

OKEECHOBEE UTILITY AUTHORITY
REGULAR MEETING MINUTES
Tuesday, April 10, 2018 8:30 A.M.
Okeechobee County Historical Courthouse, Room 270
Okeechobee, Florida

Chairperson Creasman called the meeting to order at 8:31 A.M. with the following members and alternates present:

Board Members:

Tommy Clay*
John Creasman*
Steve Nelson*

Alternates:

Derek Tremain**
Harry Moldenhauer***

Absent:

Melanie Anderson
Michael Myers

*Voting Board Members

**Voting in Michael Myers absence

***Voting in Melanie Anderson' abesnce

OUA Members:

John Hayford
George Gall
Kristy Hamblen
Jamie Mullis

The Pledge of Allegiance was led by Chairperson Creasman.

Chairperson Creasman addressed Agenda Item No. 2 'Meeting Minutes from March 13, 2018' Motion by Tommy Clay to approve the Meeting Minutes from March 13, 2018 as presented. Second by Steve Nelson. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 3 'Consent Agenda' Motion by Steve Nelson to approve the Consent Agenda as follows:

Consent Agenda Item No. 4 'Finance Report for the period ending March 31, 2018'

Consent Agenda Item No. 5 'Invoice from Alcalde and Fay in the amount of \$3,261.38'

Consent Agenda Item No. 6 'Invoice from Eckler Engineering, Inc, - SWTP Improvements in the amount of \$7,456.20'

Consent Agenda Item No. 7 'Invoice from Eckler Engineering, Inc. – SRF in the amount of \$676.50'

Consent Agenda Item No. 8 'Invoice from PRMG, Inc. in the amount of \$3,922.39'

Second by Tommy Clay. Vote unanimous (5-0), motion carried.

Chairperson Creasman addressed Agenda Item No. 9 'CAS Governmental Services' Executive Director Hayford advised that Dale Militia, Connie Vanassche and Jim Spratt from CAS Governmental Services are present today to give an update on the recent events in Tallahassee. Jim Spratt addressed the Board and gave an update of the recent legislative services provided by CAS.

Chairperson Creasman addressed Agenda Item No. 10 'Sawgrass Estates Water Main Improvements' Executive Director Hayford advised that this item was previously presented to the Board. The Board previously

approved the 50/50 cost share of a 2” water main with the developer and the install of an 8’ water main. The Board directed staff to advise the developer that they would need an alternate financing solution other than a Developer Agreement with the OUA. At this time, the developer has come back to staff requesting a 5 year financing term while sharing 50% of the entire project cost, including the install of the 8” water main. Mark Goodbread, representing member from BMK, LLC addressed the Board. Mr. Goodbread presented the Board with BMK, LLC’s plan for this development. After a brief discussion, **motion by Tommy Clay to authorize Staff to create 5 year Developer’s Agreement with BMK LLC, for the water main improvements on NE 48th Ave to be brought back for the Board’s review, comments and/or approval. Second by Steve Nelson. The vote was as follows:**

Tommy Clay	Yes
John Creasman	Yes
Harry Moldenhauer	No
Steve Nelson	Yes
Derek Tremain	Yes

Super majority rule, (4-1), motion carried.

Chairperson Creasman addressed Agenda Item No. 11 ‘OUA Main Office Historic Preservation Grant Application’ Executive Director Hayford advised that the OUA did not receive funding from the Historic Preservation Grant from the State. Mr. Tom Hammer of Rowe Architects, Inc, is ready to submit another application for the upcoming year. Mr. Hammer’s fee to update and resubmit the application is \$4,320. **Motion by Tommy Clay to submit another application by hiring Rowe Architects Inc., in the amount of \$4,320. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 12 ‘Cemetery Road WWTF Tree Planting’ Executive Director Hayford advised that this item was previously presented to the Board. The Board directed staff to seek an alternate tree (Green Giant) for planting. Staff contacted arborists with fact sheets, it was determined that the Green Giant s will not do well in Okeechobee. Leyland Cypress was offered as an alternative to the Green Giant. The additional cost to add these plants to the previously submitted proposal is an \$1,900 increase. The Leyland Cypress will be plants along the western border. **Motion by Tommy Clay to approve the expenditure of \$23,729 to Sandhill Environmental Services, LLC for the tree planting at the Cemetery Road WWTF as presented. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 13 ‘Surplus Land Sales’ Attorney Conely advised that the Board needed to authorize an extension on the closing of parcel #3. The closing should have already happened but it was delayed and is scheduled for April 11, 2018 and execution of Amendment #1 to the contract, allowing the buyer to choose the closing agent and approve the execution of the closing documents by the Chairperson. **Motion by Tommy Clay to approve the extension to the closing date, authorize the Chairperson to execute the Amendment #1 and the closing documents for the sale of parcel #3. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Attorney Conely advised that an offer in the amount of \$982,083.00 has been received for parcel #2. This is the reserved amount set by the OUA. Should the Board choose to sell the land at the offered price; the OUA will need to reserve an easement on the property for a water main that runs through this property. **Motion by Tommy Clay to approve the sale of parcel #2, authorize the Chairperson to execute the closing documents while reserving an easement for the water main located on the property. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Items No. 14 ‘Public Comments’ There were none.

Chairperson Creasman addressed Agenda Item No. 15 ‘Items from Attorney’ There were none.

Chairperson Creasman addressed Agenda Item No. 16 ‘Items from the Executive Director’ Executive Director Hayford gave an update on the recent happenings at the OUA.

Executive Director Hayford advised that the bids for the Whispering Pines Water Main Improvements were due April 12, 2018 at 3:00PM. Staff is recommending a Special Meeting on April 24, 2018 at 8:30AM to review the received bids and make a recommendation. **Motion by Tommy Clay to approve the Special Meeting on April 24, 2018 at 8:30AM. Second by Steve Nelson .Vote unanimous (5-0), motion carried.**

Executive Director Hayford advised that he was recently questioned if political signage could be placed on OUA property. Currently, the OUA does not have policy pertaining to political signs on OUA property. Staff would like direction from the Board. **Motion by Tommy Clay to not allow any political signs on the OUA property. Second by Steve Nelson. Vote unanimous (5-0), motion carried.**

Chairperson Creasman addressed Agenda Item No. 17 ‘Items from the Board’ Chairperson Creasman asked Staff to find out when the next Ethics class is available for the new Board Members.

There being no other business, meeting adjourned at 9:46 A.M.

PLEASE TAKE NOTICE AND BE ADVISED that if a person decided to appeal any decision made by the Okeechobee Utility Authority with respect to any matter considered at this meeting, he/she may need to insure that verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. A CD recording of this meeting is on file in the Executive Director’s office.

Chairperson

Executive Director (Secretary)