

Milford Town Council Public Hearing OCRA CDBG Grant Application

Monday, April 11, 2022

7:00PM @ The Milford Community Building

Present: Doug Ruch, Bob Cockburn, Ken Long

Doug opened the public hearing to discuss the Town of Milford's OCRA CDBG Grant Application and gave the floor to Zach Dripps, Deputy Director at MACOG.

Zach indicated to those present that the Town of Milford intends to apply for a Community Development Block Grant (CDBG) for a Master Utility Study for the Second Quarter Planning Grant Round from the Indiana Office of Community and Rural Affairs (OCRA) on April 14, 2022.

He outlined the goal and objective of the Office of Community & Rural Affairs' CDBG program is to ensure the Town is aware of any issues in the current utility system, identify ways to improve services for the future, and locate areas for potential growth for future town population growth.

The Town will be requesting \$90,000 as part of this grant with a required 10% local match. The local match amount is \$10,000 which will be paid from the CEDIT fund.

As the Town is looking for improved development and housing opportunities, this Master Utility Study will assist in better understanding areas needing specific improvements. They will evaluate potential solutions and create an actionable plan to support future development.

During the week of March 28, 2022, the Town and MACOG staff conducted door-to-door surveys asking residents to share their issues and impacts with their Town utility services. We received responses from 98 households. Zach stated that if there are any issues or concerns any residents are experiencing related to the quality of their utilities to please contact Tricia Gall in the clerk's office of the Town Hall.

Zach stated that the proposed activity for this project is the procurement of a consultant to go through the steps to create a Master Utility Study. This will include a SWOT analysis of the current system and needs for future system development.

Last year, MACOG conducted an income survey in order to determine if the Town was eligible for this grant program. OCRA grants are required to meet one of three National Objectives. In this case, it is to benefit 51% or more of Low-to-Moderate Income (LMI) persons. According to the income survey conducted, 54% of the Town of Milford is classified as LMI households.

Zach reiterated to those present that the Town will be requesting \$90,000 as a part of this grant and the local match is 10%, or \$10,000, which will be coming from the town's CREDIT fund.



He also stated that due to the nature of this being a planning grant, no displacement will occur from the application or awarding of this grant to the Town of Milford.

The floor was opened for comments and questions.

There were no questions or comments.

The public hearing was then closed.

Milford Town Council

  
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 Robert C. Cook

Attests:

  
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## MILFORD TOWN COUNCIL MEETING

MONDAY, APRIL 11, 2022

7:00PM AT THE MILFORD COMMUNITY BUILDING

Present: Doug Ruch, Ken Long and Bob Cockburn

Doug opened the meeting with the pledge of allegiance followed with a prayer.

A motion was made by Bob Cockburn to approve the memorandums from the prior meetings. Seconded by Ken Long. All agreed and motion carried.

Attorney Report:

- Tricia Gall presented Ordinance 2022-5 Handicap Parking in the Community Building Parking Lot that was prepared by town attorney, Jay Rigdon. Discussion was held. Ken Long moved to make the fine amount \$250. Bob Cockburn seconded. All agreed. Ken Long moved to adopt Ordinance 2022-5. Bob Cockburn seconded. All agreed.

Public Input:

- Erin Rowland, Executive Director CASA of Kosciusko County, was present to give an overview of CASA and their events. Among other information, she stated that April is Child Abuse Prevention month. A Proclamation to declare April 2022 as National Child Abuse Prevention Month in Milford, IN was presented. Ken Long moved to approve the Proclamation. Bob Cockburn seconded. All agreed.
- Ryan DeSmith from CTB, Inc. was present to present the Form CF-1 Real Property for Resolution 2014-08 for tax year 2022 Pay 2023. Ken moved to approve and sign the CF-1 Form as presented. Bob seconded. All agreed.
- Tom Beer of Beer and Jessop Amusements (BAJA) was present to discuss Milford Family Fun Fest 2022. He presented the council with a concern about Made on Main holding their Makers' Market in the parking lot downtown owned by Rick Jenkins. Made on Main owner, Angela Deak, was present. Discussion was held.
- Dr. Doug Strycker spoke about his concern for needing to update the Community Building. He spoke about the Kiwanis or the Lions club assisting with needed improvements. He also offered himself and the Kiwanis to serve on any necessary committees and for the Kiwanis to be searching for possible grants to assist with improvements. Also present on this matter were Hellen Ann Strycker and Marcy Habb, who is a member of the Milford Lions Club. Discussion was held. An update on the status of improvements to the building was given by Clerk-Treasurer, Tricia Gall.

