

SUMMER VILLAGE OF HORSESHOE BAY

Minutes of Regular Meeting
Saturday, October 16, 2021
Held by ZOOM electronic meeting at
Email: svhorseshoebay@gmail.com
1:00 p.m.

IN ATTENDANCE:

Mayor:	Gary Burns
Deputy Mayor:	Dave Amyotte
Councilor:	Marg Laberge
CAO:	Norman Briscoe
Recording Secretary:	Diane Briscoe

1. **CALL TO ORDER** Mayor Gary Burns called the meeting to order at 1:06 p.m.
2. **ACCEPTANCE OF AGENDA**
Res. No. 21-10-16-131 MOVED BY Marg Laberge that the agenda be adopted as presented.
-Carried-
3. **APPROVAL OF MINUTES**
Res. No. 21-10-16-132 MOVED BY Mayor Gary Burns that the minutes of the August 15, 2021, regular council meeting be approved as presented.
-Carried-
4. **PUBLIC HEARING** There was no public hearing.
5. **DELEGATIONS** There were no delegations at this meeting.
6. **BYLAWS** There were no bylaws presented at this meeting.
7. **OLD BUSINESS**
 - a) **Bridge Repairs - Update**
Res. No. 21-10-16-133 MOVED BY Deputy Mayor Dave Amyotte that council accept the Bridge Assessment update for discussion. The decision on how to proceed with the bridge replacement will be made in conjunction with other capital projects and grant funding availability. The CAO is authorized to apply for a \$275,250 Local Road Bridge Program grant from Alberta Transportation for 75% of the \$367,000 estimated cost of a CSP Bridge Culvert outlined in the Bridge Condition Assessment report.

-Carried-

b) **Boat Launch Update**

Res. No. 21-10-16-134a

MOVED BY Mayor Gary Burns that, due to increased costs and environmental approvals, council agree to postpone any further work on the Summer Village boat launch project and to pay Darcy Paulichuk for engineering work performed to date.

-Carried-

Res. No. 21-10-16-134b

MOVED BY Mayor Gary Burns that council authorize administration to investigate partnering with the County of St. Paul for construction or refurbishing of a boat launch on Vincent Lake.

-Carried-

Res. No. 21-10-16-134c

MOVED BY Councillor Marg Laberge that council authorize administration to investigate the feasibility of installing a seasonal pier, dock, or other mooring structure for public use.

-Carried-

Res. No. 21-10-16-134d

MOVED BY Deputy Mayor Dave Amyotte that council authorize administration to apply for an extension of the \$13,677 MSP grant to December 31, 2022 and to apply for a scope change from the boat launch to another capital project.

-Carried-

c) **ASVA 2021 Conference & AGM**

Res. No. 21-10-16-135

MOVED BY Mayor Gary Burns that council approve all members of council and CAO attendance at the ASVA Conference & AGM via ZOOM on October 21, 2021.

-Carried-

d) **STEP Economic Development Alliance**

Res. No. 21-10-16-136a

MOVED BY Deputy Mayor Dave Amyotte that council agree to support and partner in the STEP Economic Development projects and to commit to contributing the Summer Village share of the funding requests as outlined in the STEP Project/Budget list for 2022.

-Carried-

Res. No. 21-10-16-136b

MOVED BY Deputy Mayor Dave Amyotte that council approve the Labour Market Partnership (LMP) grant application through Alberta Labour and Immigration on behalf of STEP with the Town of Elk Point, the Town of St. Paul and the County of St. Paul as the grant managing partner. Further, the Summer Village of Horseshoe Bay's proportionate funding match is \$100. (\$50 each year in 2022 and 2023).

