



Minutes of Mirfield Town Council Meeting

Held on: Tuesday 4th October 2016 at 7.30pm

Held at: St Mary's Community Centre, Church Lane, Mirfield

Councillors Present:

S Guy (Chairman), P Tolson, J Nottingham, K Sibbald, P Blakeley, M Burton, M Bolt,

In Attendance:

Clerk: Lisa Staggs
Public: R Hartley
Press: None

MTC111/2016 Chairman's Welcome and Remarks:

The Chairman Cllr Guy welcomed Cllrs and Richard Hartley.

Cllr Guy Proposed an urgent agenda item MTC119(5) Benches & MTC120 be taken in a private session at the end of the meeting Cllr Bolt Seconded Vote: All in favour

MTC112/2016 Public Question Time:

None

MTC113/2016 Apologies For Absence:

Councillors to send apologies and reasons for absence to the clerk or chairman for approval

Cllrs: A Burton, V Lees-Hamilton, K Taylor, J Taylor, J Hirst, D Pinder

MTC114/2016 Declaration of Interest:

Councillors to declare an interest, if applicable to any item on the agenda or not declared on the members register of pecuniary interests.

None declared

MTC115/2016 Confirmation of Minutes:

To approve the minutes of the ordinary meeting of 20th September 2016 as a true and correct record including payments of **£1637.75**. Cllr Bolt **Proposed** the minutes were a true and correct record Cllr Sibbald **Seconded Vote: All in favour**

MTC116/2016 Matters Arising From The Minutes:

To receive information on the following ongoing issues and decide further action where necessary

1. To receive an update on Defibrillators – Cllr Blakeley reports the cost of a plaque is £124 but may be discounts for bulk purchases. Cllr Guy to source a cheaper alternative.
2. To receive an update Mirfield Public Toilets – Clerk reports that there have been no issues reported by Clan Services. She updates Cllrs on the asset

transfer stating that she has spoken with Jonathan Quarmby who intimated that a small business plan may be required and that it may be January 2017 before it is presented to the committee. Cllr Bolt reports on an asset transfer for Hambleton Council. Clerk to contact Hambleton Council regarding the terms of their asset transfer.

3. To receive an update on Council Offices – Cllr Lees-Hamilton has sent a report in her absence that Cllr Guy reads out. Cllrs all agree that the verbal quotation given to Cllr Lees-Hamilton is not sufficient and that a full written quotation with full details is required. Cllr Burton to contact the builder to obtain this. Clerk to liaise with Jonathan Quarmby regarding exact timescales on the asset transfer requests submitted.
4. To receive an update on New Homes Grant Application – Cllr Bolt reports that although Cllr Sheard urged Town/Parish councils to apply for funding under New Homes Bonus, the reply received from the Clerk for the area committee seemed less certain. Clerk to circulate to other councils via YLCA for feedback on a Community Warden scheme.
5. To receive an update on Historic England – No update defer.

MTC117/2016

Planning:

1. To consider planning applications received from Kirklees Council.
2016/93064 2 The Paddock – **Noted**
2016/92771 adj 9 Old Bank Rd - **Noted**
2. To consider planning decision notifications from Kirklees Council – **No Comments/Noted**
3. To consider potential controversial planning applications. **None**

MTC118/2016

Outside Bodies: (Updates via email from Cllrs)

To receive updates and decide any action where necessary.

None Received

MTC119/2016

Mirfield Matters:

To receive information on the following items and decide any action where necessary.

1. To receive a presentation from Cheryl Tyler on Community Voice on Planning – Cllr Bolt reports that Cheryl is absent due to a bereavement. Details of conference emailed to Cllrs prior to the meeting. Cllr Bolt **Proposed** MTC reimburse a Cllr for travel & expenses to attend the Community Voice on Planning event at Queens Hotel, Leeds on Saturday 15th October Cllr Guy **Seconded Vote: All in favour** Clerk to circulate this motion to all Cllrs stating that if attended a report is to be presented at the next council meeting.
2. To discuss Knowl Skate Park and discuss a course of action – Defer as Cllr Lees-Hamilton absent.
3. To discuss Erection of a Flagpole for Mirfield and agree a course of action – Cllrs agree the position of the flagpole should be outside the Library as the Salute is give here at the remembrance Parade. Clerk reports costings via several websites. Cllr Bolt **Proposed** £1000 budget for purchase of flagpole and installation subject to obtaining permissions Cllr Burton **Seconded Vote: All in favour** Cllr Burton to obtain quotation for installation. Cllr Guy to obtain permission from the appropriate department.
4. To discuss Boundary Commission Recommendations and agree a course of action - Cllr Guy **Proposed** Mirfield Town Council informs the Boundary Commission that as things stand they support the recommendations made but reserve the right to retract this is if there are any changes or alterations to the current proposals Cllr Sibbald **Seconded Vote: All in favour**. Clerk to send.

- To discuss Benches – Clerk reports that the bench at Battyeford has not, as previously thought, been stolen but has been removed by Kirklees for safe keeping. Cllr Bolt reports that he has emailed Kirklees and it appears that permission was not requested before installation. Cllrs discuss the locations and agree that the one located at Jenny Lane be moved to a better location. Cllrs agree Crossley Lane near Crossley Farm would be more beneficial. Clerk to contact Kirklees and obtain permissions for locations and securing of the benches/picnic tables on Kirklees land.

MTC120/2016

Internal Matters:

To receive information on the following items and decide any action where necessary.

- To receive a recommendation from Employment Committee and agree a course of action – 8.50pm Clerk leaves the room. Cllr Guy reports the committee’s recommendations are: A pay increase which is in line with NALC standard pay scale backdated to 16th July and due to the volume of work, hours increased from 14.5 to 16. The committee agreed the clerk was fulfilling her duties in a professional, confident and friendly manner. Cllr Bolt **Proposed** MTC accepts the recommendations of the Employment Committee Cllr Guy **Seconded Vote: All in favour** 9.00pm Clerk returns.

MTC121/2016

Correspondence:

To receive the following new items of correspondence and decide any action where necessary

- YLCA September White Rose Update – **Noted**
- PROW Forum – **Noted**
- Fields In Trust UK’s Best Park - **Noted**
- YLCA Annual Conference – **Noted**
- YLCA My Community Network – **Noted**

MTC122/2016

Matters for Report and Information:

Members wishing to raise items under this heading should consult the Chairman prior to the meeting.

Richard Hartley is present to update on Christmas Light Switch on and he reports that this year will see only a few food stalls with an earlier start for the switch on of 6.00pm followed by local entertainment on the stage and this year the Best Window Display will be incorporated in the switch on. Hardcastle cases collecting lights for installation in the next few weeks and extra costs that may be incurred are Facebook adverts, banners and possible Insurance and licenses. Stage to be positioned in Co-op car park against high street wall and fun fair in Library car park to reduce noise for the switch on. Clerk to check Insurance cover.

Clerk reports that she has liaised with Tim Grace regarding a rooted tree and he has directed her to Richard Haigh, who grows fir trees. Cllr Bolt to contact Richard Haigh. Clerk also reports that Trinity Methodist will be hosting the Christmas Tree Festival this year, which the Town Council usually take part in, to be agreed on next agenda.

Cllr Guy reports there is a rededication of memorial on Sunday 3.30pm at Old Colonial.

MTC123/2016

The Date Of The Next Town Council Meeting:

Date of next meeting **Tuesday 18th October 2016**

Time Meeting Closed.....**9.00pm**.....