Fire Department:

- Fire chief, Virgil Sharp, reported that the Rescue Truck that is no longer needed by the Volunteer Fire Department was turned over to the town.
- He also reported that mid-March dispatch completed a severe weather test and dispatch was not able to sound the siren, however, that issue has now been resolved.



- The fire department is planning on having Ribeye Steak sandwiches at Milford Family Fun Fest from 11 a.m. until sold out.
- Virgil reported that they have received all of the pagers and handhelds that were received as part of the county communications upgrade project. They are installing the radios in all of the trucks.
- It was reported that there is a parking concern on the east side of Main Street going north from the fire department driveway to the small entrance to The Papers. It was requested to create an ordinance that makes this section No Parking. Ken moved to create the ordinance to make this section of street No Parking. Bob seconded. All agreed.
- Two quotes were presented for the new interior water lines for the fire department.
  - Ritter: \$4,800.00
  - Mr. Rooter: \$4,029.29
  - Discussion was held. Mr. Rooter is planning on donating the labor portion of the project. The quote is only for material cost. Obtaining a new line on the outside of the building is outside of these two quotes. Ken moved to approve the quote from Mr. Rooter in the amount of \$4,029.29. Bob seconded. Both agreed. Doug abstained.
- The fire department was looking at replacing the pumper owned by the town. Currently the price range for a truck is between \$605,000 and \$635,000 with costs continuing to rise. The township had used Sourcewell to assist with the cost of the truck. Discussion was held. It was requested that the fire department bring the information to the upcoming budget meetings for further discussion.

#### Police Report:

- Marshal Kreider presented Donald McCune to be hired to fill the open position created by Travis Bays departure. Ken moved to approve the hiring of Don McCune. Bob seconded. All agreed.
- Travis Bays left full-time employment with the Town. However, he would like to remain a part-time employee. Ken moved to approve Travis Bays to be a part-time officer for the Town of Milford. Bob seconded. All agreed.

#### Wastewater:

- Mark Brubaker reported that Wealing Brothers has renewed the permit for the pond closure.
- The plant is running well using one clarifier. They are going to shut down an aeration basin when the weather gets warmer.
- Mark reported that the east side generator needs a radiator fixed. He received a quote from Evapar for a cost not to exceed \$3,837.00. They will not be able to provide more information until they come to repair it. Ken moved to approve the quote from Evapar at a cost not to exceed \$3,837.00. Bob seconded. All approved.
- Mark asked the council for permission to look into adding a hoist to the unused fire truck received from the fire department for use by the Wastewater department. He received permission from the council members to look into this further.

- Mark reported that he has found another company that we can use to do our annual calibrations that is cheaper than the current company used.

#### Street:

- Spring cleanup is next week April 21<sup>st</sup> through 23<sup>rd</sup>. This service is for town residents only. Residents will need to bring items out to the utilities building at 600 N. Main where town employees will assist you in unloading them. Hours are Thursday and Friday 8 a.m. to 4 p.m. and Saturday 8 am to 12 p.m.
- Tricia Gall presented for Steven the request to complete street paving standards for our road cut permits or paving of streets, as well as, standards for new streets and curbs. We have a quote from USI Consultants at an amount not to exceed \$8,000. Beth Johnson from USI was present at the meeting. Discussion was held. Ken moved to approve the agreement for street standards with USI Consultants in an amount not to exceed \$8,000. Bob seconded. All agreed.
- Steven's report stated that Pulver is scheduled to start milling Syracuse, Henry, and First Street April 18<sup>th</sup>.
- His report also stated that Pulver has installed hand railing at Fourth and Henry.

