OF MINUTES

Motioned by Trustee Sator, seconded by Trustee Stevener to approve minutes. All Trustees present voted "Aye". Motion passed and approved with a 3-0 vote.

PUBLIC COMMENTS

Allen Huddleston spoke to all present regarding the recommendation on sewer regulations from the Planning and Zoning Commission. Time is needed to come up with the best recommendation. More review and Public hearings are needed.

Don Zuhone stated that he did not understand why the Village needs more rules, adding a layer of Government that is not needed. Wants the Village to leave them alone. Wants taxes on residents suspended until they see improvements to the Village made.

Randy Lewis stated he does not want any tighter restrictions other than what State regulations are for the residents outside the gated community.

Les Kauble would like a litter sign erected along Highway F.

(Chairman Jeff Thomsen arrived at this time.)

COMMUNICATIONS/PETITIONS/PRESENTATIONS

None at this time.

BOARD OF TRUSTEES COMMENTS

Trustee Sator commented that Tracy Sator is spearheading the Concerned Citizens for Animal Control of Warren County (CCAC) animal shelter.

DEPARTMENT REPORTS

- a. Financial Report - The financial report and the bills of the month were distributed and viewed by all Trustees in attendance. Motioned by Trustee Stevener, seconded by Trustee Thomsen to approve the financial report and pay all the bills of the month. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote.
- b. Administrator's Report - Carla Ayala presented her Administrator Report to the Board of Trustees.
- c. Planning and Zoning Commission - A meeting was held on December 6, 2017. A large group was in attendance to voice their concerns about stricter sewer regulations. The Commission is currently discussing different options.

UNFINISHED BUSINESS:

- a. BHS/Zykan Landfill Area - Carla Ayala read an email from Bruce Morrison with the EPA. The Landfill cover and fence are being maintained. Groundwater is being monitored.
- b. Short Term Rentals - Trustee Stevener provided an article stating that Frontenac implemented a short term rental ordinance ban. The Village Attorney will need to be contacted to discuss further.

NEW BUSINESS:

- a. Village Cemetery - Trustee Stevener was approached by a resident questioning if the Village has a Cemetery. A short discussion was held and more information will be needed to move forward.
- b. **RESOLUTION NO. 2017-3 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, AUTHORIZING THE CHAIRMAN OF THE BOARD OF TRUSTEES TO ENTER INTO AN AGREEMENT FOR PROPERTY AND LIABILITY INSURANCE COVERAGE FOR THE VILLAGE OF INNSBROOK.** Motioned by Trustee Thomsen, seconded by Trustee Stevener to read Resolution No. 2017-3, by title only. Trustees Dunn, Sator, Stevener and Thomsen voted "Aye". Motion passed and approved with a 4-0 vote. Board Clerk Dunn read Resolution 2017-3 twice by title only. Floor was opened for discussion. With no discussion, motioned by Trustee Stevener, seconded by Trustee Sator to vote on Resolution 2017-3. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Insurance Renewal was passed and approved with Resolution 2017-3 of the Village of Innsbrook, Missouri.
- c. **RESOLUTION NO. 2017-4 - RESOLUTION OF THE BOARD OF TRUSTEES OF THE VILLAGE OF INNSBROOK, MISSOURI, CHANGING SPECIFIC BOARD OF TRUSTEES MEETINGS IN THE YEAR 2018.** Motioned by Trustee Thomsen, seconded by Trustee Stevener to read Resolution No. 2017-4, by title only.

Trustees Dunn, Sator, Stevener and Thomsen voted "Aye". Motion passed and approved with a 4-0 vote. Board Clerk Dunn read Resolution 2017-4 twice by title only. Floor was opened for discussion. With no discussion, motioned by Trustee Sator, seconded by Trustee Stevener to vote on Resolution 2017-4. All Trustees present voted "Aye". Motion passed and approved with a 4-0 vote. Meeting Date Changes were passed and approved with Resolution 2017-4 of the Village of Innsbrook, Missouri.

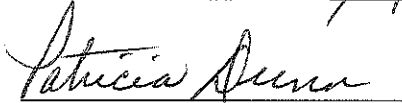
VOTE TO ADJOURN

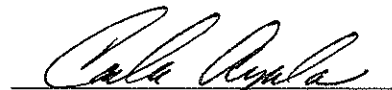
Motioned by Trustee Stevener, seconded by Trustee Thomsen, to adjourn the regular meeting. All Trustee's present voted "Aye". Motion passed with a 4-0 vote. Meeting adjourned at 6:16 PM.

I hereby certify that these are the original minutes of the regular meeting of the Board of Trustees held on Tuesday, December 12, 2017.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 1/9/2018


Patricia Dunn,
Village Board Clerk


Attest: Carla Ayala,
Village Administrator/Clerk

(seal)

