MINUTES

CCI September 28, 2016

BOARD MEETING

3:30 p.m.

Board Attending: Jim Denier, James Jones, Liz Ross, Jenny Martinez, Joe Motsch, Bob Conrad, Alexandra Rodriguez

Staff attending: Tara Kiene, Shannon Kreuser, Julie Hutson

Guests (Prospective board members) Anne Kernan, Sarah Shedd, Richard Siegele

The meeting was called to order.

Discussion on meeting notes

* Who should take minutes
	+ Board member
	+ Staff
	+ Hired recorder
* Discussion tabled to next week

Motion to accept revised minutes, and James Jones second – Approved

Sarah Shedd, Richard Siegele, and Anne Kernan for BOD members

* Motion for Anne
	+ Approved
* Motion for Sarah
	+ Approved
* Motion for Richard
	+ Approved
* Approved by all members of the BOD

The financial report was presented by Shannon.

* Financial Aid packet passed out
* Touch upon Rocket Guide Post Audit
* Audit
	+ Required and in process by Fredrick Zink Elliot
	+ Fredrick Zink Elliot will present at next board meeting
	+ Think of questions to address auditor
		- Process, weakness
* Operating Efficiency
	+ Draft will be emailed, by Fredrick Zink, to Board President
		- Board will be expected to vote on next meeting
		- Suggestion
			* Board get together prior to meeting to review draft
				+ 2-3 key people get together and Jim & Liz volunteered for committee