

**VILLAGE OF INNSBROOK
COMMUNITY DEVELOPMENT CORPORATION
BOARD OF DIRECTORS MEETING MINUTES**

Innsbrook Village Hall
1835 Highway F, Innsbrook, MO 63390
Tuesday, December 13, 2022, 6:00 PM

AGENDA

- 1) CALL TO ORDER
- 2) ROLL CALL
- 3) ADOPTION OF AGENDA
- 4) APPROVAL OF MINUTES
 - a. September 20, 2022
- 5) APPROVAL OF FINANCIAL REPORTS
 - a. September, October & November 2022 Financial Reports
 - b. Bills of the Month
- 6) OFFICER REPORTS
 - a. Cynthia Cook appointed to Board of Directors
- 7) COMMITTEE REPORTS
- 8) UNFINISHED BUSINESS:
 - a. Status Update
- 9) NEW BUSINESS:
 - a. **RESOLUTION 2022-1 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VILLAGE OF INNSBROOK COMMUNITY DEVELOPMENT CORPORATION CONCERNING ACCEPTANCE AND COMPLIANCE WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.**
 - b. Legal Services Agreement
- 10) ADJOURNMENT

MINUTES

The Tuesday, December 13, 2022 meeting of the Village of Innsbrook Community Development Corporation Board of Directors was held at Innsbrook Village Hall and called to order at 5:45 PM (CST) with President Jeffry Thomsen presiding.

Upon roll call, Dan Reuter, Ted Sator, Jeffry Thomsen and Donna West were present. Others in attendance included Village Administrator/Clerk - Carla Ayala and Cynthia Cook.

ADOPTION OF AGENDA

Motioned by Ted Sator, seconded by Dan Reuter, to approve the agenda. All Directors present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay" vote.

APPROVAL OF MINUTES

Motioned by Donna West, seconded by Dan Reuter to approve the September 20, 2022 meeting minutes. All Directors present voted "Yea", motion passed and approved with a 4 "Yea", 0 "Nay" vote.

APPROVAL OF FINANCIAL REPORTS

The September, October and November 2022 financial reports and bills of the month were distributed and viewed by all Directors in attendance. Motioned by Ted Sator, seconded by Donna West to approve the financial report and bills of the month. All Directors present voted "Yea". Motion passed and approved with a 4 "Yea", 0 "Nay" vote.

OFFICER REPORTS

- a. Cynthia Cook appointed to Board of Directors - Motioned by Dan Reuter, seconded by Ted Sator to appoint Cynthia Cook to the Board of Directors. By roll call vote, Dan Reuter - "Yea", Ted Sator - "Yea", Jeffrey Thomsen - "Yea", Donna West - "Yea". With a 4 "Yea", 0 "Nay", 0 Abstain vote, Cynthia Cook was appointed to the Board of Directors. This appointment fills the vacancy left by Trish Dunn. Cynthia Cook then joined the Board of Directors to finish this meeting.

COMMITTEE REPORTS

Discussion was not held.

UNFINISHED BUSINESS:

- a. Status Update - Discussion was not held.

No business to discuss.

NEW BUSINESS:

- a. **RESOLUTION 2022-1 - A RESOLUTION OF THE BOARD OF DIRECTORS OF THE VILLAGE OF INNSBROOK COMMUNITY DEVELOPMENT CORPORATION CONCERNING ACCEPTANCE AND COMPLIANCE WITH VARIOUS REQUIREMENTS TO OBTAIN FINANCIAL ASSISTANCE FROM UNITED STATES OF AMERICA, ACTING THROUGH THE UNITED STATES DEPARTMENT OF AGRICULTURE, RURAL DEVELOPMENT.** Jeffrey Thomsen stated that this resolution is needed for the Village to be able to borrow funds from the USDA for the construction of the new Village Hall. Motioned by Dan Reuter, seconded by Ted Sator to hold the first and second reading of Resolution No. 2022-1 by title only. All Directors present voted "Yea". Motion passed and approved with a 5 "Yea", 0 "Nay", 0 Abstain vote. Jeffrey Thomsen read Resolution No. 2022-1 twice by title only. Jeffrey Thomsen offered discussion on Resolution No. 2022-1. There was no discussion and there were no public comments received by the Village. Motioned by Ted Sator, seconded by Donna West to vote to enact Resolution No. 2022-1 as a Resolution of the Community Development Corporation. By roll call vote, Cynthia Cook - "Yea", Dan Reuter - "Yea", Ted Sator - "Yea", Jeffrey Thomsen - "Yea", Donna West - "Yea". With a 5 "Yea", 0 "Nay", 0 Abstain vote, Resolution No. 2022-1 is enacted as a Resolution of the Village of Innsbrook Community Development Corporation.
- b. Legal Services Agreement - Jeffrey Thomsen stated that this legal agreement is needed for the construction of the new Village Hall. Motioned by Dan Reuter, seconded by Ted Sator to approve Jeffrey Thomsen to enter into a legal agreement with Graville Law Firm not to exceed \$10,000. By roll call vote, Cynthia Cook - "Yea", Dan Reuter - "Yea", Ted Sator - "Yea", Jeffrey Thomsen - "Yea", Donna West - "Yea". With a 5 "Yea", 0 "Nay", 0 Abstain vote, motion passed and approved.

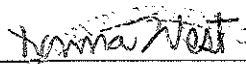
ADJOURNMENT

Motioned by Donna West, seconded by Cynthia Cook, to adjourn the meeting. All Directors present voted "Yea". Motion passed and approved with a 5 "Yea", 0 "Nay" vote. Meeting adjourned at 6:04 PM.

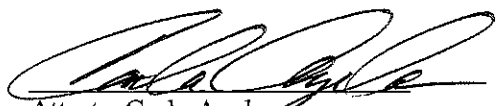
I hereby certify that these are the original minutes of the regular meeting of the Board of Directors held on Tuesday, December 13, 2022.

Carla Ayala, Village Administrator/Clerk

Date Minutes Approved: 01/10/2023



Donna West,
Secretary/Treasurer
(seal)


Attest: Carla Ayala
Village Administrator/Clerk