

**CITY OF SHEPHERD  
BOARD OF ALDERMEN  
Regular Called Meeting  
28 N. Liberty, Shepherd City Council Chambers  
Monday, January 13, 2025, 6:30 PM  
OFFICIAL MINUTES**

**REGULAR CALLED MEETING:**

**Members Present:** Charles Minton, Mark Porter, Curtis Ainsworth, Ray Marrs, Billy LaCoste

**Members Absent:** Yvonne Cones,

**City Staff Present:** Debra Hagler, Matt Greer, Kenneth LaVergne, Terri MacIntyre, Clint Headley, Anthony Whitten.

**Others Present:** JROTC, M. Stephenson, Robert Jessup, William Lee, Mr. Contreras, Mr. & Mrs. Munke.

**CALLED TO ORDER /INVOCATION**

Mayor Minton called the meeting to order, Curtis Ainsworth led in prayer. The JROTC presented the flags and the pledges were recited.

**PUBLIC INPUT: None**

**PUBLIC INPUT FOR ITEMS NOT LISTED ON AGENDA: None**

**REPORTS:**

**LIBRARY:** Terri gave an end-of-year report. The council let her know she was doing a good outstanding job and gave her a round of applause.

**POLICE:** Clint emailed his report to the council. He reported that DETCOG is still working with the Radios. He stated the Sheriff Department is hurting and needing employees. He also stated that his department and the Sheriff Department have a good relationship.

**PUBLIC WORKS:** Matt stated that his department had a good year. The road project was completed. He is clearing up the TCEQ violations and the goal is to have no enforcements. He is working toward the goal of a "Superior Water" rating. He announced that Chad McAdams submitted his two weeks' notice and that he would be advertising to fill the position. He also discussed his desire to partner with the Workforce training program for extra help. He reported a line extension on N. Road Road Ave coming up as well as Kings Solution starting the sewer project soon depending upon weather.

**OLD BUSINESS:**

**Discuss and take action to approve surveys from Crystal Contreras to divide her property located at 630 S. Railroad into two properties.**

Curtis Ainsworth made a motion to approve the final survey. Mark Porter seconded, and the motion passed with a unanimous vote.

**NEW BUSINESS**

**Discuss and take action to allow Crystal Contreras to divide her property ID#46227.**

Curtis Ainsworth made a motion to approve this division as presented based on the final survey. Mark Porter seconded, and the motion passed unanimously. She has a one-acre tract that she plans to divide in half to create two- half acre tracts.

**Discuss and take action on concerns from Robert Jessup to determine if his property ID#46643 is inside the City Limits or not. If so, the City Limit sign needs to be placed in its proper location.**

No Action was taken on this agenda item. Mr. Jessup presented his concerns regarding whether his property is within the City Limits or not. He stated he purchased the property in 2022 but discovered that City taxes only

started in 2019. He has a survey from 2020. The next step is to look at Mr. Jessup's survey and compare it with city records. The City Attorney will be a resource for help if needed.

**Discuss and take action from William Lee to continue repairing roads inside the City using a professional company.**

No action was taken on this agenda item. Mr. Lee wanted to express his appreciation and say "fantastic job" on the recent road work in his area. He encouraged the board to "don't stop now, as there are a few more road in the City that need work." The Mayor explained that the board embraces grant opportunities to improve the City's Infrastructure.

**Minutes:**

Curtis Ainsworth made a motion to approve the minutes of the previous meeting. Mark Porter seconded the motion. The motion passed unanimously.

**Payment of the Bills:**

Mark Porter made a motion to pay the bills. Ray Marrs seconded, and the motion passed with a unanimous vote.

**ANNOUNCEMENTS**

Reminder about December 17-Christmas Party and Dec 19<sup>th</sup>- TXDOT meeting at the High School.

**ADJOURNMENT: 7:02pm**

Billy LaCoste made a motion to adjourn, and Ray Marrs seconded, and the motion passed unanimously.

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Charles Minton, Mayor  
Prepared by City Secretary, Debra Hagler