-Carried-

8. NEW BUSINESS

a) Approval of Interim Budget

Res. No. 21-10-16-137 MOVED BY Mayor Gary Burns that Council approve the 2022 Interim budget for the period January 1, 2022 to June 30, 2022 as follows:

Revenue	
Total Property Tax Revenue	\$124,503
Less: School & DIP Requisitions	<u>43,866</u>
Net Municipal Property Taxes	80,637
Other Revenue	3,363
Government Transfers for Grants	<u>144,000</u>
Total Revenue	<u>228,000</u>
Expenses	
Operating Expenses	<u>174,000</u>
Excess of Revenue over Expenses	
Before Capital Expenditures	54,000
Capital Expenditures	<u>75,000</u>
Deficiency of Revenue over Expenses	
Before non-cash items	-21,000
Adjustment for non-cash items	27,132
Transfer from Unrestricted Surplus	<u>-0-</u>
Financial Plan Balance	<u>\$ 6,132</u>

-Carried-

b) Street Address for Martin Rec Center

Res. No. 21-10-16-138 MOVED BY Marg Laberge that Council approve designating the Martin Recreation Center lot as Lot #23B Horseshoe Bay Drive, Summer Village of Horseshoe Bay.

-Carried-

c) Municipal Assessment Services agreement Renewal

Res. No. 21-10-16-139 MOVED BY Marg Laberge that council renew the agreement with Municipal Assessment Services Group Inc. for property assessment services in the Summer Village of Horseshoe Bay, for the four year period from January 1, 2022 to December 31 2025.

-Carried-

d) North Saskatchewan Watershed Alliance (NSWA)

Res. No. 21-10-16-140 MOVED BY Mayor Gary Burns that council approve a \$0.50 per capita donation to the NSWA for 2022 (73 X \$0.50 = \$36.50)

-Carried-

e) **Policy #4 – Council Per Diem**

Res. No. 21-10-16-141 MOVED BY Mayor Gary Burns that council authorize the following change in Policy #4 Council Per Diem: delete Sec. 3.4, and add Sec. 3.1.v) for attendance at meeting/training/workshops required by Provincial Legislation and related to professional development as authorized or requested by Council.

-Carried-

f) **2020 Municipal Indicators**

Res. No. 21-10-16-142 MOVED BY Mayor Gary Burns that council accept the report for information and discussion and thank administration working to keep the Summer Village viable.

-Carried-

g) **COVID-19 Public Health Restrictions**

Res. No. 21-10-16-143 MOVED BY Mayor Gary Burns that, due to the current increase in COVID-19 cases, council agree to keep Martin Rec Center closed for public events and private rentals, and to reassess the situation in the spring of 2022.

-Carried-

h) **Variance Request Lot 52 Point Drive**

Res. No. 21-10-16-144 MOVED BY Deputy Mayor Dave Amyotte that council agree to grant a variance to Lot 52 Point Drive to install a gate on property between the road and the property line, provided it does not impede traffic.

-Carried-

i) **SVHB Agreements- Review**

Res. No. 21-10-16-145 MOVED BY Mayor Gary Burns that council accept the report on Summer Village agreements for information and discussion.

-Carried-

9. COUNCIL REPORTS

Res. No. 21-10-16-146

Mayor Gary Burns and Councilor Marg Laberge reported on attendance at the Munis 101 course.

MOVED BY Deputy Mayor Dave Amyotte that the council reports be accepted for discussion and information.

-Carried-

10. CAO REPORT AND ACTION LIST

Res. No. 21-10-16-147

MOVED BY Mayor Gary Burns that the CAO Report and Action list be approved as presented.

-Carried-

11. FINANCIAL REPORTS

Res. No. 21-10-16-148

MOVED BY Mayor Gary Burns that the financial reports for the 9 months ended September 30, 2021, including cheque numbers 2525 to 2542 in the amount of \$95,802.05 be accepted as presented.

-Carried-

12. CORRESPONDENCE

a) **Advocacy Letters**

Res. No. 21-10-16-149

MOVED BY Marg Laberge that council prefer to leave the treatment of advocacy letters as is and reply to each letter as council sees fit.

-Carried-

b) **Email: Re: Winter Road Maintenance**

Res. No. 21-10-16-150

MOVED BY Mayor Gary Burns that council inform Mr. Dory that the Summer Village has a binding contract with the County of St. Paul for winter road maintenance.

-Carried-

13. NEXT MEETING

Res. No. 21-10-16-151

MOVED BY Mayor Gary Burns to set the next regular Council meeting on January 15, 2022 at 1:00 pm, to be a ZOOM electronic meeting.

-Carried-

14. ADJOURNMENT

Being that the agenda matters have been concluded the meeting adjourned at 3:15 p.m.

Original signed by Gary Burns

Mayor

Original signed by Norman Briscoe

Chief Administrative Officer

Date