

**ST. ANDREWS ESTATES HOMEOWNERS ASSOCIATION (SAEHOA)
Application for Exterior Alteration and/or Architectural Design Modification**

Reference: SAEHOA Bylaws/Declaration of Covenants and Restrictions

(Please print or type clearly on all portions of the form.)

Property Address: _____

Homeowner's Name _____

Homeowner's Mailing Address: _____

Phone: _____ **Email:** _____

Estimated start date: _____ **Estimated end date:** _____

Description of project:

Describe project in detail including type of material(s), dimensions, exact location, color, contractor name (address and phone number), attach pertinent contractor drawings and/or other documents to this form, if applicable. Attach separate sheet if necessary. Please submit your application at least a month before start date to afford adequate time to be reviewed.

HOMEOWNERS:

I understand and acknowledge that **I must receive approval** from the St. Andrews Estates (SAE) Homeowners Association (HOA) Architectural Review Committee (ARC) in writing and/or by email **before** I may commence with the above project. I understand that the ARC approval does not constitute approval of local/county/state building codes. It is the **responsibility of the homeowner** to make sure structure meets the required county codes and set-back requirements, as set forth by the permitting process, required by the Hillsborough County building department. The ARC will contact me as soon as all the paperwork is reviewed and the approval/denial process is met.

Homeowner's signature: _____ **Date:** _____

Please submit the completed form to: the **SAE-HOA Board President** or the **ARC Chairperson**.
You may also email it to: SAEHOAARC@gmail.com, or mail it to:
SAEHOA Attn: ARC, P.O. Box Box 5283, Sun City Center, FL 33571

..... **Architectural Review Committee Only**

Committee notes:

Approved: _____ **Denied:** _____

ARC Chairperson signature: _____ **Date:** _____

Homeowner Notification Date: _____