

Inscription Canyon Ranch Sanitary District

PO Box 215

Chino Valley, AZ 86323

NOTICE OF MEETING

The Governing Board of the Inscription Canyon Ranch Sanitary District will meet in a Public Session on Wednesday, May 27, 2015 at 10:30 am. The meeting will be held at 5360 W. Inscription Canyon Drive, Prescott, AZ. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item. Board Members or other participants may attend by telephonic conference. The following topics and any variables thereto will be subject to Board consideration, discussion, approval, or other action. All items are set for possible action.

AGENDA

1. CALL TO ORDER

2. ROLL CALL OF BOARD MEMBERS

3. CALL TO THE PUBLIC

Those wishing to address the Inscription Canyon Ranch Sanitary District Board need not request permission in advance. The Sanitary District Board is not permitted to discuss or take action on any item not specifically identified on the agenda (A.R.S. 38-431.01(G)). However, individual Board members may be permitted to respond to criticism directed to them. Otherwise, the Board may direct that staff review the matter or that the matter be placed on a future agenda.

4. POSSIBLE VOTE TO GO INTO EXECUTIVE SESSION FOR: discussion or consultation for legal advice with the attorneys of the Inscription Canyon Ranch Sanitary District pursuant to A.R.S. Section 38-431.03.(A)(3) and discussion or consultation with the attorneys of the Inscription Canyon Ranch Sanitary District in order to consider its position and instruct its attorneys regarding the District's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation pursuant to A.R.S. Section 38-431.03.(A)(4) re:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Damages incurred in conjunction with the defense of the developer lawsuit and possible direction to pursue settlement.
- C. Possible claim against PurSolar & Electric for damages to the Silent Moon Lift Station.
- D. Professional Services contract for use in connection with possible services for conceptual expansion plan for the Wastewater Treatment Plant.
- E. Engagement letter with Alyx Cohan, CPA for Financial Review of District financial for the fiscal 2014-15 year. The proposed review would not exceed \$3,600.
- F. Service agreement with Gen-Tec for servicing the backup generator at the Talking Rock lift station. . (Empire Cat proposal - \$1,075; Gen-Tech proposal- \$2,296.29)
- G. Investment of District funds.

During the Executive Session, the public will be asked to leave the Board meeting room until the general session is re-convened

RECONVENE INTO PUBLIC SESSION

5. REPORTS

Report from Accountant

- Review of Financial Reports for January through April, 2015.

Report from District Manager

- Status of Plant Operations
- Plant treatment daily averages
- Status of Sludge Handling Pilot Project
- Website changes

6. CONSENT AGENDA (Routine items that may be approved by one motion)

Minutes of Meetings

- Minutes of Public Meeting of January 21, 2015
- Executive Session Minutes of January 21, 2014
- Minutes of Public Meeting February 6, 2015
- Executive Session Minutes of February 6, 2015
- Minutes of Public Meeting of April 17, 2015
- Executive Session Minutes of April 17, 2015
- Minutes of Public Meeting of April 29, 2015
- Executive Session Minutes of April 29, 2015

Reimbursement to District Manager for \$651.36.

- Home Depot - Evaporative Cooler and 1/2 hp motor- replacement for cooler at wwtp (\$475.64)
- Go Daddy.com - web builder (\$77.88)
- Walmart - copy paper, binders & folders (\$49.09)
- Cartridge World - Toner cartridge (\$48.75)

7. OLD BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Missing and unaccounted for records and documents, property of the District, that have not been produced by the previous District Board members.
- B. Damages incurred in conjunction with the defense of the developer lawsuit and possible direction to pursue settlement.
- C. Setting a time and place for future meetings of the District Board.

8. NEW BUSINESS - DISCUSSION & POSSIBLE ACTION RE:

- A. Approval of financial reports for January, February, March and April, 2015.
- B. Possible selection of engineering firm to prepare conceptual expansion plan for the wastewater treatment plant and approval to negotiate a professional services contract with the selected firm.
- C. Approval of Rates and Fees Definitions for 2015-16 fiscal year.
- D. Approval to publish proposed annual budget and proposed rates and fees for 2015-16 in advance of budget and rate hearing(s).
- E. Approval to engage Alyx Cohan, CPA to prepare Financial Review for fiscal year ending June 30, 2015, and approval to sign engagement letter dated April 1, 2015. Cost not expected to exceed \$3,600.
- F. Transfer of funds from District Operating Account to the Unrestricted Capital Fund in the Yavapai County Accounts.
- G. Possible investment of funds in the Restricted Capital Fund. Approximately \$730,000 is currently in the fund.
- H. Possible claim against PurSolar & Electric for damages to Silent Moon lift station.
- I. Consideration and possible approval of service agreement for servicing the backup generator at the Talking Rock lift station. (Empire Cat proposal - \$1,075; Gen-Tech proposal- \$2,296.29)
- J. Possible approval of District Standards and grinder pump installation certification procedure.

9. ADJOURNMENT

Persons with a disability may request a reasonable accommodation, such as a sign language interpreter, by contacting District Manager Bob Busch at r.busch@icrsd.net calling 713-0548. Requests should be made as early as possible to arrange the accommodation.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the attached notice was duly posted at 14501 N. Talking Rock Ranch Road, Prescott, Arizona and at 5360 W. Inscription Canyon Drive, Prescott, Arizona on May_____, 2015 at _____ a.m. /p.m. in accordance with the statement filed by the ICR Sanitary District.

Dated this _____ day of May, 2015.

Print Name

Signature