

**Clarion County Career Center
Joint Operating Committee
January 22, 2024 Minutes**

The regular meeting of the Clarion County Career Center Joint Operating Committee was called to order on January 22, 2024 at 7:02 p.m. by Todd MacBeth, Chairperson.

Members present were: Rick Best, Heidi Byers, Brady Feicht, Kevin Johnson, David Lewis, Garret Carulli (alt), Chris Mogus, Abby Simcheck, Gary Sproul, Terry Sweeney, Jason McMillen (alt) and Todd MacBeth

Members absent: Winifield Lutz, Stacey Thompson, Lisa Norbert and Jeffrey Powell.

Administration present were: Traci Wildeson, Director, David McDeavitt, Superintendent of Record and Crissy Long, Board Secretary/Confidential Administrative Assistant.

Community members present: Ryan Pugh, Clarion News

A moment of silence was taken to remember the lives of Tyrus Dolmovich, Clarion County Career Center Automotive Technology student and Holly Irwin, Allegheny- Clarion Valley High School nurse.

Public Comment Period:

No members of the public were presented.

Committee Reports:

The Personnel committee meeting was canceled. No committee reports were presented.

Agenda:

On a motion by Terry Sweeney seconded by Gary Sproul with all members voting in the affirmative, **IT WAS RESOLVED** to approve the agenda of the January 22, 2024 meeting.

Minutes Approved:

On a motion by Kevin Johnson seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the minutes of the December 19, 2023 reorganization meeting and regular meetings.

Financial Reports Approved:

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the payment of the General Fund bills for January, 2024, the Activity report for January, 2024 and the Treasurer's report for December, 2023.

Other/New Business:

Roof restoration presentations provided by Dan Becker, The Garland Company Inc. and Justin Snyder and Adam Sedvack, Tremco.

Committee member appointments were discussed. Traci requested that anyone wanting to sit on a committee could email herself or Crissy with their request.

Executive Session:

Executive Session was entered into at 8:28pm to discuss Personnel items. Regular session resumed at 8:56pm.

Personnel:

On a motion by Abby Simcheck, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the advertisement for two (2) part-time instructional aide positions with no benefits.

Travel:

On a motion by Brady Feicht, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS RESOLVED TO** Approve Kelly Flick, HOSA Advisor and Bridget O'Brien to chaperone four (4) students to the HOSA Student Leadership Conference/Competition, March 12-15, 2024 at Wyndham Lancaster Resort & Convention Center with an approximate cost of \$3,046.00. This will be paid through general funds.

Policy

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to** **A.** Approve second reading of Policy 100 – Comprehensive Planning; **B.** second reading of Policy 101 – Mission Statement/ Vision Statement; **C.** second reading of Policy 102 – Academic Standards; **D.** second reading of Policy 103 – Discrimination/ Title IX Sexual Harassment Affecting Students; **E.** second reading of Policy 103.1 – Nondiscrimination- Qualified Students with Disabilities; **F.** second reading of Policy 104 – Discrimination/ Title IX Sexual Harassment Affecting Staff; **G.** second reading of Policy 105 – Curriculum; **H.** second reading of Policy 105.1 – Review of Instructional Materials by Parents/ Guardians and Students; **I.** second reading of Policy 105.2 – Exemption from Instruction; **J.** second reading of Policy 106 – Guides for Planned Instruction; **K.** second reading of Policy 107 – Adoption of Planned Instruction; **L.** first reading of Policy 108 – Adoption of Textbooks; **M.** second reading of Policy 109 – Resource Materials; **N.** second reading of Policy 110 – Instructional Supplies; **O.** second reading of Policy 126 – Class Size/ Quotas.

Considerations:

On a motion by Kevin Johnson, seconded by Gary Sproul, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the Brooks & Rhoads 22/23 school year financial report.

Melissa Kemmer-Daugherty, Brooks & Rhoads, provided a summary of the financial report.

On a motion by Brady Feicht, seconded by David Lewis, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the Actuarial Services Agreement (GASB75) with SilverStone Group, INC. at a cost not to exceed \$2,650.00.

On a motion by Brady Feicht, seconded by Rick Best, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the updated Occupational Advisory Committee (OAC) member list for Culinary Arts and Hospitality.

On a motion by Terry Sweeney, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the Perkins Stakeholder Committee list.

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the acceptance of 4-6 pallets of OSB from Kronospan.

On a motion by Chris Mogus, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED to** approve the acceptance of OSB from Champion Homes.

On a motion by Brady Feicht, seconded by Chris Mogus, with all members voting in the affirmative, **IT WAS**

RESOLVED to approve the purchase of an anti-skid/salt spreader from Auto & Truck Specialties at the cost of \$6,487.50.

On a motion by Rick Best, seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to approve the resignation of Stacey Thompson as JOC Board Treasurer.

Election of Treasurer to serve from January, 2024 - June, 2024.

Brady Feicht nominated Rick Best for the Treasurer position with Kevin Johnson seconding the nomination. With all members, except Rick Best who abstained, voting in the affirmative, **IT WAS RESOLVED** to appoint Rick Best as Treasurer of the Joint Operating Committee until June, 2024

Old Business:

No Old Business was discussed.

Director's Report – Traci Wildeson:

Traci reiterated that she sent an email outlining the results of the APTE 339 Review. She commended the staff on their preparation and interaction with the review team. The previous review from five (5) years ago resulted in seventeen (17) corrections, thirty-one (31) recommendations and thirteen (13) commendations. This review resulted in two (2) corrections, nineteen (19) recommendations and twenty-two (22) commendations. The Center was commended by the reviewers on the level of safety instituted at the Career Center. Todd and other members commended Traci on excellent review. Traci thanked the JOC members for their participation on the board with appreciation for the time they give, away from family and other obligations to serve on the JOC.

Superintendent of Record – Dr. David McDeavitt

No report given.

Announcements

- Committee: Facilities- Building & Grounds, **2/26/24, 6pm**
- Regular JOC meeting for February, 2024: **2/26/24, 7pm**

Gary Sproul described the cutting boards being created by the Clarion- Limestone Vocational Agriculture program for the Clarion YMCA.

Todd thanked everyone for the excellent attendance.

Adjournment

On a motion by Rick Best seconded by Brady Feicht, with all members voting in the affirmative, **IT WAS RESOLVED** to adjourn the meeting at 9:15 p.m.

Respectfully submitted,

Crissy Long
J.O.C. Secretary