#### Water:

- Steven's report indicated that he is working on getting quotes on meter replacement systems.
- It also reported that the first hydrant flush of the year is complete. The next hydrant flush is July 13<sup>th</sup> and 14<sup>th</sup> of 2022.

#### Park

- Steven's report indicated that he is still looking for lifeguards for the park.
- It also stated that the pier will be going in the first part of May.

#### All Departments:

- It was requested that we complete the Evapar annual renewal contract for preventative maintenance on the town's generators at a cost of \$4,594.00. Ken moved to approve the Evapar preventative maintenance contract at a cost of \$4,594.00. Bob seconded. All agreed.

#### Clerk:

- Tricia Gall, Clerk-Treasurer, presented the March Bank Reconciliation for approval. Ken moved to accept the bank reconciliation. Bob seconded. All agreed.
- Tricia Gall reported that the town hall will be closed on Friday, April 15<sup>th</sup> for Good Friday.
- Tricia Gall she is reported that the Town of Milford was awarded \$978,400.00 in the INDOT Rural Call 2027 Grant.
- Tricia Gall asked the council if they would consider approving additional part-time help for the clerk's office to assist in coverage for various grant



meetings and other trainings. The council members said they would look at a proposal at the next meeting.

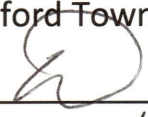
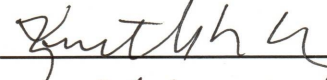
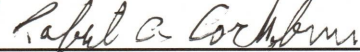
- Tricia Gall presented Resolution 2022-2 Authorizing Application Submission and Local Match Commitment. Bob moved to adopt Resolution 2022-2. Ken seconded. All agreed.
- Tricia Gall presented Ordinance 2022-6 Salary Ordinance Amendment. Ken moved to adopt Ordinance 2022-6. Bob seconded. All agreed.
- Tricia Gall reminded everyone of the upcoming Annexation Public Information Meetings on April 18, 19, and 20 at 6:00 p.m. at the Milford Town Hall Meeting Room.

Accounts Payable Voucher:

- Tricia Gall presented the APV Registers dated 03/15/2022 through 04/11/2022. Bob moved to approve the APV Registers from 03/15/2022 through 04/11/2022. Ken seconded. All agreed.

There was no further business, Ken moved to adjourn and Bob seconded. All agreed.

Milford Town Council

  
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Attests:

  
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MILFORD TOWN COUNCIL PUBLIC INFORMATION MEETING

MONDAY, APRIL 18, 2022

6:00PM AT THE MILFORD TOWN HALL MEETING ROOM

Present: Doug Ruch, Ken Long and Bob Cockburn

The town conducted a public information meeting as part of its outreach program for affected landowners, and the public regarding the proposed annexation.

MILFORD TOWN COUNCIL PUBLIC INFORMATION MEETING

TUESDAY, APRIL 19, 2022

6:00PM AT THE MILFORD TOWN HALL MEETING ROOM

Present: Doug Ruch, Ken Long and Bob Cockburn

The town conducted a public information meeting as part of its outreach program for affected landowners, and the public regarding the proposed annexation.

MILFORD TOWN COUNCIL PUBLIC INFORMATION MEETING


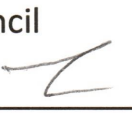
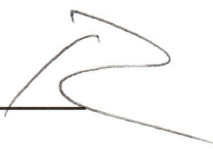
MONDAY, APRIL 20, 2022

6:00PM AT THE MILFORD TOWN HALL MEETING ROOM


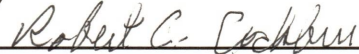
Present: Doug Ruch, Ken Long and Bob Cockburn

The town conducted a public information meeting as part of its outreach program for affected landowners, and the public regarding the proposed annexation.

Milford Town Council

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Attests:

