



Clarke County Farmer's Market 20XX

Tuesdays 3pm - 6pm & Saturdays 8am - Noon

June 4th - October 15th

Fall hours begin Sept. 17th 9 am - Noon

Southeast side of the Osceola Courthouse Square Indoor
markets Nov. 19th, Dec. 10th 9am - 3pm

First Christian Church 300 S. Main St. Osceola

Rules and Regulations

All vendors must comply with market rules and State of Iowa Inspections & Appeals Food & Consumer Safety Bureau Regulations. Violation of these rules may result in a temporary suspension or a permanent expulsion from the Clarke County Farmers Market.

1. Fees:
 - Full season (Tuesdays and Saturdays) \$100
 - Full season (Tuesdays or Saturdays) \$50
 - Daily set-up fee \$4
 - Seasonal vendor \$20 first day, \$4 each day thereafter
2. Vendors may begin to set up one hour prior to market start time. Vendors may not break down until the market closes except with permission from market manager or president. Per state regulations, **NO SALES PRIOR TO MARKET OPENING.**
3. Spaces are not clearly marked. Returning and regular vendors may choose the same spot as last year. All other spots will be first come, first served. There will be three (3) parking spots on the southeast corner to be used by vendors working from their vehicle. Only one parking spot per vendor. Vendors may park next to the lawn to unload but must move their vehicle to make room for customer parking.
4. Vendors may use an umbrella or awning. Tables must be covered with a table cloth. Vendor spaces, produce and hands must be kept clean during and after market.
5. NO produce shall be dumped into the receptacles provided for customers.
6. Sacks are provided by the market. NO recycled bags are to be used.
7. Each vendor is responsible for their own Liability Insurance.
8. Smoking is not allowed on the courthouse lawn.
9. No pets are allowed in the market unless it is a service animal.
10. CCFM does not set prices, but expects all vendors to work together to provide a fair market price to all customers and to be in line with fellow vendors.
11. Prices must be visible. Check USDA Market News Report for comparisons.
12. All Vendors selling produce **MUST** be IOWA grown. We will accept peaches from Missouri and apples from Wisconsin. We will not accept any produce purchased from an auction house, produce wholesaler or with unknown origins.
13. *At least 51%* of the produce must be grown by the vendor. Vendors selling produce that has been purchased from another producer **MUST** label it and let the customer know that it was not grown by them. Vendor must keep receipts of produce purchases and be able to prove it was produced within Iowa.
14. Vendors must use an NTEP certified scale, licensed by IDALS Weights and Measures Bureau in order to sell by weight.

- 15. Products that can and cannot be sold are outlined in the State of Iowa Inspections & Appeals Food & Consumer Safety Bureau Regulations. (Kurt Reuber 515-281-6538)
- 16. All prepared food must be labeled. Food labeling is also outlined in the State of Iowa Inspections & Appeals Food & Consumer Safety Bureau Regulations. Food items must be displayed off the ground. This includes food in baskets and boxes.
- 17. Samples are acceptable if they are cut at the market with proper food safety.
- 18. All gardens may be inspected within the first month of market season. All gardens are subject to additional inspection during the season by 2 or more individuals, President, Market Manager and 1 Vendor.
- 19. Only Certified Vendors may accept the WIC/FMNP Senior checks. Participants must adhere to the rules and regulations established by the State of Iowa and vendors must display current certification at booth.
- 20. Baked goods and crafts must be produced by the vendor.
- 21. If you need a Tax ID for crafts or taxable items it is your responsibility to get one.
- 22. Customer Appreciation Days will be the 3rd Saturday each month. We ask that each vendor donate an item for a drawing. We also ask that you donate snacks or refreshments for our customers - this is a great way to sample out your product!
- 23. Any problems/concerns may be taken to the President or Market Manager. They will deal with the situation and have the final decision how the matter is settled.
- 24. CCFM will not be responsible for any loss or damages that anyone may incur and vendor assumes all responsibility for accident or theft.
- 25. The CCFM will not be open on the 4th of July or dates affected by this holiday.
- 26. Direct Sales vendors, etc. will be admitted at the discretion of the market board.

Name: _____

Mailing Address _____

Daytime Phone: _____ Cell Phone: _____

Email Address: _____

Do you grow produce at any other locations? _____

Product Category(s) -- Check all that apply.

- Vegetables Fruits Herbs Honey Eggs Candies
- Baked Goods Jams & Jellies Crafts Plants and/or Flowers
- Other (please explain) _____

By signing below, I certify that I have read and agree to all the rules and regulations.

 Vendor's Signature Date

Keep one copy for your records and mail one copy to the following address.
 AXXX XXXX, Market Manager at 111 555 5th St. New Virginia, IA 50210.